



Board of Delegates Meeting Agenda

Wednesday, February 21, 2024
 This meeting will be held in person.
 *If the in-person nature of this meeting affects
 your ability to participate please reach out to
 Narissa Claiborne (nclaiborne@centralina.org
 for alternative options.

Vice Chairman Jay McCosh will convene the annual meeting of the Centralina Board of Delegates at 5:00 p.m. **on Wednesday, February 21, 2024.** The meeting will take place at the Centralina offices located at 10735 David Taylor Drive, Charlotte- Suite 250. Please note: This is an in-person meeting.

Time	Item	Presenter
5:00 p.m. 5 minutes	Welcome and Call to Order	Jay McCosh
	Roll Call	
	Pledge Allegiance	
	Amendments to the Agenda (if any)	
Consent Items: Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board Member.		
5:05 p.m. Item 1 5 minutes <i>Pages 5-10</i>	Approval of the May 10th and August 9th, 2023, Board of minutes The minutes from the August 9, 2023, Board of Delegates meeting have been distributed to all members of the Board of Delegates and should be approved if correct. Please note the 55 th Anniversary was held in place of our typical Board of Delegates meeting in October. The format did not call for meeting minutes. Action/Recommendation: Motion to approve the August 9, 2023, Board of Delegates meeting minutes.	Jay McCosh
5:05 p.m. Item 2 <i>Pages 12-13</i>	Resolution for Membership -Town of China Grove The Board of Delegates is asked to approve a Centralina membership request from the Town of China Grove. Action/Recommendation: Motion to approve the Town of China Grove's request to join Centralina Regional Council.	Jay McCosh
Regular Business Items:		
5:10 p.m. Item 3 5 minutes <i>Pages 15-17</i>	Centralina Introduction and Welcome Executive Director will present a brief introduction Centralina and highlights from our Mid-Year Progress Report. Action/Recommendation: Receive as information.	Geraldine Gardner
5:15 p.m. Item 4 10 minutes <i>Pages 19-21</i>	Nominating Committee Report and Officer Elections The Nominating Committee will present the slate of nominees for Centralina's 2024 officers. The Board of Delegates will then vote to elect the officers. Action/Recommendation: Motion to accept the Nominating Committee recommended slate of officer candidates: Jay McCosh, Chair; David Scholl, Vice Chair; Tony Long, Secretary and Jarvis Woodburn, Treasurer	2024 Nominating Committee Members Shawn Rush and Crystal Buchaluk and, Martha Sue Hall



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 for alternative options.

<p>5:25 p.m. Item 5 5 minutes <i>Page 23</i></p>	<p>Installation of Officers The Clerk to the Board will install the 2024 Centralina officers including the Chair, Vice Chair, Secretary, and Treasurer.</p> <p>Action/Recommendation: <i>Receive as presentation</i></p>	<p>Narissa Claiborne</p>
<p>5:30 p.m. Item 6 10 minutes <i>Pages 25-27</i></p>	<p>Public Hearing and Approval of Proposed Centralina Budget Ordinances for Fiscal Year 2024-2025 The Board of Delegates will review the placeholder annual operating and pass-through budget proposals for Fiscal Year 2025. On January 11, 2024, the Executive Board voted to recommend these budgets to the Board of Delegates.</p> <p>Action/Recommendation: Motion to approve FY2024-25 operating and passthrough placeholder budget ordinances of \$9,025,500 and \$17,308,900, respectfully, and the membership dues assessment of \$0.24 per capita with no minimal assessment per member.</p>	<p>Denise Strosser</p>
<p>5:40 p.m. Item 7 20 minutes <i>Pages 29-32</i></p>	<p>Executive Board Overview & Municipal Caucuses The Executive Director will lead an orientation on the role of a Centralina Delegate and the Executive Board. Delegates will then gather by county to select their municipal representative for the Executive Board, where applicable.</p> <p>Action/Recommendation: <i>Receive as information.</i> Caucusing counties will convene to determine their representative to the 2024-2025 Executive Board.</p>	<p>Geraldine Gardner</p>
<p>6:00 p.m. Item 8 50 minutes <i>Page 34</i></p>	<p>Centralina Round Robin & Hot Topics Discussion Delegates will engage with each of Centralina's Department Directors in a round-robin style discussion. This will be an opportunity for introductions and information sharing.</p> <p>Action/Recommendation: <i>Receive as information.</i></p>	<p>Geraldine Gardner</p>
<p>6:50 p.m. 5 minutes</p>	<p>Comments from the Board of Delegates and Centralina Staff</p>	<p>Board Members and Staff</p>
<p>6:55 p.m. 5 minutes</p>	<p>Comments from the Executive Director</p>	<p>Geraldine Gardner</p>
<p>7:00 p.m. 5 minutes</p>	<p>Comments from the Chair</p>	<p>Jay McCosh</p>
<p>7:05 p.m.</p>	<p>Adjournment</p>	<p>Jay McCosh</p>



Board of Delegates Meeting Agenda

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your ability to participate please reach out to
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for alternative options.*

Centralina Regional Council complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Regional Council will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Regional Council's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262, by phone (704) at 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



CENTRALINA

REGIONAL COUNCIL

Item 1



**Board of Delegates Meeting Minutes
May 10, 2023**

Jurisdictions with Delegate/Alternate	Delegate/Alternate Present	Jurisdictions without a Delegate/Alternate
Albemarle	Martha Sue Hall	Salisbury
Cabarrus County	Lynn Shue	Charlotte
Concord	Andy Langford	Granite Quarry
East Spencer	Shawn Rush	Cherryville
Faith	Jayne Lingle	Indian Trail
Harrisburg	Jennifer Teague	Dallas
Iredell County	Gene Houpe	Mooresville
Love Valley	Mark Loden	Ranlo
Kannapolis	Darrell Hinnant	Stanly
Marvin	Wayne Deatherage	Lincoln County
McAdenville	Jay McCosh	Lincolnton
Mineral Springs	Jim Muller	Wingate
Mint Hill	Tony Long	Union County
Mooresville	Bobby Compton	Gaston County
Morven	Corinthia Lewis-Lemon	Monroe
Norwood	Wes Hartsell	Belmont
Statesville	Joe Hudson	Waxhaw
Troutman	Jerry Oxsher	Cleveland
Town of Badin	Charles Council	Huntersville
Town of Oakboro	Chris Huneycutt	Mecklenburg County
Town of Davidson	Autumn Rierson Michael	Stallings
Town of Pineville	Amelia Stinson-Wesley	Landis
Anson County	Jarvis Woodburn	Marshville
Town of Spencer	Pat Sledge	Gastonia
		Cramerton
		Midland
		Bessemer City

Call to Order

Vice Chair, Jay McCosh Town of McAdenville, called the meeting to order.

Roll Call

Narissa Claiborne Board Administrator noted that a quorum was present.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

1. Approval of February 8, 2023, Board of Delegates Meeting minutes

Chairman Compton referred to the Delegates, asking if there were any comments or objections to the Consent items. Hearing none he called for a motion.

Mayor Hinnant, of Kannapolis made a motion to approve the Consent Agenda. Commissioner Shawn Rush, Town of East Spencer seconded the motion, and it was carried unanimously.

2. Centralina Spotlight: Grant Services

Geraldine Gardner, Centralina Centralina Executive Director presented an overview of Centralina’s Grant services.

3. Centralina State and Federal Advocacy Update

Leslie Mazingo of Strategic Consulting introduced herself to the Board and shared key goals of work this year. Ms. Mazingo also highlighted ways to build relationships through engagement. She also highlighted key issues via the Annual Federal Action Agenda.

Centralina’s Kelly Weston, Government Affair and Member Engagement Coordinator shared the strategy surrounding the Raleigh Relation initiative, highlighting relationship building, statewide advocacy, and regional advocacy and the similarities and differences between the three. Ms. Weston also shared how to advance Raleigh relations in 2023, by suggesting to the Board they track legislation, support NC Association of Regional Councils of Government priorities, meet with legislators, and brief the Board on important developments.

4. FY23 Progress Report and FY24 Workplan Introduction and Instructions

Executive Director Geraldine Gardner provided a multi-point briefing to Delegates related to Centralina's annual work plan development process; the briefing helped prepare delegates to participate in an interactive open house, and work session to provide feedback to Centralina staff. After Ms. Gardner shared Centralina’s Vision, Mission, and Strategic Goals, she shared the progress Centralina has made thus far and regional trends to follow going forward including, population and growth, demographic of citizens in our area, job growth, Regional AI and Automation Risk, Higher Education trends, transformations in mobility, including where and how our residents get to work and lastly the prosperity gap indicators. After, Executive Director Gardner shared Centralina’s approach and FY24 workplan.

*Immediately after the Progress Report and FY24 Workplan Introduction and Instructions. The Delegates participated in an interactive open house of all five of the Centralina departments, including, Administration and Finance, Workforce, Planning, Economic Development, and Aging.

Comments from the Board of Delegates and Centralina Staff

None.

Comments from the Executive Director

Ms. Gardner shared with the Board that after they have visited all the Centralina departments, the meeting will be adjourned. However, they were welcomed back afterward to have dinner.

Comments from the Chairman

Vice Chair Jay McCosh adjourned the meeting at 6:15.



CENTRALINA
REGIONAL COUNCIL

**Board of Delegates Meeting Minutes
August 9, 2023**

Jurisdictions with Delegate/Alternate Present	Delegate/Alternate Present
Albemarle	Martha Sue Hall
East Spenser	Shawn Rush
Gastonia	Jennifer Stepp
Harrisburg	Jennifer Teague
Kannapolis	Darrell Hinnant
Marvin	Wayne Deatherage
Mecklenburg County	Elaine Powell
Mineral Springs	Jim Muller
Mint Hill	Tony Long
Mooresville	Bobby Compton
Salisbury	Karen Alexander
Spencer	Patricia Sledge
Stallings	David Scholl
Stanly County	Patty Crump
Statesville	Joe Hudson
Matthews	Ken McCool
Pineville	Amelia Stinson- Wesley
Cornelius	Michael Osborne
Anson County	Jarvis Woodburn
Bessemer City	Betty Smith

Call to Order

Chairman Bobby Compton, Town of Mooresville, called the meeting to order.

Roll Call

Kelly Weston Government Affairs Administrator noted that a quorum was not present.

Moment of Silence

Chairman Compton called for a moment of silence.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of the May 10, 2023, Board of Delegates Meeting minutes**

Regular Agenda

- 2. Centralina Spotlight- Aging Friendly Planning & Training Services**

Centralina staff highlighted a short portrait of our work in the region related to grant support. Linda Miller, Centralina’s Aging Director alongside Katie Kutcher, Assistant Director shared an overview of Aging Friendly Planning & Training Services.

- 3. 55th Celebration & FY24 Workplan Overview**

Centralina Executive Director shared with the Board of Delegates plans for the Centralina 55th Year Celebration. Including year-long initiatives and staff road trips.

- 4. FY24 Work Plan Highlight**

Assistant Executive Director and Government Affairs & Member Engagement Administrator provided a local government programming & service preview.

- 5. Mobility Theme: Update and Delegate Engagement**

Jason Wager, Planning Director, and Planning Senior staff, Megan Upchurch, and Reagan Murphy provided an update on CONNECT Beyond implementation activities. He engaged the Board specifically on: (1) Clean Transportation Technologies and (2) the Development of a regional Transportation Demand Management (TDM) plan. The Board of Delegates also participated in a poll engagement to identify the needs of the Delegates and their communities.

Comments from the Executive Director

- Thanked the Board of Delegates for their service

Comments from the Board of Delegates and Centralina Staff

- Amelia Stinson-Wesley asked the Board of Delegates to share any information they had on sister-community relationships.
- Jim Muller shared that Mineral Spring is having their Town Festival and invited Delegates to come.

Comments from the Chairman

- The 55th Celebration will take place on October 11, 2023
- Regional Managers Group meets monthly – The next meeting will be in person at the Charlotte Douglas airport.

Adjournment

With no further business to be discussed, Chairman Compton adjourned the meeting at 6:36p.m.



CENTRALINA

REGIONAL COUNCIL

Item 2



Board Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Narissa Claiborne	Presentation Time:	5 minutes, if needed			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	704-434-2284			
		Email:	nclaiborne@centralina.org			
Submitting Department:	Administration	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
The Board of Delegates is asked to approve a Centralina membership request from the Town of China Grove						
Background & Basis of Recommendations:						
Staff has received a request from the Town of China Grove to become a Centralina member. In accordance with Article III, Section A of the Centralina bylaws, the Town has passed a resolution ratifying the Centralina charter. As a next step per the bylaws, the Board of Delegates must vote to approve this membership request.						
Requested Action / Recommendation:						
Motion to approve the Town of China Grove's request to join Centralina Regional Council.						
Time Sensitivity: <i>(none or explain)</i>	The Town's membership will become effective on the date the Board votes to approve the membership request.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	Resolution for Membership – China Grove					

TOWN MANAGER
Franklin Gover

TOWN CLERK
Pamela Mills

TOWN ATTORNEY
Tom Brooke



MAYOR
Rodney Phillips

TOWN COUNCIL
Don Bringle
Arthur Heggins
Cheryl Sheets
Wayne Starnes
Lee Withers

**TOWN OF CHINA GROVE
RESOLUTION FOR MEMBERSHIP IN
CENTRALINA REGIONAL COUNCIL**

WHEREAS, NC General Statutes 160A-470 and 153A-445 authorize municipalities and counties to form and to join councils of governments that address regional issues and opportunities by offering a variety of planning, coordination, advocacy and technical assistance services; and

WHEREAS, Centralina Regional Council was created to serve the needs of a nine-county region that includes Anson, Cabarrus, Gaston, Lincoln, Mecklenburg, Rowan, Stanly and Union Counties; and

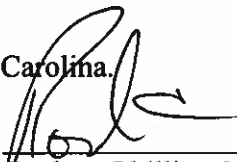
WHEREAS, the mission of Centralina Regional Council is to lead regional collaboration and spark local action to expand opportunity and improve quality of life; and

WHEREAS, the Town of China Grove desires to join with other municipalities and counties that are members of Centralina Regional Council; and

WHEREAS, the China Grove Town Council affirms the benefits of regional cooperation among local governments and their elected and appointed officials.

NOW, THEREFORE, BE IT RESOLVED by the China Grove Town Council that the Town of China Grove hereby ratifies the Centralina Regional Council Charter and affirms its membership in the organization, pending a majority vote of the member governments of Centralina Regional Council.

Adopted this the sixth day of February 2024 in China Grove, North Carolina.



Rodney Phillips, Mayor

ATTEST:


Pamela Mills, CMC Town Clerk

333 N Main Street, China Grove, NC 28023 | Phone (704) 857-2466 |

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CENTRALINA

REGIONAL COUNCIL

Item 3

Board Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	5 minutes			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:		Phone Number:				
		Email:				
Submitting Department:	Administration	Department Head Approval:	Geraldine Gardner			
Title as shown in the Agenda: Centralina Introduction and Welcome						
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
The Executive Director will present a brief introduction Centralina and highlights from our Mid-Year Progress Report.						
Background & Basis of Recommendations:						
The overview is intended to provide new Delegates with an introduction to the organization and serve as a refresher for returning Delegates. The attached Mid-Year Progress Report provides a current snapshot of Centralina's activities this year.						
More detailed information about Centralina can be found in the various sections of the Delegate Handbook or by viewing the Delegate Orientation available on Centralina's YouTube channel - https://www.youtube.com/channel/UCGkLsybmwnlHxAjelqelJPg/featured						
Requested Action / Recommendation:						
Receive as information						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> Board Update – FY24 Mid-Year Progress Report See additional overview information in the Delegate handbook 					

Strategic Plan Implementation

FY24 Q2 Progress Report



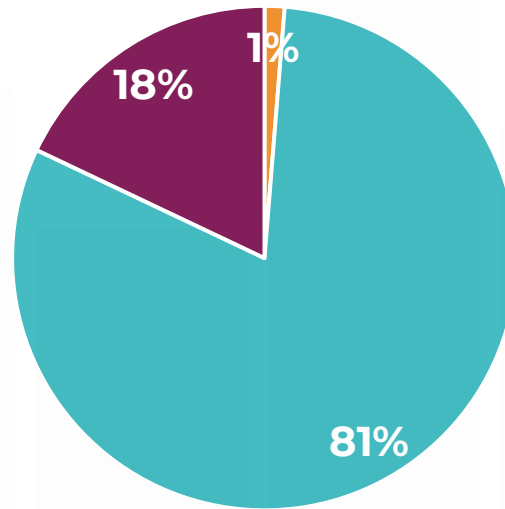
CENTRALINA
REGIONAL COUNCIL

February 2024

The Centralina team has been working diligently on the implementation of the FY2024 workplan, which includes 78 tactics that support implementation of our strategic plan.

Halfway through the fiscal year, we have either started or completed 82% of our planned activities for the year

Workplan Implementation Status



■ Completed ■ In Progress ■ Not Started

Three-Year Strategic Goals

1. Lead regional engagement to prepare, plan and act on issues that respond to today's needs and tomorrow's opportunities.
2. Build local government capacity, efficiency and innovation in service to Centralina communities and the region.
3. Grow our portfolio of person-centered services that enhance an individual's ability to thrive in their careers and in their communities.
4. Strive for organizational excellence by investing in our employees, promoting our work and building efficient systems.

Highlights & Success Stories – End of Quarter 2

Regional Engagement

- Partnered with UNC Charlotte on a successful EDA Tech Hubs Grant Award
- Concluded year 1 of the Advancing the Plan committee to support CONNECT Beyond implementation and regional coordination. 22 of 47 Immediate Term recommendations are currently "In Progress"
- Launched regional planning process for the CPRG grant to support regional air quality and emissions reduction activities.

Local Government Support

- Launched a Small Towns Initiative to support local governments with peer to peer learning and technical assistance on topics significant to smaller communities.
- Submitted EPA Brownfields Community Wide Assessment Grant
- Launched Clean Cities Energy and Environmental Justice Engagement Initiative to support local governments and communities with electric vehicle, energy efficiency, land use and transportation trends.
- Held 29 Hour Centralina Virtual Career Marketplace hiring event in September to highlight jobs across 14 different agencies in 7 counties.

Individual Service Delivery

- Aging team continues to offer direct Home Improvement and Chore Enhanced services - over 65% of funds are expended
- PEARLS (Program to Encourage Active Rewarding Lives) program highlighted on PBS to promote enrollment in the region.
- Workforce is collaborating with AARP to offer workshops at NCWorks Career Center-Cabarrus on Finding Information Online, Getting Started with LinkedIn, and Gmail Tips and Tricks.

FY24 Technical Assistance Projects

We're proud to be working with the following local governments on a variety of technical assistance projects, such as land use planning, code enforcement and facilitation services

City of Albemarle	Town of East Spencer	Anson County
City of Belmont	Town of Marshville	Gaston County
City of Bessemer	Town of Matthews	Mecklenburg County
City of Charlotte	Town of Spencer	Rowan County
City of Concord	Town of Weddington	Stanly County
City of Gastonia	Town of Troutman	Union County
City of Kings Mountain	Lake Wylie Marine Commission	Cabarrus Health Alliance
City of Lowell	Charlotte Regional Transportation Planning Organization	NC Association of Regional Councils of Government
City of Statesville		Charlotte Area Transit System (CATS)
Town of Davidson		



CENTRALINA

REGIONAL COUNCIL

Item 4

Board Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Narissa Claiborne	Presentation Time:	10 minutes			
Presenter at Meeting:	Nominating Committee	Phone Number:	717-434-2284			
		Email:	nclaiborne@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	nclaiborne@centralina.org			
Submitting Department:	Administration	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item and Title: Nominating Committee Report						
<p>The Nominating Committee will present the slate of nominees for Centralina's 2024 officers. The Board of Delegates will then vote to elect the officers.</p>						
Background & Basis of Recommendations:						
<p>Per Centralina bylaws, the Executive Board must form a 3-person Nominating Committee each year. The Committee is charged with identifying a proposed slate of nominees for the offices of Chair, Vice Chair, Secretary, and Treasurer. Officers serve one-year terms or until their successors are elected.</p> <p>The Board will entertain other nominations from the floor for officer candidates prior to a formal vote.</p>						
Requested Action / Recommendation:						
<p>Motion to accept the Nominating Committee recommended slate of officer candidates: Jay McCosh, Chair; David Scholl, Vice Chair; Tony Long, Secretary and Jarvis Woodburn, Treasurer</p>						
Time Sensitivity: <i>(none or explain)</i>	Centralina bylaws require the Board of Delegates to elect and install officers at the Board's annual meeting.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	1. 2024 Officer Candidate Overview					



2024 Centralina Officer Candidates



Chair
Jay McCosh

- McAdenville -Council Member
- Years in public office
- Previous Centralina position and years on Board
- "It has been a great honor to serve as the Vice Chair for the past 4 years and I look forward to helping new and seasoned elected officials alike to collaborate within the 9 counties we represent to help make our region stronger working together."



Vice Chair
David Scholl

- Mayor Pro Tem, Town of Stallings
- 12 Years in public office
- Centralina Delegate - 8 Years
- "I want to help facilitate our towns providing services to our region's many residents. I would like to assist and participate in transportation options. I do not want to see anything like the Katy freeway in our state."



Treasurer
Jarvis Woodburn

- Commissioner, Anson County
- 21 Years in public office
- 20 Years as a Centralina Delegate including 2+ years as the treasurer
- " I consider it an honor to be a part of Centralina helping to provide needed services and support to our nine county region."



Secretary
Tony Long

- Commissioner, Town of Mint Hill
- 4 -Years in public office
- Centralina Delegate - 4 years, - 2 on the Executive board
- "Centralina allows me to learn and collaborate with others in our region to benefit the citizens we serve in Mint Hill"

OFFICER RESPONSIBILITIES

Centralina Officers work closely with the Executive Director to support the strategic development of the organization. Officers are expected to attend all Board meetings and represent the Board at state and federal advocacy meetings and stakeholder meetings in the region. In addition, the following responsibilities for each position are outlined in Centralina's by-laws.

CHAIR RESPONSIBILITIES

- Presides over all meetings of the Board of Delegates and the Executive Board
- Appoints an Executive Board member to serve as the Council's representative to the North Carolina Association of Regional Councils of Government's Forum
- Executes contracts or other documents in the name of the Council
- Supervises the Executive Director in the performance of their duties
- Perform other tasks as required or as directed by the Executive Board or the Board of Delegates

VICE CHAIR RESPONSIBILITIES

- Performs the duties of the Chair when the Chair is absent or unavailable for the performance of their duties
- Serves as an ex-officio member of all standing committees

TREASURER RESPONSIBILITIES

- Chairs the Finance Committee
- Supervises all financial matters in cooperation with Finance Director

SECRETARY RESPONSIBILITIES

- Keeps or supervises the keeping of all records and minutes of meetings





CENTRALINA

REGIONAL COUNCIL

Item 5



Board of Delegates Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:		Regular:	x
Submitting Person:	Narissa Claiborne	Presentation Time:	5 minutes			
Presenter at Meeting:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	Geraldine Gardner			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Submitting Department:	Administration	Department Head Approval:	G. Gardner			
Title of documents as shown in the Agenda: Installation of 2024 Centralina Officers						
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
The Centralina Board Administrator will administer the oath of office to the 2024 slate of officers.						
Background & Basis of Recommendations:						
The Council officers, who are also members of the Executive Board, consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be elected and installed at the first regular meeting of the Council each year. Officers shall serve for a term of one year, or until their successors are elected.						
Requested Action / Recommendation:						
Receive as information						
Time Sensitivity: <i>(none or explain)</i>	n/a					
Budget Impact: <i>(none or explain)</i>	n/a					
Attachments: <i>(none or list)</i>	None					



CENTRALINA

REGIONAL COUNCIL

Item 6



Board of Delegates Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Denise Strosser	Presentation Time:	5 minutes			
Presenter at Meeting:	Denise Strosser	Phone Number:	704-372-2706			
		Email:	dstrosser@centralinas.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-248-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Finance	Department Head Approval:	Denise Strosser			
Title of documents as shown in the Agenda:						
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
<p>The Board of Delegates will review the placeholder annual operating and pass-through budget proposals for Fiscal Year 2025. On January 10, 2024, the Executive Board voted to recommend these budgets to the Board of Delegates.</p>						
Background & Basis of Recommendations:						
<p>To comply with the Charter Resolution, the budgets for Centralina must be adopted by the Council no later than April 15th of each year. The Board of Delegates meets in February and then again in May, so the adoption must occur at the February meeting to comply with the Charter.</p> <p>The proposed annual budget was prepared in accordance with North Carolina General Statutes Chapter 159, Article 3, The Local Government Budget and Fiscal Control Act. All funds within the proposed budget are balanced, and all revenues and expenditures are identified for Fiscal Year 2025.</p> <p>The proposed membership dues assessment for Fiscal Year 2025 remains unchanged at \$0.24 per capita with no minimal assessment, no change from the past 2 years.</p>						
Requested Action / Recommendation:						
<p>Motion to approve FY2025 operating and passthrough place holder budget ordinances in the amount of \$9,025,500 and \$17,308,900, respectfully and the membership dues assessment of \$0.24 per capital with no minimal assessment per member.</p>						
Time Sensitivity: <i>(none or explain)</i>	Before April 15, 2024					
Budget Impact: <i>(none or explain)</i>	FY25 proposed operating budget of \$9,025,500, decrease of approximately \$500,000 from FY24. FY25 proposed pass-through budget of \$17,308,900, decrease of approximately \$2,700,000 from FY24.					
Attachments: <i>(none or list)</i>	FY25 Annual Operating Budget Ordinance FY25 Annual Pass-Through Budget Ordinance					

Fiscal Year 2024 - 2025 Proposed Annual Operating Budget Ordinance

ANTICIPATED REVENUES	FY2023		Audited YE Actuals	FY2024	FY2025
	Budgeted Original	Final		Estimated CY Budget	Placeholder Budget
Program Revenues					
Restricted Intergovernmental Revenue	5,699,605	5,247,806	4,641,104	6,399,391	6,532,000
Technical Assistance Projects	621,569	1,742,675	1,088,808	1,649,007	1,143,500
Other Program Revenue	257,473	913,594	643,953	464,617	335,000
Fund Balance Appropriated	-	-	-	-	-
Total Program Revenue	6,578,647	7,904,075	6,373,865	8,513,015	8,010,500
Other Revenues					
Member Dues Support	929,000	930,000	929,201	940,000	940,000
Interest and Other Revenue	1,000	37,060	33,111	73,000	75,000
Total Other Revenues	930,000	967,060	962,312	1,013,000	1,015,000
TOTAL ANTICIPATED REVENUES	7,508,647	8,871,135	7,336,177	9,526,015	9,025,500
EXPENSE APPROPRIATIONS					
Member services, Board and committees	225,000	703,120	655,283	934,453	953,500
Management and Business Operations	1,935,000	1,712,950	1,548,796	1,818,281	1,800,000
Information Technology	165,000	233,860	199,482	365,837	366,000
Community and Economic Development Depart.	696,188	1,224,023	1,128,496	1,334,927	1,351,000
Planning Department	620,509	1,187,661	1,056,315	1,753,537	1,700,000
Area Agency on Aging Department	4,656,950	4,330,421	3,197,944	4,093,025	4,095,000
Workforce Development Department	830,000	951,627	926,107	1,067,616	1,115,000
Indirect Costs Representation	(1,620,000)	(1,472,527)	(1,413,102)	(1,841,661)	(2,355,000)
TOTAL EXPENSE APPROPRIATIONS	7,508,647	8,871,135	7,299,321	9,526,015	9,025,500
Revenues over expenditures	-	-	36,856	-	-

Fiscal Year 2024-2025 Placeholder Grant Pass Through Budgets Ordinance

<u>Program</u>	FY2023		Audited YE Actuals	FY2024 Estimated CY Budget	FY2025 Placeholder Budget
	Budgeted Original	Final			
Area Agency on Aging					
HCC Block Grant	9,850,000	11,600,000	11,250,776	11,800,000	12,000,000
USDA Supplement	650,000	650,000	608,875	650,000	608,000 ⁽¹⁾
Title III-B Legal	85,000	202,922	150,246	103,000	150,000
Family Caregiver	520,000	572,818	587,921	573,000	560,000
Disease Prevention/Health Promotion	40,000	52,300	35,100	52,300	45,000
State Senior Center General Purpose	120,000	116,616	116,396	117,000	116,500
Heat Fan Relief	15,000	14,400	14,386	15,000	14,400
Supplemental Nutrition	-	45,973	46,985	-	-
ARPA Support Services	-	209,103	315,382	209,000	50,000
ARPA Congregate Nutrition	-	1,727,801	806,699	1,727,801	100,000
APA Home Delivered meals	-	1,107,478	336,390	1,170,000	100,000
	<u>11,280,000</u>	<u>16,299,411</u>	<u>14,269,156</u>	<u>16,417,101</u>	<u>13,743,900</u>
Workforce Development					
WIOA - XX-4010 Administrative Cost Pool	119,944	13,545	13,495	80,000	80,000
WIOA XX-4020 Adult Services	1,229,675	1,460,427	1,356,417	1,200,000	1,200,000
WIOA XX-4030 Dislocated Worker	957,209	504,571	520,508	950,000	950,000
WIOA XX-4040 Youth Services	1,172,304	1,085,155	967,068	1,250,000	1,250,000
WIOA XX-4050 Youth Initiative	83,469	62,587	19,908	65,000	-
WIOA XX-4050 Finish Line Grant	239,712	108,872	30,458	-	-
WIOA XX- XXXX Infrastructure Cost	96,109	90,749	90,249	85,000	85,000
WIOA NC Works Innovation Fund	182,425	-	-	-	-
NDWG COVID 2X-3130	250,000	214,638	108,969	-	-
	<u>4,330,847</u>	<u>3,540,544</u>	<u>3,107,072</u>	<u>3,630,000</u>	<u>3,565,000</u>
Total Grant	<u>15,610,847</u>	<u>19,839,955</u>	<u>17,376,228</u>	<u>20,047,101</u>	<u>17,308,900</u>

(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.



CENTRALINA

REGIONAL COUNCIL

Item 7



Board of Delegates Agenda Item Cover Sheet

Board Meeting Date:	2/21/24	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Geraldine Gardner	Presentation Time:	20min			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	nclaiborne@centralina.org			
Submitting Department:	Administration	Department Head Approval:	G.Gardner			
Title as shown in the Agenda: Executive Board Overview & Municipal Caucuses						
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
<p>The Executive Director will lead an orientation on the role of a Centralina Delegate and the Executive Board. Delegates will then gather by county to select their municipal representative for the Executive Board, where applicable.</p>						
Background & Basis of Recommendations:						
<p>Board Orientation: The Board orientation is designed to provide Delegates with understanding of the roles and expectations of a Centralina Delegate and Executive Board Member.</p> <p>Caucusing: Per the Centralina bylaws, the municipal Delegates from all municipal member government units within each County area (excluding the City of Charlotte delegate as to the Mecklenburg County area) shall elect from their number by caucus at the first Council meeting of the calendar year, the municipal delegate from the County area to serve on the Executive Board. Only Delegates (not Alternates) may serve on the Executive Board. Centralina Officers who represent municipalities on the Board of Delegates are automatically selected for the Executive Board.</p>						
Requested Action / Recommendation:						
Receive as information. Caucusing counties will convene to determine their representative to the 2024-25 Executive Board.						
Time Sensitivity: <i>(none or explain)</i>	Selection is preferred on February 21 st so that representatives can attend the first Executive Board meeting on March 13 th .					
Budget Impact: <i>(none or explain)</i>	N/A					
Attachments: <i>(none or list)</i>	<ol style="list-style-type: none"> 1. Executive Board & Caucus Overview 2. 2024 Board Meeting Forecast 					

Executive Board & Municipal Caucuses Overview

Centralina’s Executive Board provides additional oversight and strategic direction to the organization. Executive Board acts as:

- **Decision Maker:** Reviews and approves certain contracts, policies/procedures, the annual audit and budget amendments.
- **Collaborator:** Provides strategic guidance and feedback on Centralina workplan items, programs and initiatives upon request from staff.
- **Networker:** Engages other Delegates to build relationships and connections to Centralina. EB members are asked to support the Chair and Executive Director in following up with Delegates will low attendance rates.
- **Advocate:** Champions the region with state & federal partners as part of the Raleigh Relations Initiative and Federal Advocacy Agenda.

Additional responsibilities of the Executive Board as outlined in the by-laws include:

- Review, and may revise, amend, increase or decrease the proposed annual operating budget prepared by the Executive Director.
- Exercise oversight of all expenditures in accordance with the budget.
- Review and approve the annual workplan.
- Authority to employ, fix the salary of, and discharge the Executive Director, who shall serve at the pleasure of the Executive Board.
- Act on behalf of the Council on all matters affecting the Council, except for (1) the adoption of the annual budget or (2) the fixing of the member assessment

Executive Board Membership

Per the organization’s by-laws, the Centralina Executive Board is comprised of: the four elected officers; the Delegate from each county member government’ one municipal Delegate representing each county; the Delegate from the City of Charlotte; and two at-large members appointed by the Chair

Each year at the Board of Delegates annual meeting, the municipalities within each county, unless exempt as described below, must caucus to identify which Delegate among them will serve as their county’s municipal representative on the Executive Board.

Caucus Exemptions

Counties in which a Delegate from a municipality is among the slate of officers or is the immediate past Chair, however, are exempt from caucusing since those positions automatically serve on the Executive Board. Additionally, counties where only one municipality is a Centralina member government do not need to caucus.



2024 Caucus Status:

As of 2/8/24 the following Counties shall caucus on 2/21/24 to determine the municipal representative to the Executive Board:

- Anson
- Cabarrus
- Iredell
- Stanly
- Rowan

As of 2/8/24 the following Counties are not required to caucus so long as the proposed slate of Centralina officers are elected on 2/21/24:

- Gaston (*proposed Chair will represent the County*)
- Mecklenburg (*proposed Secretary will represent the County*)
- Union (*proposed Vice Chair will represent the County*)

Lincoln County has only one municipal member and therefore is not required to caucus.

2024 BOARD MEETING SCHEDULE

Executive Board Meeting Dates

These meetings will be held in person, with a virtual option, at 5:00 p.m.

- Wednesday, January 10, 2024
- Wednesday, March 13, 2024
- Wednesday, April 10, 2024
- Wednesday, June 12, 2024
- Wednesday, September 11, 2024
- Wednesday, November 13, 2024

Board of Delegates Meeting Dates

These meetings will be held in person at 5:00 p.m. unless otherwise noted below.

Date	Tentative Agenda Topics
Wednesday, February 21, 2024	Annual Meeting; Budget Hearing; Delegate Orientation
Wednesday, May 8, 2024	Regional Priority Setting - Shaping our FY24-25 workplan.
Wednesday, August 14, 2024	August Advocacy Focus: State & Federal Connections
Wednesday, October 9, 2024	Annual Dinner & Region of Excellence Awards Ceremony





CENTRALINA

REGIONAL COUNCIL

Item 8

Board Agenda Item Cover Sheet

Board Meeting Date:	February 21, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	50 minutes			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:		Phone Number:				
		Email:				
Submitting Department:	Administration	Department Head Approval:	Geraldine Gardner			
Title as shown in the Agenda: Centralina Round Robin						
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
Delegates will engage with each of Centralina's Department Directors in a round-robin style discussion. This will be an opportunity for introductions and information sharing.						
Background & Basis of Recommendations:						
Centralina leaders will circulate to county caucus breakout rooms to introduce themselves and engage delegates in discussion.						
Government Affairs & Member Engagement: Michelle Nance, Deputy Executive Director Regional Planning: Jason Wager, Director Community Economic Development: Christina Danis, Director Workforce Development: David Hollars, Director Area Agency on Aging: Linda Miller, Director						
Requested Action / Recommendation:						
Receive as information						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> • See additional overview information in the Delegate handbook 					