



Executive Board Meeting Agenda

Wednesday, January 8, 2020
9815 David Taylor Drive, Suite 100
Charlotte, NC 28262

Chairman Bobby Compton will convene a meeting of the Centralina COG Executive Board at 6:30 p.m. on Wednesday, January 8, 2020. A light dinner will be served at 6:00 p.m. The meeting will be held in the Catawba Room of the Centralina COG Office on the 1st floor of the Broadcom building.

Time	Item	Presenter
6:00 p.m.	Dinner Please RSVP to Kelly Weston at kweston@centralina.org or (704) 348-2728 by 12:00 p.m. on Monday, January 6th so that catering can be arranged.	Kelly Weston
6:30 p.m.	Call to Order	Bobby Compton
	Invocation	
	Amendments to the Agenda (if any)	
Consent Items: <i>Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board member.</i>		
6:35 p.m. Item 1 Pages 5 - 7	FY20 Budget Amendment The Executive Board is asked to review and approve an amendment to the operating and grant budgets for FY20. Action/Recommendation: <i>Motion to approve the operating and grant budget amendment for FY20.</i>	Denise Strosser
Item 2 Pages 9 - 11	Approval of Regional Transit Plan Consultant Agreement The Executive Board is being asked to approve a professional services contract between CCOG and HDR, Inc., the consulting firm that is tasked with preparing the Regional Transit Plan. Action/Recommendation: <i>Motion to approve a professional services contract between CCOG and HDR, Inc., for the Regional Transit Plan.</i>	Geraldine Gardner
Item 3 Pages 13 - 15	Centralina Economic Development District Appointments The Executive Board is asked to confirm the appointment of members to the Board of the Centralina Economic Development District. Action/Recommendation: <i>Motion confirming the appointments of Rod Crider – Rowan County Economic Development Corporation (EDC), Edwin (Ed) Shimpock – Seven Oaks Doors & Hardware, Alan Kathman – Mecklenburg County, Susan B. Harden – Mecklenburg County, Bob Hovis – Gaston County, Mary Hoglund – Union County, Candice Lowder – Stanly County Economic Development Commission, Jenn Bosser – Iredell County Economic Development Corporation (EDC), and Beth Jones – Iredell County to serve on the Centralina Economic Development District Board for the three year term of (April 1, 2019 – March 31, 2022) as set forth in CEDD bylaws.</i>	Mike Manis
Item 4 Pages 17 - 20	Approval of the November 13, 2019 Executive Board Meeting Minutes The minutes of the November 13, 2019 meeting have been distributed to all members of the Executive Board and should be approved if correct. Action/Recommendation: <i>Motion to approve the November 13, 2019 Executive Board Meeting Minutes.</i>	Bobby Compton
Regular Business Items:		
6:40 p.m. Item 5 30 minutes Page 22	Brand and Website Project Update Staff will introduce consultant Moonlight Creative Group so they can give an overview of the branding/website project and review new logo options.	Moonlight Creative Group

Time	Item	Presenter
	<p>Action/Recommendation: <i>Motion #1: Motion to authorize the Executive Director to pursue due diligence to determine the feasibility of changing the name from Centralina Council of Governments to Centralina Regional Council.</i></p> <p><i>Motion #2: Motion to authorize the Executive Director to make the final decision on the new logo design based on the concepts seen here today.</i></p>	
<p>7:10 p.m. Item 6 10 minutes Pages 24 - 27</p>	<p>Federal Relations Update CCOG’s federal relations consultant, Leslie Mazingo, will present an update on the organization’s federal relations efforts, including an update on the 2019 Federal Action Plan, a discussion of the new 2020 Federal Action Plan and a performance report on activities from November through December 2019. Staff is also seeking feedback on a potential Board DC trip in 2020.</p> <p>Action/Recommendation: <i>Motion to accept the Strategics Consulting performance report for November–December 2019 and to approve the 2020 Federal Action Plan.</i></p>	Leslie Mazingo
<p>7:20 p.m. Item 7 10 minutes Pages 29 - 31</p>	<p>FY21 Budget Preview The Board Treasurer and Finance Director will present the placeholder annual budget proposals for Fiscal Year 2020-2021 for approval by the Board of Delegates in February 2020. It will also reflect any other further direction provided by the Executive Board.</p> <p>Action/Recommendation: <i>Motion recommending the Centralina COG annual budgets to the Board of Delegates:</i></p> <ul style="list-style-type: none"> • <i>FY2020-2021 Annual Operating Budget Ordinance in the amount of \$6,934,000, and;</i> • <i>FY2020-2021 Annual Pass Through Budget Ordinance in the amount of \$15,471,000, and;</i> • <i>Set the assessment rate for the Fiscal Year 2020-2021 at \$0.24 per capita with a minimum assessment of \$750 per member. The fiscal years 2020-2021 assessments are based on the 2018 populations shown on the North Carolina Office of State Budget and Management website.</i> 	Denise Strosser
<p>7:30 p.m. Item 8 20 minutes Page 33</p>	<p>State Relations Update Staff will provide an update on plans to expand the organization’s engagement strategy with the General Assembly and state agencies.</p> <p>Action/Recommendation: <i>Receive as information.</i></p>	Kelly Weston
<p>7:50 p.m. Item 9 5 minutes Page 35</p>	<p>Nominating Committee Update Each year, the Executive Board forms a three-member Nominating Committee to select a slate of officers to serve on the Executive Board. The Committee will provide an update on its activities in advance of the February Board of Delegates meeting.</p> <p>Action/Recommendation: <i>Receive as information.</i></p>	Nominating Committee



Executive Board Meeting Agenda

*Wednesday, January 8, 2020
9815 David Taylor Drive, Suite 100
Charlotte, NC 28262*

<p>7:55 p.m. Item 10 5 minutes Pages 37 - 38</p>	<p>2020 Board Meeting Schedule The Executive Board will review the 2020 Board meeting schedule and will be asked to provide feedback on plans for a member appreciation event at the August Board of Delegates meeting. The Board will also be asked to consider rescheduling the date of the March and November 2020 Executive Board meetings.</p> <p>Action/Recommendation: <i>Motion to hold the March Executive Board meeting on _____(date) and the November Executive Board meeting on _____(date).</i></p>	<p>Kelly Weston</p>
<p>8:00 p.m. 5 minutes</p>	<p>Comments from the Executive Board and CCOG Staff</p>	<p>Board Members</p>
<p>8:05 p.m. 5 minutes</p>	<p>Comments from the Chair</p>	<p>Bobby Compton</p>
<p>8:10 p.m. 5 minutes</p>	<p>Comments from the Executive Director</p>	<p>Geraldine Gardner</p>
<p>8:15 p.m.</p>	<p>Adjournment</p>	<p>Bobby Compton</p>

Centralina Council of Governments complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Council of Governments will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Council of Governments' programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



Centralina Council of Governments

Item 1



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Denise Strosser	Presentation Time:	5 minutes			
Presenter at Meeting:	Denise Strosser	Phone Number:	704-348-2704			
		Email:	dstrosser@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Finance					
Description of Agenda Item:						
As required by general statute, attached is an updated budget amendment for FY19-20 operating and grant budgets.						
Background & Basis of Recommendations:						
A placeholder budget was approved by the Executive Board on January 9, 2019 and adopted by the Board of Delegates on February 13, 2019 as required by CCOG Charter. This first amendment represents changes to reflect Federal and State grant allocations as of December 16, 2019 as well as other contracts received and confirmed since the adoption of the budget. We will continue to update the budget as new funds are received from new business contracts or grants from state and federal agencies. The attached amendments are to replace the placeholder budget with current and up to date funding and expenditures. In general, this budget reflects a similar budget position compared to the same time last year.						
Requested Action / Recommendation:						
Motion to approve the attached budget amendment for FY20.						
Time Sensitivity: <i>(none or explain)</i>	None.					
Budget Impact: <i>(none or explain)</i>	As indicated on attachments					
Attachments: <i>(none or list)</i>	Operating and Grants Budget Amendments					

Fiscal Year 2019-2020 Grant Pass Through Budgets Amendment

<u>Program</u>	<u>FY2019-2020 Adopted Budget</u>	<u>01.09.2020 FY2019-2020 Budget</u>	
Area Agency on Aging			
HCC Block Grant	11,935,000	9,840,057	Based on actual award amount
USDA Supplement	715,000	650,000	(1) Estimate
Title III-B Legal	95,700	82,361	Based on actual award amount
Family Caregiver	572,000	514,020	Based on actual award amount
Disease Prevention/Health Promotion	38,500	35,685	Based on actual award amount
State Senior Center General Purpose	175,000	119,834	Based on actual award amount
Heat Fan Relief	22,000	15,000	Estimate
	<u>13,553,200</u>	<u>11,256,957</u>	
 <i>(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.</i>			
 Workforce Development			
WIOA 19-4010 Adult Services 2019	1,300,000	1,365,120	Based on actual award amount
WIOA 19-4030 Dislocated Workers 2019	1,220,000	809,260	Based on actual award amount
WIOA 19-4040 Youth Services 2019	1,300,000	1,157,885	Based on actual award amount
WIOA 19-4050 Finish Line Grant		119,060	Based on actual award amount
	<u>3,820,000</u>	<u>3,451,325</u>	
 Total Grant Projects Budgets	 <u>17,373,200</u>	 <u>14,708,282</u>	

Fiscal Year 2019 - 2020 Annual Operating Budget Ordinance

ANTICIPATED REVENUES	FY2019-2020 Adopted Budget	01.09.2020 FY2019-2020 Budget
Program Revenues		
Restricted Intergovernmental Revenue	4,622,000	3,758,299
Technical Assistance Projects	600,000	832,099
Contracts and fees	18,000	23,280
Other Program Revenue	500,000	(1) 779,795
Transfers In/(Out)	-	13,274
Fund Balance Appropriated	-	13,613
Total Program Revenue	<u>5,740,000</u>	<u>5,420,360</u>
Other Revenues		
Member Dues Support	850,000	870,095
Interest and Other Revenue	150,000	(1) -
Total Other Revenues	<u>1,000,000</u>	<u>870,095</u>
TOTAL ANTICIPATED REVENUES	<u>6,740,000</u>	<u>6,290,455</u>
EXPENSE APPROPRIATIONS		
Board and Executive Committee	150,000	94,437
Management and Business Operations	1,800,000	1,752,138
Information Technology Division	110,000	131,741
		76,406
Community and Economic Development	930,000	845,007
Planning Department	1,600,000	1,490,375
Area Agency on Aging	2,900,000	2,536,455
Workforce Development	1,000,000	1,174,238
Indirect Costs Representation	(1,750,000)	(1,810,342)
TOTAL EXPENSE APPROPRIATIONS	<u>6,740,000</u>	<u>6,290,455</u>

(1) regrouped income relating to workshops from administrative revenue to program revenue.



Centralina Council of Governments

Item 2

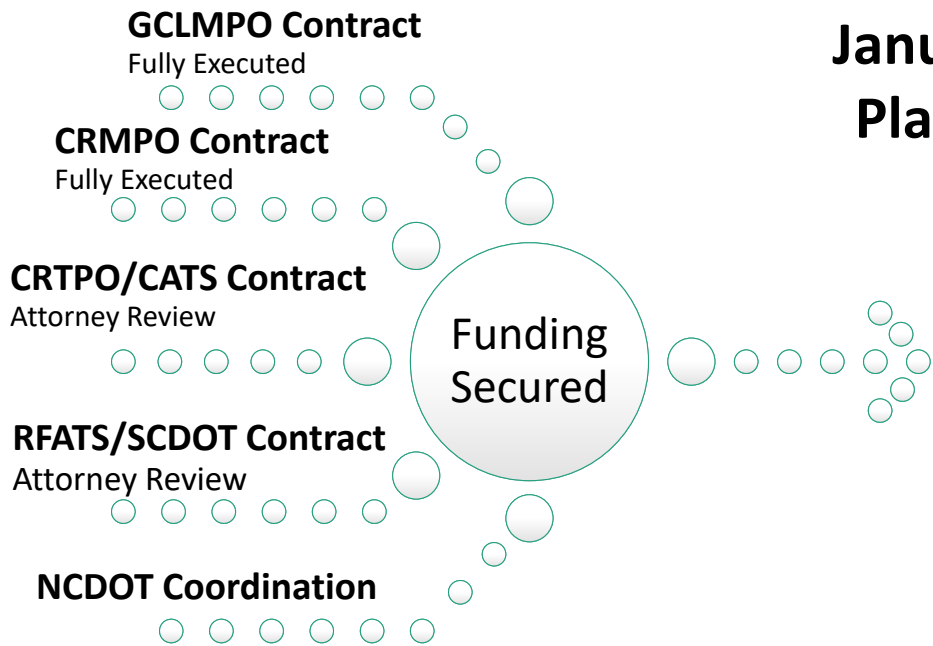


Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Consent:</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 15%;">Regular:</td> <td style="width: 60%;"></td> </tr> </table>	Consent:	X	Regular:	
Consent:	X	Regular:					
Submitting Person:	Michelle Nance	Presentation Time:	N/A				
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-348-2703				
		Email:	ggardner@centralina.org				
Alternate Contact:	Michelle Nance	Phone Number:	704-348-2709				
		Email:	mnance@centralina.org				
Submitting Department:	Planning	Department Head Approval:	Michelle Nance				
Description of Agenda Item:							
<p>The Executive Board is being asked to approve a professional services contract between CCOG and HDR, Inc., the consulting firm that is tasked with preparing the Regional Transit Plan.</p>							
Background & Basis of Recommendations:							
<ul style="list-style-type: none"> • During calendar years 2017-2019, the Metropolitan Transit Commission, policy body for the Charlotte Area Transit System (CATS), and the Centralina Council of Governments (CCOG) have collaborated on an extensive public engagement process throughout the 12-county region as part of the Regional Transit Engagement Series (RTES). • The RTES culminated in a Transit Summit held May 17, 2018, at UNC Charlotte. A key takeaway from the Summit was the consensus need for a Regional Transit Vision and Implementation Plan. • CCOG staff in collaboration with CATS, the NC and SC Departments of Transportation, and adjacent Metropolitan Planning Organizations have assembled funding for the development of a Regional Transit Plan. The estimated cost of the study is \$2,000,000, over two fiscal years. Fiscal year 2019-20 funding for the study has been committed by the following agencies: <ul style="list-style-type: none"> ○ Charlotte Area Transit System (\$425,000) ○ South Carolina Department of Transportation (\$93,750) ○ Charlotte Regional Transportation Planning Organization (\$511,492) ○ Gaston Cleveland Lincoln MPO (\$89,999) ○ Cabarrus Rowan MPO (\$99,999) ○ Rock Hill-Fort Mill Transportation Study (\$26,815) ○ (FY21) - North Carolina Department of Transportation (\$625,000) • CATS and the CCOG staff, with assistance from regional technical staff, developed a draft scope of work. • CCOG issued an RFQ on September 3, 2019, seeking a consultant team to: <ul style="list-style-type: none"> ○ Develop a single, coordinated transit vision for the project area, including multiple transit modes. ○ Identify rapid transit corridors as extensions to the CATS 2030 Plan, and in coordination with other regional and local transportation plans. ○ Develop action-oriented strategies to support improved mobility and access, effective and coordinated transit investments, and coordinated transit operations to meet the needs of a growing and changing population. ○ Identify key topics and methods for regional coordination. • On September 20, 2019, CCOG received qualification responses from three consultant teams. • In October 2019, a regional consultant review committee unanimously selected HDR as the top firm. • During November through early December 2019, CCOG, in close coordination with CATS and regional MPO staff, and HDR negotiated an agreeable contract and terms for the work. 							

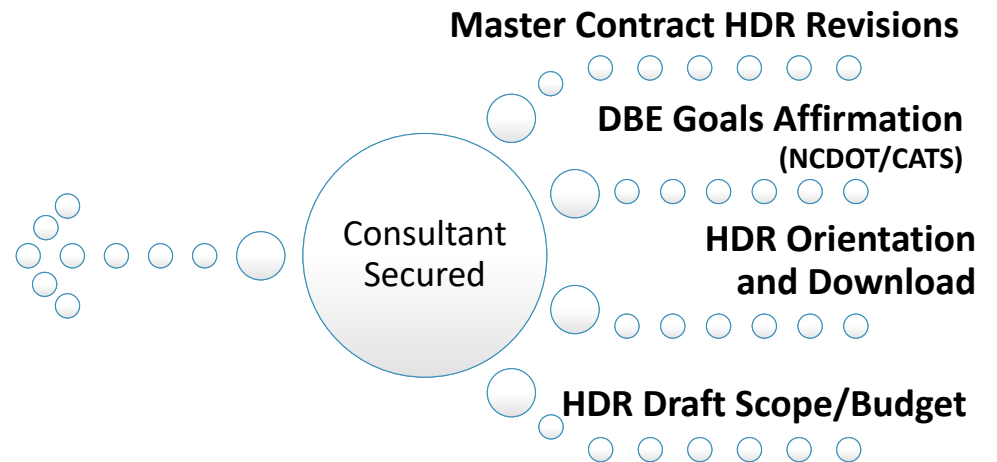


<ul style="list-style-type: none"> • Simultaneously, CCOG has prepared and is in the process of executing contracts with funders. • The CCOG Board and Executive Committee have received information on this project over the last year, with the most recent presentations in September and October 2019. • The attached scope and budget will be tied to CCOG’s legally approved, customary agreement for professional services. 	
Requested Action / Recommendation: Motion to approve a professional services contract between CCOG and HDR, Inc., for the Regional Transit Plan.	
Time Sensitivity: <i>(none or explain)</i>	A portion of the project funds must be spent by June 30, 2020.
Budget Impact: <i>(none or explain)</i>	This project will bring in funds to pay for HDR’s work and will also fund CCOG staff time for project administration and stakeholder engagement.
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> • Summary of Activities in Late 2019 • HDR Scope and Budget (available under separate cover) • CCOG Professional Services Contract (available under separate cover)



January 2020 Plan Begins

Regional Transit Plan *Summary of October – December 2019 activities, moving towards January 2020 project start.*



Project
Management

- MTC / CCOG Board Updates
- Charlotte Business Alliance
- Committee Structure, Participants, Charters



Centralina Council of Governments

Item 3



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Mike Manis	Presentation Time:	2 minutes (if needed)			
Presenter at Meeting:	Mike Manis	Phone Number:	704-348-2728			
		Email:	mmanis@centralina.org			
Alternate Contact:		Phone Number:				
		Email:				
Submitting Department:	CEDD	Department Head Approval:	Mike Manis			
Description of Agenda Item:						
The Executive Board is asked to confirm the appointment of members to the Board of the Centralina Economic Development District.						
Background & Basis of Recommendations:						
<p>The Centralina Economic Development District (CEDD) was formed to serve as the local, federally designated Economic Development District (EDD) for the nine-county region by the US Department of Commerce, Economic Development Administration (EDA). The CEDD facilitates federal and state grant funding and also has the local EDD responsibility to manage and implement the regional Comprehensive Economic Development Strategy (CEDDS), most recently adopted in Sept 2017. The Executive Board of Centralina Council of Governments formally appoints new members recommended by CCOG and the current Board of the CEDD. The CEDD Board of Directors has met regularly and undertaken new regional projects to stimulate job creation and investment in our regional economy and sponsored activities that are broad in scope to strengthen regional competitive advantage, develop nascent regional clusters and support our manufacturing heritage. In 2019, the name of the organization was officially changed from Centralina Economic Development Commission to Centralina Economic Development District.</p> <p>For reference CEDD membership tenure and number: The number of Directors constituting the Board of Directors of the CEDD shall be no less than twenty-five (25) and no more than thirty-one (31). Each Director shall hold office until his death, resignation, retirement, removal, disqualification, or his successor shall have been appointed and qualified. Directors shall be appointed for a three (3) year term. Vacancies on the Board of Directors may, but shall not be required, be replaced so long as the minimum number of Directors is maintained. Directors may be reappointed without limitation.</p>						
Requested Action / Recommendation:						
Motion confirming the appointments of Rod Crider – Rowan County Economic Development Corporation (EDC), Edwin (Ed) Shimpock – Seven Oaks Doors & Hardware, Alan Kathman – Mecklenburg County, Susan B. Harden – Mecklenburg County, Bob Hovis – Gaston County, Mary Hogle – Union County, Candice Lowder – Stanly County Economic Development Commission, Jenn Bosser – Iredell County Economic Development Corporation (EDC), and Beth Jones – Iredell County to serve on the Centralina Economic Development District Board for the three year term of (April 1, 2019 – March 31, 2022) as set forth in CEDD bylaws.						
Time Sensitivity: <i>(none or explain)</i>	None.					



Budget Impact: <i>(none or explain)</i>	N/A
Attachments: <i>(none or list)</i>	CEDD Board Member Terms Chart FY 19/20



CEDD Board Members Chart

Term: March 1, 2017 - February 28, 2020			
Name	Representing	Recommended by	Organization
Joe Carpenter	CCOG- Regional	CCOG	CCOG

Term: March 1, 2018 - February 28, 2021			
Name	Representing	Recommended by	Organization
LaWana Mayfield	CCOG - At Large Rep	CCOG	
Miles Atkins	Mooresville	Mooresville	Town of Mooresville - Mayor
Bill Thunberg	Mooresville-Lake Norman	CCOG	Lake Norman Transportation Commission
Leslie Johnson	Mecklenburg County- Managers Office	CCOG	Mecklenburg County
Greg Edds	Rowan County	Rowan BOC	Rowan County BOC - Chairman
Candice Lowder	Stanly County	Stanly BOC	Stanly County Economic Development Commission
Antony Burton	CCOG - At Large Rep	CCOG	Charlotte Regional Business Alliance
Mark Seifel	CCOG - At Large Rep	CCOG	CCOG Centralina Workforce Board
Melanie Underwood	CCOG - At Large Rep	CCOG	NC Economic Development Partnership

Term: March 1, 2019 - February 28, 2022			
Name	Representing	Recommended by	Organization
Jarvis Woodburn	Anson County - Public	Anson County BOC	Anson County BOC
Mike Downs	Cabarrus County-Public	Cabarrus BOC	Cabarrus County
Astrid Chirinos	CCOG- Regional	CCOG	YMCA
Donny Hicks	Gaston County	Gaston County BOC	Gaston County Economic Development Commission
Bob Hovis	Gaston County - Public	Gaston County BOC	Gaston County BOC
Beth Jones	Iredell County - Managers Office	Iredell County	Iredell County
Jenn Bosser	Iredell County	Iredell BOC	Iredell County Economic Development Corporation
Cliff Brumfield	Lincoln County	Lincoln County BOC	Lincoln Economic Development Association
Susan Harden	Mecklenburg County Commissioner	Mecklenburg County	Mecklenburg County BOC
Mark Brady	Mooresville- Private	Town of Mooresville	First Trust Bank
Rod Crider	Rowan County-Private	Rowan BOC	Rowan Economic Development
Frank Aikmus	Union County	Union County	Union County BOC
Alan Kathman	Mecklenburg County- Private	Mecklenburg County	FLIR Systems
Ed Shimpock	Stanly County - Private	Stanly County	Seven Oaks Doors & Hardware
Mary Hoglund	Union County - Private	Union County	In transition - Small business

Term: March 1, 2019 - February 28, 2022 (Pending Recommendation/Reappointment)			
Name	Representing	Recommended by	Organization
Vacant	Anson County - Private		Anson County BOC
Vacant	Cabarrus County- Private		Cabarrus County BOC
Vacant	CCOG - At Large Rep		CCOG
Vacant	City of Charlotte - Public		City of Charlotte BOC
Vacant	City of Charlotte- Private		City of Charlotte BOC
Vacant	Lincoln County - Public		Lincoln County BOC

CEDD Executive Officers (April 2019- April 2021 Annual Meeting)

Chairman - Mark Brady
 Vice Chairman - Bill Thunberg
 Sec\Treasurer - Leslie Johnson

12/17/2019



Centralina Council of Governments

Item 4



**Executive Board Meeting Minutes and Closed Session General Account
November 13, 2019**

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Jay McCosh, Vice Chairman Jarvis Woodburn, Secretary William Morgan, Treasurer	Deloris Chambers Bill Feather Martha Sue Hall Michael Johnson Rich Permenter Lynn Shue Nick Walsh Ronnie Worley <i>Via Phone</i> Gene Houpe	Frank Aikmus Zach Almond Bobby Compton, Chairman John Crump Larken Egleston Trevor Fuller Brent Moser Jim Watson	Geraldine Gardner Emily Hickok Debi Lee Mike Manis Linda Miller Michelle Nance Denise Strosser Jason Wager Kelly Weston Venecia White <i>Guests</i> Dan Gougherty, Cherry Bekaert Janet LaBar, Charlotte Regional Business Alliance Leslie Mozingo, Strategics Consulting

Call to Order

Vice Chairman Jay McCosh, Town of McAdenville, called the meeting to order.

Invocation

Mayor Pro Tem Martha Sue Hall, City of Albemarle, gave the invocation.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of Contract for Web Design and Rebranding Services**
- 2. Regional Transit Consultant Contract Approval Authorization**
- 3. Quarterly Report to the Board**
- 4. Approval of the September 11, 2019 Executive Board Meeting Minutes**

Treasurer William Morgan, City of Statesville, made a motion to approve the Consent Agenda. Mayor Pro Tem Hall seconded the motion and it carried unanimously.

In response to a question from Mayor Pro Tem Hall, Vice Chairman McCosh noted that a quorum was present.

5. Charlotte Regional Business Alliance Presentation

Janet LaBar, President and CEO of the Charlotte Regional Business Alliance, presented an overview of her organization, its strategic objectives, and its role as a partner to other organizations involved in economic development.

In response to a question from Mayor Pro Tem Hall, Ms. LaBar noted that she has visited every county in the region during her listening tour.

6. FY2019 Audit Report

Denise Strosser, Finance Director, gave a brief financial overview of CCOG's past year, noting the Executive Director and Finance Director transitions. She further noted that CCOG had a strong financial year and increased its fund balance.

Dan Gougherty, Cherry Bekaert LLP, presented highlights from the audit report. He explained that his firm issued an unmodified or clean audit opinion on the financial statements, internal control over financial reporting, and the federal and state single audit. He added that there were no significant deficiencies or material weaknesses with internal controls even with the changeover in staff and leadership. He noted that his firm tested the Aging cluster and family caregiving programs for the single audit and there were no findings. He further noted there were no adjustments to journal entries that were required. He also reported that there were no management letter comments and his firm received the full cooperation of management.

In response to a question from Mayor Pro Tem Deloris Chambers, Town of Badin, Mr. Gougherty explained that if his firm found issues with internal controls, they would try to understand the cause of the issues and identify areas that require further testing.

Mayor Pro Tem Hall made a motion to approve and accept the audit report as presented. Commissioner Nick Walsh, Town of Huntersville, seconded the motion and it carried unanimously.

7. Federal Relations Update

Leslie Mozingo, Strategics Consulting, presented an overview of the federal relations performance report for September through October. She noted that a meeting with Representative-elect Dan Bishop will be rescheduled for January. She highlighted a grants workshop held on November 12th at the CCOG office, noting that Senator Thom Tillis' staff promoted the event on social media.

Geraldine Gardner, Executive Director, noted that regarding the reauthorization of the Older Americans Act, Ms. Mozingo received news of Senator Burr's leadership on adjusting the formula that will bring more resources to states that have growing populations of individuals over age 65.

Commissioner Ronnie Worley, Gaston County, made a motion to accept the Strategics Consulting Performance Report for September through October 2019. Treasurer Morgan seconded the motion and it carried unanimously.

Vice Chairman McCosh noted that he, Ms. Gardner, and Ms. Mozingo have discussed organizing a trip to Washington, DC for a group of CCOG Board Members, especially those from smaller communities or those who do not get the opportunity to visit the capitol often.

In response to a question from Secretary Jarvis Woodburn, Anson County, Ms. Mozingo indicated that she will have some suggested dates after the congressional calendar is released.

Ms. Gardner added that the timing will also depend on the Board Members' objectives, noting that there could be an opportunity to connect with federal agencies during the visit.

In response to a question from Commissioner Gene Houpe, Iredell County, Ms. Mozingo explained that when scheduling meetings with members of Congress, she likes to be strategic and identify which regional priorities to address in talking points.

In response to a question from Mayor Pro Tem Hall, Vice Chair McCosh explained that CCOG will not fully fund the trip.

Council Member Michael Johnson, City of Statesville, noted that meetings with federal agencies have been most successful when CCOG has had a specific plan and request for those meetings.

Ms. Mozingo encouraged the Board Members who are interested in participating in the Washington, DC trip to have one or two specific needs that they would like to discuss with federal agencies.

8. NC Radar Project Update

Ms. Gardner highlighted the memo in the agenda packet summarizing the progress made on the NC Radar Project. She explained that the challenge is having three COGs cooperating to solve the problem. She noted that she has been in contact with the NC Radar Project, two other North Carolina COGs, and the North Central Texas Council of Governments (NCTCOG) in the Dallas, TX area. She further explained that the options for proceeding are to (1) work at the state level to have NC Emergency Management take on the problem and manage a new radar system, (2) have one COG or a coalition of the three COGs partner with a third party to develop a new radar system, (3) set up a separate 501(c)(3) to manage a new radar system.

In response to a question from Commissioner Walsh, Ms. Gardner noted that like the three North Carolina COGs in the affected coverage area, NCTCOG was not in the radar business, but partnered with Collaborative Adaptive Sensing of the Atmosphere (CASA) to set up a structure that worked for them.

Mayor Bill Feather, Town of Granite Quarry, suggested combining the first two options, adding that the state should be involved.

Ms. Gardner noted that the state could fund the radars. She further noted that CASA donated the radars used by NCTCOG, but the challenge with that system is NCTCOG is locked in to always working with CASA.

Commissioner Rich Permenter, Lincoln County, inquired about recreating the radar coverage that already exists. He noted that emergency managers must make decisions based on data provided by the National Weather Service. He further noted that liability issues should be a consideration.

In response to a question from Commissioner Permenter, Ms. Gardner noted that CASA indicated they are able to use C band radar. She added that she will get more information from the National Weather Service (NWS) to share with the Board.

Mayor Pro Tem Hall suggested striking the third option. She also suggested not investing any time into a solution that may already exist. She further suggested having a discussion between the three COGs, NWS, and NC Emergency Management.

Commissioner Permenter noted that he will reach out to his contact at NWS.

9. Nominating Committee Forecast

Kelly Weston, Clerk to the Board, explained that per the CCOG bylaws, the Executive Board must form a three-member Nominating Committee each year. The Committee will need to identify a slate for the offices of Chair, Vice Chair, Treasurer and Secretary. The Committee will present the slate to the Executive Board

at its January meeting. She asked the Board Members to let her know if they are interested in serving on the Committee.

Mayor Feather, Mayor Pro Tem Chambers, and Commissioner Houpe each indicated that they would serve on the committee.

10. Resolution for Outgoing Executive Board Members

Vice Chairman McCosh presented a resolution to Council Member Johnson in recognition of his years of public service and his leadership on the CCOG Board of Delegates.

Council Member Johnson expressed his appreciation to the Board and the organization.

Comments from the Executive Board and CCOG Staff

Commissioner Permenter noted that a lot of progress has been made on the radar item.

Comments from the Vice Chair

Vice Chairman McCosh reported that the next Regional Managers Group meeting will be held on Wednesday, December 18th at the CCOG office and will feature federal and state legislative updates. He asked the Executive Board members to encourage the managers in their communities to attend.

He also encouraged everyone to visit Christmas Town in McAdenville.

Comments from the Executive Director

Ms. Gardner congratulated the Board Members who won their recent bids for re-election in their communities. She also thanked Council Member Johnson for his leadership and support.

She reported that CCOG recently completed meeting room audiovisual upgrades. Ms. Gardner also noted that staff is working on the annual report. She reported that staff will also send information to member communities as they select their Delegates for the upcoming year.

She further noted that as part of the Consent Agenda, the Executive Board approved a consultant contract for re-designing CCOG's website and rebranding for the organization. She added that there will be a big reveal in August.

Commissioner Houpe echoed the sentiments toward Council Member Johnson and expressed his thanks to him on behalf of Iredell County.

Closed Session

Mayor Pro Tem Hall made a motion to enter Closed Session pursuant to NCGS § 143-318.11(a)(6). Commissioner Ronnie Worley, Gaston County, seconded the motion and it carried unanimously.

11. Executive Director's Performance Evaluation

A discussion among the Executive Board members ensued.

Mayor Feather made a motion to end closed session and resume open session. Mayor Pro Tem Hall seconded the motion and it carried unanimously.

Adjournment

With no further business to be discussed, Vice Chairman McCosh adjourned the meeting at 8:55 p.m.



Centralina Council of Governments

Item 5



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Emily Hickok	Presentation Time:	N/A			
Presenter at Meeting:	Moonlight Creative Group	Phone Number:	704-332-9918			
		Email:	dawn@moonlightcreative.com			
Alternate Contact:	Emily Hickok	Phone Number:	704-348-2702			
		Email:	chickok@centralina.org			
Submitting Department:	Government Affairs	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
Introduce consultant Moonlight Creative Group so they can give an overview of the branding/website project and review new logo options.						
Background & Basis of Recommendations:						
Changes to the logo and website stem from the 2019 strategic review, new priorities and workplan.						
Requested Action / Recommendation:						
Motion #1 - Potential Name Change: Motion to authorize the Executive Director to pursue due diligence to determine the feasibility of changing the name from Centralina Council of Governments to Centralina Regional Council.						
Motion #2 - Logo Design: Motion to authorize the Executive Director to make the final decision on the new logo design based on the concepts seen here today.						
Time Sensitivity: <i>(none or explain)</i>	The project will be completed in phases. The logo redesign will be completed in February, but the official roll out may not happen until August 2020 as part of a larger brand launch.					
Budget Impact: <i>(none or explain)</i>	Logo design is part of the existing consultant contract.					
Attachments: <i>(none or list)</i>	None					



Centralina Council of Governments

Item 6



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent: <input type="checkbox"/> Regular: <input checked="" type="checkbox"/> X
Submitting Person:	Jeremy Farris	Presentation Time:	10 minutes
Presenter at Meeting:	Leslie Mozingo	Phone Number:	202-255-5760
		Email:	leslie@strategics.consulting
Alternate Contact:	Jeremy Farris	Phone Number:	704-688-7036
		Email:	jfarris@centralina.org
Submitting Department:	Government Affairs and Member Engagement	Department Head Approval:	Geraldine Gardner
Description of Agenda Item:			
<p>CCOG’s federal relations consultant, Leslie Mozingo, will present an update on the organization’s federal relations efforts, including an update on the 2019 Federal Action Plan, a discussion of the new 2020 Federal Action Plan and a performance report on activities from November through December 2019. We are also wanting feedback on a potential Board DC trip in 2020.</p>			
Background & Basis of Recommendations:			
<p>Since 2015, the Executive Board has contracted with Strategics Consulting for federal relations consulting services. The Executive Board has requested that Ms. Mozingo present performance metrics reports at each of its meetings. In addition, we will be following up on items from the November 2019 Executive Board Meeting. We require a discussion of a 2020 Board trip to Washington, DC and to gauge interest in the trip from the Board.</p>			
Requested Action / Recommendation:			
<p>Motion to accept the Strategics Consulting performance report for November– December 2019 and to approve the 2020 Federal Action Plan.</p>			
Time Sensitivity: <i>(none or explain)</i>	There is a time sensitivity by making sure we have the 2020 Federal Action Plan in place for all 2020 activity.		
Budget Impact: <i>(none or explain)</i>	None.		
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> • Strategics Performance Report: November-December • 2020 Congressional Calendar • 2020 Congressional Map 		



GOALS AND ACTIVITIES FOR STRATEGICS CONSULTING NOVEMBER-DECEMBER REPORT

- 1. Build, maintain and enhance relationships with Members of Congress and the federal agencies**
 - Secured commitments from congressional district offices to serve as panelists at Regional Managers meeting on December 18th, scheduled coordination call, prepared materials needed for event, and worked with CCOG government relations staff on questions for panelists.
 - Provided federal update and served as panel moderator during Regional Managers meeting.
 - Participating in brainstorming discussions on DC travel for smaller communities next year.
 - Sent CCOG management update on relevant changes at US DOT.

- 2. Develop advocacy strategies around the approved CCOG Federal Action Plan on regional priorities and implement in coordination with CCOG management.**
 - Followed-up with committee staff for North Carolina U.S. Senator Richard Burr to determine timing of Senate legislation to reauthorize the Older Americans Act (OAA).
 - Prepared 2020 Congressional Calendar.
 - Wrote updates for Capital Corner portion of CCOG newsletter.

- 3. Provide information and support related to federal grant opportunities in coordination with CCOG staff**
 - Participated in November 12th Grants Workshop and connected CCOG management with connection for next level workshop in the future.
 - Sent alerts on local or state events, such as HUD workshop and Congressional Coffee.
 - Provided Grants Alert through November 29th.
 - Worked on Grants Forecast to be delivered by the end of the year.
 - Sent separate alerts to CCOG managers on Brownfields Webinars on Opportunity Zones, falls prevention program, self- management education program, broadband, and mobility for all.
 - Notified CCOG member of grant award where request for assistance was provided and sent appreciation emails to congressional offices who provided support.

- 4. Respond to trouble shooting requests from members and CCOG on federal issues**
 - Updated CCOG's congressional delegation contacts list.
 - Prepared congressional redistricting comparison chart.
 - Communications and coordination with state NCLM and NCACC for the Regional Managers meeting on December 18th.
 - Provided updates to CCOG members regarding BUILD grant announcements and responded to questions.
 - Communications with CCOG management regarding bill introduced by NC Senators Burr and Tillis to speed up delivery of Disaster Relief funding from HUD.

For more information, contact Leslie Mzingo at (202) 255-5760 or leslie@strategics.consulting.



2020 CONGRESSIONAL CALENDAR

Important Dates

Congress Convenes (2 nd Session)	Jan. 7
House Democrats Retreat	Jan. 28-30
State of the Union Address	Feb. 4
House Republicans Retreat	Apr. 22-24
Democratic National Convention	July 13-16
Republican National Convention	Aug. 24-27
Election Day	Nov. 3
Adjournment (House/Senate)	Dec. 10/18

House and Senate in Session	Senate Only in Session	Federal Holiday	House Only in Session	Important Dates
-----------------------------	------------------------	-----------------	-----------------------	-----------------

The House usually delays votes until 6:30 pm on the first day of being in session and takes no votes after 3:00 pm on the last day of being in session.

January* These dates are for **House only**. Senate has not released January schedule due to uncertainty related to impeachment inquiry.

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	21	23	24	25
26	27	28	29	30	31	

February

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	28	30	31	

August

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

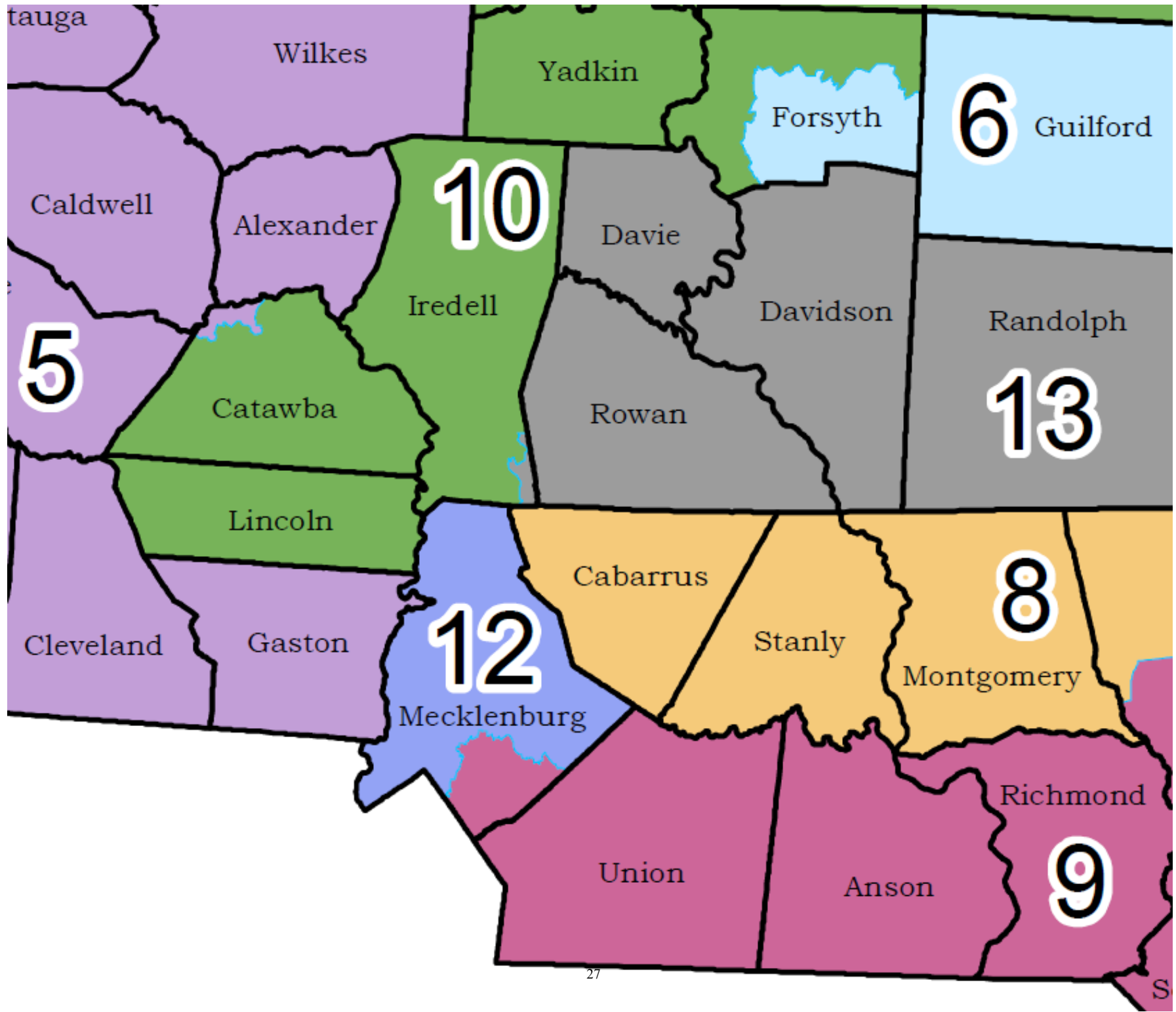
November

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NORTH CAROLINA 2020 CONGRESSIONAL DISTRICTS





Centralina Council of Governments

Item 7



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Denise Strosser	Presentation Time:	5 minutes			
Presenter at Meeting:	Denise Strosser	Phone Number:	704-348-2704			
		Email:	dstrosser@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Finance					
Description of Agenda Item:						
<p>The Board Treasurer and Finance Director will present the placeholder annual budget proposals for Fiscal Year 2020-2021 for the Board’s approval in February 2020. It will also reflect any other further direction provided by the Executive Board.</p> <p>To comply with the charter, Management is submitting a Fiscal Year 2020-2021 placeholder budgets for approval in January 2020. Management is requesting the Executive Board’s recommendation to approve this proposed budget to the Board of Delegates.</p>						
Background & Basis of Recommendations:						
<p>In Item IX Financial, D of the Charter Resolution, the budgets for the Council must be adopted by the Council no later than April 15th of each year. The Board of Delegates meets in February and then again in May, so the adoption must occur prior to or at the February 2020 meeting to comply with the Charter.</p>						
Requested Action / Recommendation:						
<p>Motion recommending the Centralina COG annual budgets to the Board of Delegates:</p> <ul style="list-style-type: none"> • FY2020-2021 Annual Operating Budget Ordinance in the amount of \$6,934,000, and; • FY2020-2021 Annual Pass Through Budget Ordinance in the amount of \$15,471,000, and; • Set the assessment rate for the Fiscal Year 2020-2021 at \$0.24 per capita with a minimum assessment of \$750 per member. The fiscal years 2020-2021 assessments are based on the 2018 populations shown on the North Carolina Office of State Budget and Management website. 						
Time Sensitivity: <i>(none or explain)</i>						
Budget Impact: <i>(none or explain)</i>	As noted.					
Attachments: <i>(none or list)</i>	Fiscal Year 2020-2021 Annual Operating and Grant Budget Proposals					

Fiscal Year 2020 - 2021 Proposed Annual Operating Budget Ordinance

ANTICIPATED REVENUES	FY2018-2019 Audited YE <u>Budget</u>	FY2018-2019 Audited YE <u>Actuals</u>	FY2019-2020 Adopted <u>Budget</u>	FY2019-2020 Estimated CY <u>Budget</u>	FY220-2021 Placeholder <u>Budget</u>
Program Revenues					
Restricted Intergovernmental Revenue	4,540,665	3,904,428	4,622,000	3,787,084	4,350,000
Technical Assistance Projects	683,844	645,043	600,000	855,379	624,000
Contracts and fees - <i>move to T&A Projects</i>	18,000	18,000	18,000	-	-
Other Program Revenue	465,778	515,446	500,000	1,836,795	1,080,000
Transfers In/(Out)	-	-	-	13,274	-
Fund Balance Appropriated	108,564	-	-	13,613	-
Total Program Revenue	<u>5,816,851</u>	<u>5,082,917</u>	<u>5,740,000</u>	<u>6,506,145</u>	<u>6,054,000</u>
Other Revenues					
Member Dues Support	835,000	834,611	850,000	870,095	870,000
Interest and Other Revenue	196,998	141,522	150,000	-	10,000
Total Other Revenues	<u>1,031,998</u>	<u>976,133</u>	<u>1,000,000</u>	<u>870,095</u>	<u>880,000</u>
TOTAL ANTICIPATED REVENUES	<u>6,848,849</u>	<u>6,059,050</u>	<u>6,740,000</u>	<u>7,376,240</u>	<u>6,934,000</u>
EXPENSE APPROPRIATIONS					
Board and Executive Committee	101,200	91,271	150,000	94,437	100,000
Management and Business Operations	1,725,647	1,671,874	1,800,000	1,828,545	1,844,000
Information Technology	97,250	67,923	110,000	131,741	110,000
Community and Economic Development Depart.	1,016,338	827,464	930,000	873,792	930,000
Planning Department	1,463,655	1,249,569	1,600,000	2,547,374	2,000,000
Area Agency on Aging Department	2,992,363	2,640,416	2,900,000	2,536,455	2,500,000
Workforce Development Department	1,202,396	1,069,025	1,000,000	1,174,238	1,250,000
Indirect Costs Representation	(1,750,000)	(1,713,686)	(1,750,000)	(1,810,342)	(1,800,000)
TOTAL EXPENSE APPROPRIATIONS	<u>6,848,849</u>	<u>5,903,856</u>	<u>6,740,000</u>	<u>7,376,240</u>	<u>6,934,000</u>
	-	155,194	-	-	-

Fiscal Year 2020-2021 Placeholder Grant Pass Through Budgets Proposal

<u>Program</u>	<u>FY2018-2019 Audited One Year Project Authorization</u>	<u>FY2019-2020 One Year Adopted Budget</u>	<u>FY2019-2020 One Year Current Authorization 12.16.2019</u>	<u>FY2020-21 One Year Proposed Budget</u>
Area Agency on Aging				
HCC Block Grant	9,784,677	11,935,000	9,840,057	10,000,000
USDA Supplement	650,000	715,000	650,000	650,000 (1)
Title III-B Legal	190,000	95,700	82,361	85,000
Family Caregiver	537,968	572,000	514,020	520,000
Disease Prevention/Health Promotion	44,450	38,500	35,685	40,000
State Senior Center General Purpose	120,333	175,000	119,834	120,000
Heat Fan Relief	14,380	22,000	15,000	15,000
	<u>11,341,808</u>	<u>13,553,200</u>	<u>11,256,957</u>	<u>11,430,000</u>
<i>(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.</i>				
Workforce Development				
WIOA 16-4050 Business Services 2016	25,000			
WIOA 16- 4050 Infrastructure Cost 2016	72,225			
WIOA 16-4050 DWS Brochures 2016	8,441			
WIOA 16-4050 Enhancement Planning 2016	30,000			
WIOA 17-4010 Administrative Cost Pool- 10% 2017	455,019			
WIOA 17-4020 Adult Services 2017	1,772,164			
WIOA 17-4030 Dislocated Worker 2017	960,078			
WIOA 17-4040 Youth Services 2017	1,362,934			
WIOA 17-4050 Business Services 2017	75,000			
WIOA 17-4050 Finish Line Grant 2017	84,000			
WIOA 18-4010 Administrative Cost Pool- 10% 2018	422,651			
WIOA 18-4020 Adult Services 2018	2,088,670			
WIOA 18-4030 Dislocated Worker 2018	426,418			
WIOA 18-4040 Youth Services 2018	1,288,762			
WIOA 18- 4050 Infrastructure Cost 2018	107,511		111,903	
WIOA 18-4050 Finish Line Grant 2018	15,000		15,000	
WIOA 19-4020 Adult Services 2019		1,300,000	1,365,120	
WIOA 19-4030 Dislocated Worker 2019		1,220,000	809,260	
WIOA 19-4040 Youth Services 2019		1,300,000	1,157,885	
WIOA 19-4050 Finish Line Grant 2019			119,060	
WIOA NCWorks Innovation Fund -RCCC Revenue			190,000	190,000
WIOA NCWorks Innovation Fund - Admin.				10,000
WIOA 20-4010 Administrative Cost Pool- 10%				375,000
WIOA 20-4020 Adult Services 2020				1,200,000
WIOA 20-4030 Dislocated Worker 2020				1,000,000
WIOA 20-4040 Youth Services 2020				1,200,000
WIOA 19-4050 Finish Line Grant 2019 Carryover				66,000
	<u>9,193,873</u>	<u>3,820,000</u>	<u>3,768,228</u>	<u>4,041,000</u>
Total Grant	<u>20,535,681</u>	<u>17,373,200</u>	<u>15,025,185</u>	<u>15,471,000</u>



Centralina Council of Governments

Item 8



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	20 minutes			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Gov. Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
Staff will provide an update on plans to expand the organization's engagement strategy with the General Assembly and state agencies.						
Background & Basis of Recommendations:						
<p>One of the priorities in CCOG's FY20 Workplan is to support and champion local governments. To work towards this priority, the newly formed Government Affairs and Member Engagement Department has set a goal of continuing to cultivate relationships with state and federal officials. While CCOG is implementing its federal relations workplan, the organization will also focus on state level advocacy and engagement with the General Assembly, state agencies, and regional and statewide partners such as the Charlotte Regional Business Alliance, the North Carolina League of Municipalities, and the North Carolina Association of County Commissioners.</p> <p>At its September 11, 2019 meeting, the Executive Board provided feedback on CCOG's plans to develop a state level engagement strategy. The Board identified a need for having a stronger voice in Raleigh to serve the organization's interests and directed staff to look into working with a state relations consultant.</p>						
Requested Action / Recommendation:						
Receive as information.						
Time Sensitivity: <i>(none or explain)</i>	None.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	None.					



Centralina Council of Governments

Item 9



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2019	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	5 minutes			
Presenter at Meeting:	Nominating Committee	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Gov. Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
The Nominating Committee will report on its progress in selecting the slate of nominees for the 2020 CCOG officer elections.						
Background & Basis of Recommendations:						
Article IX, Section B of the CCOG bylaws states:						
<p>The Executive Board, prior to the Council meeting each year at which elections are to be held, shall appoint a Nominating Committee of three (3) delegates. At the Council's meeting each year at which the elections are to be held, and prior to the election of officers by the Council at that meeting, the Nominating Committee shall submit to the Council the names of proposed officers. Nominations from the floor may be made. The person receiving the highest number of votes cast for each office shall be deemed elected.</p> <p>The Nominating Committee will present its proposed slate of nominees for the offices of Chair, Vice Chair, Secretary, and Treasurer to the Board of Delegates at its annual meeting on February 12, 2020.</p>						
Requested Action / Recommendation:						
Receive as information.						
Time Sensitivity: <i>(none or explain)</i>	None.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	None.					



Centralina Council of Governments

Item 10



Board Agenda Item Cover Sheet

Board Meeting Date:	January 8, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	5 minutes			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Gov. Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
<p>The Executive Board will review the 2020 Board meeting schedule and will be asked to provide feedback on plans for a member appreciation event at the August Board of Delegates meeting. The Board will also be asked to consider rescheduling the date of the March and November 2020 Executive Board meetings.</p>						
Background & Basis of Recommendations:						
<p>In an effort to make Board of Delegates meetings more interactive and productive for Delegates, staff has developed a theme for each of these meetings in 2020. The August Board of Delegates meeting will be a member appreciation event that will coincide with the launch of the new CCOG brand and website.</p> <p>The Executive Board meeting scheduled for March 11, 2020 conflicts with the National League of Cities (NLC) Congressional Cities Conference in Washington, DC. Because some Executive Board members are planning to attend the NLC Conference, staff recommends rescheduling the Board meeting for an alternative date.</p> <p>Additionally, the regularly scheduled date for the November Executive Board meeting is Veteran's Day. Staff recommends identifying an alternative date for this meeting as well.</p>						
Requested Action / Recommendation:						
Motion to hold the March Executive Board meeting on _____ (date) and the November Executive Board meeting on _____ (date).						
Time Sensitivity: <i>(none or explain)</i>	None.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	2020 Board Meeting Schedule					



Centralina Council of Governments

2020 Executive Board Meeting Dates

These meetings will be held at 6:00 p.m. at CCOG Office.

January 8, 2020
March 11, 2020*
April 8, 2020
June 10, 2020
September 9, 2020
November TBD**

2020 Board of Delegates Meeting Dates

These meetings will be held at 6:15 p.m. at the CCOG Office.

Date	Tentative Agenda Topics
February 12, 2020	Annual Meeting & Delegate Orientation
May 13, 2020	FY21 Workplan Session
August 12, 2020	Delegate and Member Appreciation Event
October 14, 2020	Annual Report Presentation

** Regular meeting conflicts with National League of Cities Conference. Executive Board will consider rescheduling this meeting.*

*** Regular meeting date falls on Veteran's Day holiday. Executive Board will set the rescheduled date for this meeting.*

9815 David Taylor Drive
Charlotte, North Carolina 28262
Phone: 704-372-2416 Fax: 704-347-4710
www.centralina.org