

Chairman Bobby Compton will convene a meeting of the Centralina Executive Board **on Thursday, November 12, 2020 at 5:00 pm**. The meeting will be held via Zoom.

Time	Item	Presenter
5:00 p.m.	Call to Order	Bobby Compton
	Roll Call	
	Moment of Silence	
	Amendments to the Agenda (if any)	
Consent Items: Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board Member.		
5:10 p.m. Item 1 Pages 4 - 7	Approval of the September 9, 2020 Executive Board Meeting Minutes The minutes from the September 9, 2020 meeting have been distributed to all members of the Executive Board and should be approved if correct. Action/Recommendation: <i>Motion to approve the September 9, 2020 Executive Board meeting minutes.</i>	Bobby Compton
Regular Business Items:		
5:15 p.m. Item 2 20 minutes Pages 9 - 11	FY20 Audit Report Presentation The Executive Board will receive a presentation on the financial statements and compliance report results for Centralina's FY20 audit. Action/Recommendation: <i>Motion to approve the Centralina Regional Council financial statements, compliance report, and audit report for the fiscal year ending June 30, 2020.</i>	Dan Gougherty
5:35 p.m. Item 3 10 minutes Pages 13 - 14	Federal Relations Update Leslie Mazingo, Strategics Consulting, will present an update on Centralina's federal relations efforts, including a performance report on activities from September - October 2020. Action/Recommendation: <i>Motion to accept the Strategics Consulting performance report for September - October 2020.</i>	Leslie Mazingo
5:45 p.m. Item 4 10 minutes Page 16	Raleigh Relations Update Staff will present an update on activities designed to expand the organization's engagement with the General Assembly and state agencies. Action/Recommendation: <i>Receive as information.</i>	Kelly Weston
5:55 p.m. Item 5 10 minutes	2020 Year-End Updates The Executive Director will provide a progress report on FY21 workplan implementation, including highlights from the first	Geraldine Gardner



Executive Board Meeting Agenda

Wednesday, November 12, 2020
Zoom Meeting
Join by computer: <https://zoom.us/j/92093899784>
Join by phone: Dial 1-929-436-2866 and enter
Meeting ID 920 9389 9784

Time	Item	Presenter
Pages 18 - 20	quarter of the fiscal year. Action/Recommendation: <i>Receive as information and provide feedback.</i>	
6:05 p.m. Item 6 10 minutes Pages 22 - 24	2021 Board Meeting Format Discussion The Executive Board is asked to consider a proposal for a phased approach to convening 2021 Executive Board and Board of Delegates meetings virtually and in-person. Action/Recommendation: <i>Provide feedback on the 2021 Executive Board and Board of Delegates meeting format proposal.</i>	Kelly Weston
6:15 p.m. Item 7 5 minutes Page 26	Nominating Committee Forecast Staff will provide an overview of the Nominating Committee, which will identify the 2021 slate of nominees for the offices of Chair, Vice Chair, Secretary, and Treasurer. The Board of Delegates will vote on this slate at its annual meeting on February 10, 2021. Action/Recommendation: <i>Receive as information and recommend Executive Board members who shall serve on the Nominating Committee.</i>	Kelly Weston
6:20 p.m. Item 8 5 minutes	Resolutions for Outgoing Executive Board Members	Bobby Compton
6:25 p.m. 5 minutes	Comments from the Executive Board and Centralina Staff	Board Members and Staff
6:30 p.m. 5 minutes	Comments from the Executive Director	Geraldine Gardner
6:35 p.m. 5 minutes	Comments from the Chair	Bobby Compton
6:40 p.m.	Adjournment	Bobby Compton

Centralina Regional Council complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Regional Council will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Regional Council's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



CENTRALINA

REGIONAL COUNCIL

Item 1



**Executive Board Virtual Meeting Minutes
September 9, 2020**

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Jay McCosh, Vice Chairman Jarvis Woodburn, Secretary William Morgan, Treasurer	Larken Egleston Trevor Fuller Martha Sue Hall Darrell Hinnant Gene Houpe Autumn Michael Pedro Morey Troy Selberg Lynn Shue	Zach Almond Deloris Chambers Bobby Compton, Chairman Bill Feather Rich Permenter Jim Watson Ronnie Worley	Victoria Avramovic Geraldine Gardner Debi Lee Mike Manis Linda Miller Michelle Nance Denise Strosser Jason Wager Kelly Weston Guests Leslie Mozingo, Strategics Consulting Chris Wall, EQV Strategic

Call to Order

Vice Chairman Jay McCosh, Town of McAdenville, called the meeting to order.

Kelly Weston, Clerk to the Board, called roll and noted that a quorum was not present.

Invocation

Mayor Pro Tem Martha Sue Hall, City of Albemarle, gave the invocation.

Amendments to the Agenda.

There were no amendments to the agenda.

Consent Agenda

Vice Chairman McCosh noted that additional Executive Board members had joined the meeting and that a quorum was now present.

- 1. Approval of FY21 Managed Information Technology Services Agreement**
- 2. Mecklenburg County CARES Contract Authorization**
- 3. Approval of the June 10, 2020 Executive Board Meeting Minutes**

Mayor Pro Tem Hall made a motion to approve the Consent Agenda. Council Member Larken Egleston, City of Charlotte, seconded the motion and it carried unanimously.

4. Federal Relations Update

Leslie Mozingo, Strategics Consulting, presented highlights from the performance report of federal relations activities. She noted that the advocacy meetings with Members of Congress were being held virtually due to COVID-19. She added that district meetings have been held with Congressmen Ted Budd and Dan Bishop, as well as a meeting with staff from Senator Thom Tillis's office. She also noted that a meeting with Congresswoman Alma Adams's staff

is scheduled for the next day and that meetings with Congressman Hudson and Senator Burr are being scheduled. She further noted that she can provide talking points for individual meetings Board Members have with Members of Congress.

Vice Chairman McCosh reported that he had a good meeting with Congresswoman Virginia Foxx recently and that Ms. Mazingo was able to provide talking points about Centralina for that discussion.

Mayor Darrell Hinnant, City of Kannapolis, made a motion to accept the Strategics Consulting performance report for June through August 2020. Treasurer William Morgan, City of Statesville, seconded the motion and it carried unanimously.

5. NC Radar Project Update

Geraldine Gardner, Executive Director, reported that she and the executive directors of Western Piedmont Council of Governments and Piedmont Triad Regional Council recently met with Mike Sprayberry, Director of NC Emergency Management, to discuss the NC Radar Project. She explained that the Federal Emergency Management Agency's Building Resilient Infrastructure and Communities (BRIC) program could be a possible federal funding source for the project, adding that Mr. Sprayberry's office has agreed to investigate whether the project would be a good candidate for a state application to the BRIC program. She also noted that the state will reach out to the National Weather Service (NWS) to confirm whether data from the proposed radar system will be able to be used in NWS's planning. She further noted that the COGs committed to issuing a Request for Proposals to identify a consultant to conduct a feasibility study. She requested the Executive Board's assistance in raising awareness and understanding about the radar project among state legislators. She also noted that Centralina will need resolutions and letters of support from counties and larger municipalities to accompany the project's application for federal funding.

In response to a question from Mayor Pro Tem Hall, Ms. Gardner confirmed that outreach to legislators would start after November elections. She explained that the BRIC application requires a state funding match, therefore the COGs need to discuss the project with state legislators to ensure there is state support for the match. She added that the project is an example of regionalism and working across multiple regions.

Commissioner Trevor Fuller, Mecklenburg County, noted that he is excited about the direction of the project and the possibility of securing federal funding. He suggested Ms. Gardner meet with the Mecklenburg County Manager to prepare for seeking the County Commission's support for passing a resolution.

Treasurer Morgan requested a sample resolution.

In response to a question from Mayor Hinnant, Ms. Gardner explained that the feasibility study will help determine estimates for the funding request, adding that the amount could be between \$3 million and \$5 million. She also noted that because the BRIC application is due in January, Centralina will begin requesting resolutions of support this fall.

6. State Relations Update

Ms. Weston presented an overview of Centralina's Raleigh Relations strategy, a three-part approach to expanding engagement and advocacy with the state government. She explained that building relationships with state legislators and agencies is the first part of the strategy. She added that the second part of the strategy is statewide advocacy through Centralina's continued involvement in the NC Association of Regional Councils of Government (NCARCOG).

Ms. Gardner explained that the association represents the 16 COGs in North Carolina and its purpose is to think creatively and collaboratively about how to advance the profile of COGs

while setting a standard of excellence for delivering federal, state, and regional services to local communities. She noted that she participates in the association's executive directors' group and its legislative subcommittee, while Treasurer Morgan is Centralina's representative to the Forum, the elected official peer group within the association.

Treasurer Morgan noted that one of the goals of state engagement through the association is to promote using COGs and existing regional geographies to deliver programs and services. He added that another goal is to be more active in promoting regional perspectives on policy issues or specific pieces of legislation. He then presented an overview of NCARCOG's policy priorities agenda, noting that COVID-19 response and recovery is a priority in the agenda.

Ms. Weston explained that the third part of the Raleigh Relations strategy is regional advocacy, which involves raising awareness of issues specific to the Centralina region and encouraging the state legislature to advance those issues. She noted that the NC Radar Project and CONNECT Beyond are two projects staff is proposing as the focus of regional advocacy efforts. She explained that CONNECT Beyond is the first regional effort to create a single, coordinated transit system that includes multiple transit modes. She introduced Chris Wall from EQV Strategics, a public policy consulting firm that will assist with CONNECT Beyond-related outreach to the General Assembly and state agencies.

Mr. Wall provided an overview of his firm and his experience with federal and state lobbying, noting that he also represents NCARCOG.

Commissioner Gene Houpe, Iredell County, suggested having an overview of positive outcomes that have resulted in the region because of Centralina's work. He also suggested examining instances when member governments have had to reach out to other COGs for services.

Treasurer Morgan suggested keeping the messaging at the federal and state levels consistent.

Ms. Weston asked for the Executive Board's feedback on endorsing the NC Radar Project and CONNECT Beyond as regional advocacy priorities.

Commissioner Fuller expressed support for both projects as priorities.

Commissioner Houpe noted that he would also like to see the organization support broadband access.

Commissioner Pedro Morey, Town of Waxhaw, suggested looking into supporting the issue of Chromebook availability for K-12 distance learning.

Ms. Weston asked the Executive Board members to let her know if they have any existing relationships with state legislators or agencies that Centralina can leverage through its Raleigh Relations strategy.

Treasurer Morgan noted that he recently had lunch with NC House Speaker Tim Moore.

Comments from the Executive Board and CCOG Staff

Commissioner Houpe thanked Centralina staff for advocating for both municipalities and counties.

Comments from the Executive Director

Ms. Gardner noted that membership information packets have been mailed to Delegates, Alternates, and managers. She also noted that the Cities of Concord and Kannapolis, and the Town of Indian Trail have rejoined the organization. She also noted that there is state

Community Development Block Grant Coronavirus Program funding available to local governments to help them respond to COVID-19, adding that Centralina can assist members with program development and administration if they choose to apply for the funds. She further noted that the October 14th Board of Delegates meeting will feature interactive discussions about the long-term impacts of COVID-19 in their communities.

Comments from the Vice Chair

Vice Chairman McCosh noted that Mayor Pro Tem Hall had posted a question in the Zoom chat feature about the cost of the contract with EQV Strategic.

Ms. Gardner noted that the contract value is below the Executive Board's approval threshold.

Treasurer Morgan encouraged members to reach out to Ms. Mozingo if they have any needs at the federal level.

Adjournment

With no further business to be discussed, Vice Chairman McCosh adjourned the meeting at 6:16p.m.



CENTRALINA

REGIONAL COUNCIL

Item 2



Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Denise Strosser	Presentation Time:	20 minutes			
Presenter at Meeting:	Dan Gougherty of Cherry Bekaert, LLP	Phone Number:	704-372-2416			
		Email:	dstrosser@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Finance	Department Head Approval:	Denise Strosser			
Description of Agenda Item:						
The Executive Board will receive a presentation on the financial statements and compliance report results for Centralina's FY2020 audit.						
Background & Basis of Recommendations:						
Cherry Bekaert, LLP was engaged and performed the required audit and compliance procedures for the single audit(s) and financial audit of Centralina Regional Council. Dan Gougherty, Director, Assurance Services, will make a presentation of the results of the audit and field any questions.						
Action / Recommendation:						
Motion to approve the Centralina Regional Council financial statements, compliance report, and audit report for the fiscal year ending June 30, 2020.						
Time Sensitivity: <i>(none or explain)</i>	Approval requested in order to finalize filing with the Federal Audit Clearinghouse.					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> • Centralina Regional Council Financial Statements and Compliance Report as of and for the Year Ending June 30, 2020 • Audit Report of Independent Auditor. 					

To the Board of Delegates
Centralina Regional Council
Charlotte, North Carolina

We have audited the financial statements of the governmental activities, the discretely presented component unit, and each major fund of Centralina Regional Council (“Centralina”) as of and for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the State Single Audit Implementation Act, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 17, 2020. Professional standards also require that we communicate to you the following information related to our audit.

SIGNIFICANT AUDIT FINDINGS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Centralina are described in the notes to the financial statements. We noted no transactions entered into by Centralina during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Depreciation expense, accumulated depreciation, and depreciable lives of capital assets
- Net pension liability and related deferred outflows and inflows
- Total OPEB liability and related deferred outflows and inflows

These estimates are based on the estimated useful life of their assets and actuarial valuations by third parties as of June 30, 2020. We evaluated the key factors and assumptions used to develop these estimates to determine that they seem reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. No misstatements were identified.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 29, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves an application of an accounting principle to Centralina’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Centralina’s auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management’s discussion and analysis and the other required supplementary information (“RSI”), as listed in the table of contents, which supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the individual fund schedules as listed in the table of contents, and the Schedule of Expenditures of Federal and State Awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Board of Delegates, management, others within Centralina, federal and state agencies, and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Cheryl Behant LLP

Charlotte, North Carolina
October 29, 2020



CENTRALINA

REGIONAL COUNCIL

Item 3

Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	10 minutes			
Presenter at Meeting:	Leslie Mazingo	Phone Number:	202-255-5760			
		Email:	leslie@strategics.consulting			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
<p>Leslie Mazingo, Strategics Consulting, will present an update on Centralina's federal relations, including a performance report on activities from September – October 2020.</p>						
Background & Basis of Recommendations:						
<p>Since 2015, the Executive Board has contracted with Strategics Consulting for federal relations consulting services. The Executive Board has requested that Ms. Mazingo present performance metrics reports at each of its meetings.</p>						
Requested Action / Recommendation:						
<p>Motion to accept the Strategics Consulting performance report for September – October 2020.</p>						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	Goals and Activities for Strategics Consulting - September – October 2020 Report					

GOALS AND ACTIVITIES FOR STRATEGICS CONSULTING SEPTEMBER – OCTOBER 2020 REPORT

- 1. Build, maintain and enhance relationships with Members of Congress and the federal agencies**
 - Scheduled virtual meetings with Members of Congress for Centralina delegates, and with staff of congressional offices when Members were not available; participated in briefing calls; provided background materials to congressional offices prior to meetings; participated in the meetings; followed-up as needed.
 - Continued working on COVID-19 concerns with congressional offices.
 - Communicated with congressional delegation staff in preparation for annual “meet and greet” during Board of Delegates meeting on October 14 and participated in the virtual meeting.

- 2. Develop advocacy strategies around the approved Federal Action Plan on regional priorities and implement in coordination with Centralina’s management**
 - Provided virtual update on COVID-19 relief status and overall advocacy work to the Executive Board at September 9 meeting.
 - Wrote Capital Corner entries to update membership on federal advocacy actions.
 - Participated in regular strategy calls regarding radar gap issue and communicated multiple times with U.S. Senator Burr’s office, who is the lead on this issue.
 - Continued participation in regular strategy calls with Centralina ED.

- 3. Provide information and support related to federal grant opportunities in coordination with Centralina staff**
 - Requested debriefing with U.S. DOT on Centralina’s unsuccessful BUILD planning grant application.
 - Continued closely tracking developments on COVID-19 federal relief funds, including but not limited to efforts to extend the deadline for spending Coronavirus Relief Fund allocations until December 2021.
 - Researched CDBG-CV application restrictions for regional councils and COGs in consideration of federal appropriations report language.
 - Provided monthly Grants Alerts, as well as separate announcements when relevant.

- 4. Respond to trouble shooting requests from members and Centralina on federal issues**
 - Provided town member delegate with contact in Senator’s office needed for further discussion on local issue, as well as advice on approach and types of assistance to request from the North Carolina Congressional Delegation.
 - Communications with department leader regarding additional grant support needed on the state level for city member.
 - Attended meeting with county member and stakeholders to advise on possible federal funding sources and strategies to support local project.



CENTRALINA

REGIONAL COUNCIL

Item 4



Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	10 minutes			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
Staff will present an update on activities designed to expand the organization's engagement with the General Assembly and state agencies.						
Background & Basis of Recommendations:						
At its September 2020 meeting, the Executive Board provided feedback on Centralina's Raleigh Relations Strategy, an approach to expand the organization's state government engagement and advocacy. The next steps of this strategy will focus on outreach to members of the General Assembly following the 2020 general election.						
Requested Action / Recommendation:						
Receive as information.						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	None					



CENTRALINA

REGIONAL COUNCIL

Item 5



Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:				
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Submitting Department:	Executive/Admin	Department Head Approval:	n/a			
Description of Agenda Item:						
The Executive Director will provide a progress report on FY21 workplan implementation, including highlights from the first quarter of the fiscal year.						
Background & Basis of Recommendations:						
The Executive Board approved the FY21 workplan at its June 2020 meeting. The plan is being used to guide Centralina activities and expenditures this fiscal year.						
Requested Action / Recommendation:						
Receive as information and provide feedback.						
Time Sensitivity: <i>(none or explain)</i>	n/a					
Budget Impact: <i>(none or explain)</i>	n/a					
Attachments: <i>(none or list)</i>	FY21 Workplan Progress Report					

Board of Delegates Update



CENTRALINA
REGIONAL COUNCIL

November 12, 2020

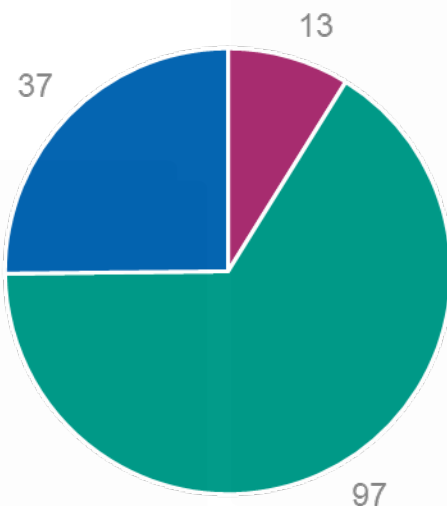
Fy21 Workplan Progress Report

The Centralina team has been working diligently on the implementation of the FY2021 workplan, which includes 147 strategies that support our seven goals.

To date we have either started or completed 75% of our activities for the year. The remainder of the strategies are scheduled to begin next quarter.

Workplan Strategies

■ Completed ■ In Progress ■ Not Started



Our Goals

1. **Growth:** Manage cross-jurisdictional collaboration for coordinated regional growth
2. **Mobility:** Expand regional mobility choices and connections
3. **Health:** Improve the health and resilience of individuals, communities and our region
4. **Economic development:** Facilitate business and infrastructure investments in our local communities and regional economy
5. **Talent:** Provide talent tactics and solutions for a qualified and competitive workforce
6. **Innovation:** Support and champion our local governments
7. **Operations:** Enhance Centralina operations, infrastructure and partnerships

First Quarter Highlights & Success Stories

- Created a framework to begin an assessment of *CONNECT our Future* implementation at the regional and local levels.
- Held three virtual career fairs and two rapid response career fairs.
- Conducted seven virtual workshops for chronic disease, chronic pain and diabetes.
- Launched aging webinar series with a “Medicare and You” session.
- Supported Cabarrus Wellness initiative by developing physical activity and healthy food indicators and benchmarking community progress.
- Completed an economic impact modeling project for Cherryville to support a Downtown Infrastructure Bond Initiative on the November ballot.
- Worked with Marshville to secure a grant for an electric vehicle fast charging station.
- Submitted paperwork to formalize name change to Centralina Regional Council.
- Launched development of IT governance process and update to policies/procedures.

FY21 Technical Assistance Projects

Currently delivering 36 projects or technical assistance services in the following areas:

- Land use planning and unified development ordinance updates
- CDBG grant administration and CDBG-CV application development
- Planning administration support
- Recruitment and staffing study services
- Code enforcement services
- Council retreat facilitation

Proud to be working with the following local governments

City of Albemarle	Town of Dallas	Village of Marvin
City of Charlotte	Town of East Spencer	Lincoln County
City of Cherryville	Town of Marshville	Mecklenburg County
City of High Shoals	Town of McAdenville	Stanly County
City of Lincolnton	Town of Stanley	Union County
City of Lowell	Town of Troutman	Lake Wylie Marine Commission
City of Statesville	Town of Wingate	



CENTRALINA

REGIONAL COUNCIL

Item 6

Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	10 minutes			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
<p>The Executive Board is asked to consider a proposal for a phased approach to convening 2021 Executive Board and Board of Delegates meetings virtually and in-person.</p>						
Background & Basis of Recommendations:						
<p>Beginning in March 2020, Centralina moved its Executive Board and Board of Delegates meetings to a virtual format in accordance with state guidelines for meetings of public bodies during the COVID-19 pandemic. The Zoom platform has allowed both Boards to conduct Centralina business virtually while complying with the state's open meetings laws and ensuring the health and safety of Board Members and staff.</p> <p>North Carolina is currently in Phase 3 of its COVID-19 response, which limits mass gatherings to 25 people indoors. The state will remain in this phase until at least November 13, 2020. Depending on statewide COVID-19 trends, additional restrictions may be lifted, or some restrictions may have to be reinstated to protect public health.</p> <p>Centralina staff is in the process of planning for 2021 Executive Board and Board of Delegates meetings and would like to receive the Executive Board's guidance on a phased approach to holding these meetings virtually and in-person given the unfolding situation with COVID-19.</p>						
Requested Action / Recommendation:						
Provide feedback on the 2021 Executive Board and Board of Delegates meeting format proposal.						
Time Sensitivity: <i>(none or explain)</i>	Staff will distribute the 2021 Board meeting schedule to member governments in late November and would like to note in this information whether meetings will be held in-person, virtually, or in a hybrid format.					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	Proposed Phased Approach for 2021 Board Meetings					

Proposed Phased Approach for 2021 Board Meetings

Centralina staff has developed the following phased approach to convening the 2021 Board of Delegates and Executive Board meetings. Planning for in-person attendance will follow CDC and Centralina office guidelines regarding cleaning and disinfection, distancing, face coverings, and other measures designed to maintain a healthy, safe environment for all attendees.

Phase 1: Virtual Meeting Format | January 1st – March 30th

- **Description:** The Board meets entirely via Zoom. Meetings held in this phase include:
 - January 13th Executive Board Meeting
 - February 10th Board of Delegates Annual Meeting
 - March 10th Executive Board Meeting
- **Additional Details**
 - Meeting Start Time: 5:00 pm
- **Other Considerations**
 - Board Members from across the region are able to attend the meeting without having to travel.
 - The October Board of Delegates meeting showed it is feasible to hold interactive, small group discussions using the breakout room feature in the Zoom platform. This feature could be used for the municipal caucuses at the annual meeting in February.
 - Virtual meetings do not allow opportunities for informal, Delegate-to-Delegate networking and interactions with Centralina staff that often occur at in-person meetings.
- **Decision Point:** At the March 10th Executive Board meeting, the Board will gauge its interest in proceeding to Phase 2 or extending Phase 1.

Phase 2: Hybrid Meeting Format | April 1st – June 30th

- **Description:** Board Members have the option of attending the meeting in-person or via Zoom. Meetings held in this phase include:
 - April 14th Executive Board Meeting
 - May 12th Board of Delegates Meeting
 - June 9th Executive Board Meeting
- **Additional Details**
 - Meeting Start Time: 5:00 pm
 - Limited In-Person Attendance: Limit the number of Board Members and Centralina staff attending the meeting in-person
 - Pre-Screening: Require attendees to complete a pre-screening questionnaire when entering the building
 - Face Coverings: Require attendees to wear masks
 - Physical Distancing: Adjust conference room layout to allow for maximum physical distancing



- Meal: For in-person attendees, replace buffet-style dinner with individual boxed meals and beverages to avoid sharing of serving utensils
- **Other Considerations**
 - Physical distancing will be easier with fewer in-person attendees.
 - Attendees who are not comfortable attending meetings in-person will be able to participate remotely.
 - Meeting planning and logistics will need to strategically engage remote participants to ensure they have as interactive an experience as in-person participants.
 - Development of a COVID-19 vaccine may progress further in status by this date which could help inform the Executive Board’s decision about future meeting plans.
- **Decision Point:** At the June 9th Executive Board meeting, the Board will discuss plans for the remaining 2021 Executive Board and Board of Delegates meetings. The Board will gauge its interest in continuing Phase 2, returning to Phase 1, or taking another approach.



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REGIONAL COUNCIL

Item 7



Board Agenda Item Cover Sheet

Board Meeting Date:	November 12, 2020	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	5 minutes			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
Staff will provide an overview of the Nominating Committee, which will identify the 2021 slate of nominees for the offices of Chair, Vice Chair, Secretary, and Treasurer. The Board of Delegates will vote on this slate at its annual meeting on February 10, 2021.						
Background & Basis of Recommendations:						
Article IX, Section B of the CCOG bylaws states: <i>The Executive Board, prior to the Council meeting each year at which elections are to be held, shall appoint a Nominating Committee of three (3) delegates. At the Council's meeting each year at which the elections are to be held, and prior to the election of officers by the Council at that meeting, the Nominating Committee shall submit to the Council the names of proposed officers. Nominations from the floor may be made. The person receiving the highest number of votes cast for each office shall be deemed elected.</i>						
Requested Action / Recommendation:						
Receive as information and make recommendations for Executive Board members to serve on the Nominating Committee.						
Time Sensitivity: <i>(none or explain)</i>	The Nominating Committee must be formed and select a slate of officers prior to the January 13, 2021 Executive Board meeting.					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	None					



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Item 8

No attachments. Presentation to be made during meeting.