



Board of Delegates Agenda

Chairman Bill Feather will convene a meeting of the Centralina COG Board of Delegates on Wednesday, February 13, 2019 with a working dinner.

Time	Item	Presenter
6:00 p.m.	CCOG Open House and Networking	CCOG Staff
	During this time, CCOG staff will be available to answer questions about the	
	organization's ongoing work in the region.	
6:30 p.m.	Dinner	Kelly Weston
	Please RSVP to Kelly Weston at kweston@centralina.org or (704) 348-2728 by	
	5 p.m. on Monday, February 11, 2019 so that catering can be arranged.	
6:45 p.m.	Call to Order	Bill Feather
	Amendments to the Agenda (if any)	Bill Feather
Consent Items:		
	be considered in one motion and without discussion except for those items removed by	
6:50 p.m.	Approval of the October 10, 2018 Board of Delegates Meeting Minutes	Bill Feather
Item 1	The minutes of the October 10, 2018 meeting were distributed to all members of	
Pages 5 - 9	the Board of Delegates and should be approved, if correct.	
	Action/Recommendation:	
	I move to approve the October 10, 2018 Board of Delegates meeting minutes.	
Regular Business Items:		
6:55 p.m.	CCOG Overview and 2018 Annual Report	Geraldine Gardner
Item 2	Centralina Council of Governments (CCOG) is a regional council of cities, towns,	Michelle Nance
30 minutes	and counties working together to help local governments in this region to grow	Mike Manis
	jobs and the economy, improve quality of life, and control the cost of government.	Linda Miller
	Centralina provides services that enable local governments to address the local	David Hollars
	and regional challenges that affect them, receive up-to-date information, save	
	money, access grant funds and better position themselves for long-term economic	
	health. We are one of 16 state-designated councils of government with this	
	responsibility in North Carolina. The Fiscal Year 2017-2018 Annual Report	
	provides a financial report, preceded by program highlights of the ways CCOG is	
	responding to the needs of our member governments, their citizens, and the	
	region.	
	Action/Recommendation:	
	For information and discussion purposes.	
7.25	Board Orientation and Refresher	Geraldine Gardner
7:25 p.m. Item 3	New and current Board Members will receive an overview and refresher on the	Geraldine Gardner
20 minutes	role of a CCOG Delegate.	
20 minutes	Tole of a CCOO Delegate.	
7:45 p.m.	CCOG Nominating Committee Report and Election of 2019 Officers	Nominating
Item 4	The Nominating Committee will present a slate of candidates for election of	Committee
10 minutes	officers to the CCOG Board of Delegates for 2019. In addition, nominations will	2311111111111
10 mmates	be accepted from the floor. The Board of Delegates will then elect its officers for	
	2019, who shall take office at the end of this meeting.	
	2017, who shall take office at the end of this meeting.	
	Article IX: OFFICERS - Designation and Term: The Council officers shall	
	consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be	
	elected and installed at the first regular meeting of the Council each year. Officers	
	shall be elected for a term of one year, or until their successors are elected. In	
	addition, the immediate past Chair of the Council shall continue to serve as an	
	officer of the Council as long as he or she remains a delegate.	
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Board of Delegates Agenda

Time	Item	Presenter
	Action/Recommendation: I move to accept the report of the Nominating Committee and elect the slate of candidates by acclimation.	
7:55 p.m. Item 5 5 minutes	Installation of New CCOG Officers The Clerk to the Board will install the newly elected CCOG Officers for 2019.	Kelly Weston
8:00 p.m. Item 6 15 minutes	Election by County Caucuses of Municipal Executive Board Members In accordance with CCOG's Bylaws, the county caucuses of municipal Delegates shall elect one of their members to serve from their respective County Areas. "Membership: The Executive Board shall be composed of: (1) The officers of the Council, (2) the delegate from each County member government, (3) the delegate from the City of Charlotte, and (4) one municipal delegate from each County area representing all municipalities within such county, including one to represent the municipalities in Mecklenburg County other than the City of Charlotte. Provided, however, if a county, a county area, or the City of Charlotte has a delegate who is an officer of the Council, that unit shall not be entitled to an additional representative on the Executive Board. The municipal delegates from all municipal member government units within each county area (excluding the City of Charlotte delegate as to Mecklenburg County) shall elect from their number by caucus at the first Council meeting of the calendar year, the municipal delegate from the county area to serve on the Executive Board. Only delegates (not alternates) may serve on the Executive Board." *The county representative, or in their absence, a CCOG staff member, will convene municipal members in absence, but shall not participate in the voting.	Bill Feather
8:15 p.m. Item 7 10 minutes Pages 12 - 15	Public Hearing on Proposed CCOG Budget Ordinances for Fiscal Year 2019-2020 The Board of Delegates will hold a public hearing on the annual budget proposal for Fiscal Year 2019-2020. To comply with the charter, Management is submitting a Fiscal Year 2019-2020 placeholder budget for approval. At its January 9, 2019 meeting, the Executive Board voted to recommend this proposed budget to the Board of Delegates. Management is requesting the Board of Delegates approve this proposed budget and the membership assessment rate. Action/Recommendation: I move to approve the Fiscal Year 2019-2020 annual budget ordinances as follows: • Annual Operating Budget Ordinance in the amount of \$6,740,000, and: • Annual Pass Through Budget Ordinance in the amount of \$17,373,200, and; • Set the assessment rate for the Fiscal Year 2019-2020 at \$0.24 per capita with a minimum assessment of \$750 per member.	Bill Feather
8:25 p.m. 5 minutes	Comments from the Board of Delegates	Board Members
8:30 p.m. 5 minutes	Comments from the Chairman	Bill Feather



Board of DelegatesAgenda

Wednesday, February 13, 2019 CCOG Office 9815 David Taylor Drive Charlotte, NC 28262

Time	Item	Presenter
8:35 p.m.	Comments from the Executive Director	Geraldine Gardner
5 minutes		
8:40 p.m.	Adjournment	Bill Feather

Centralina Council of Governments complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Council of Governments will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Council of Governments' programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



Item 1



Board of Delegates Meeting Minutes October 10, 2018

Jurisdiction	Represented By	Jurisdictions Not Represented
Albemarle	Chris Whitley	Ansonville
Anson County	Jarvis Woodburn	Belmont
Badin	Deloris Chambers	Bessemer City
Cabarrus County	Lynn Shue	Cherryville
Charlotte	Larken Egleston	Cleveland
Cornelius	Thurman Ross	Dallas
Cramerton	Will Cauthen	Faith
Davidson	Autumn Michael	Gaston County
East Spencer	Deloris High	Gastonia
Granite Quarry	Bill Feather	Hemby Bridge
Mecklenburg County	Trevor Fuller	Huntersville
Midland	John Crump	Iredell County
Mooresville	Bobby Compton	Kings Mountain
Norwood	Wes Hartsell	Landis
Salisbury	Al Heggins	Lincoln County
Stanly County	Bill Lawhon	Lincolnton
Troutman	Paul Bryant	Locust
		Lowell
		Marshville
		Marvin
		Matthews
		McAdenville
		Mineral Springs
		Mint Hill
		Misenheimer
		Monroe
		Morven
		Mount Holly
		Oakboro
		Pineville
		Ranlo
		Richfield
		Spencer
		Spencer Mountain
		Stallings
		Stanley
		Statesville
		Union County
		Wadesboro
		Waxhaw
		Weddington
		Wesley Chapel
		Wingate

Call to Order

Chairman Bill Feather, Town of Granite Quarry, called the meeting to order.

Treasurer Bill Lawhon, Stanly County, gave the invocation.

Amendments to the Agenda

There were no amendments to the agenda.

Mayor Pro Tem Deloris Chambers, Town of Badin, made a motion to adopt the agenda as presented. Council Member Larken Egleston, City of Charlotte, seconded the motion and it carried unanimously.

Consent Agenda

- 1. Title VI Policy
- 2. Approval of the August 8, 2018 Board of Delegates Meeting Minutes

Secretary Jarvis Woodburn, Anson County, made a motion to approve the Consent Agenda. Council Member Paul Bryant, Town of Troutman, seconded the motion and it carried unanimously.

3. Public Hearing on NCDOT Grant

Katie Kutcher, Aging Programs Coordinator, explained that the public hearing and resolution and support are required for CCOG's FY20 application for the North Carolina Department of Transportation (NCDOT) 5310 grant funding for mobility management. The mobility management program is intended to enhance and increase transportation for older adults and adults with disabilities and increase coordination among transportation providers. With the grant, CCOG will be able to continue providing one-call, one-click services for individuals seeking information about transportation options. The organization also hosts quarterly regional transit meetings and training for transportation providers.

Secretary Woodburn made a motion to open the public hearing. Council Member Egleston seconded the motion and it carried unanimously.

Hearing no one, Chairman Feather closed the public hearing.

Commissioner Trevor Fuller, Mecklenburg County, made a motion to approve the resolution, which notes that CCOG will apply for funds, that the Executive Director is authorized to sign the application, and that the Board supports funding the local match. Mayor John Crump, Town of Midland seconded the motion and it carried unanimously.

4. Catawba-Wateree and Yadkin Pee-Dee Water Management Groups Presentation

Jason Wager, Principal Planner, noted that water issues were a top priority that emerged from the CONNECT Our Future project. He introduced Jimmy Bagley from the City of Rock Hill and Chair of the Catawba-Wateree Water Management Group (CWWMG) and Bill Brewer from the City of Winston-Salem and Chair of the Yadkin-Pee Dee Water Management Group (YPDWMG).

Mr. Bagley presented an overview of the CWWMG and its activities. He explained that the group's mission is to identify, fund, and manage projects that will preserve, extend, and enhance the capabilities of the Catawba-Wateree River Basin and provide water resources for human needs while maintaining the ecological integrity of the waterway.

Mr. Brewer presented an overview of the YPDWMG and its activities. He explained that the group provides a collaborative structure for funding and coordinating projects to explore mutually beneficial ways to protect and develop the region's water supply.

Mr. Bagley presented a summary of the CWWMG activities. He explained that the group's primary focus is the water supply master plan, a long-range plan for securing the region's water supply future. The group also partners with other entities on research and technical projects. Over the next couple of years, the group will also focus on establishing a communications network to advance regional water knowledge.

Mr. Wager led the attendees in an electronic polling exercise on water management issues. He explained that CCOG and the WMGs want to ensure there is an ongoing dialog with the WMGs on the water needs the Delegates are hearing expressed in their communities.

5. 50th Anniversary Panel Discussion: CCOG Members Look to the Future

Michelle Nance, Planning Director, noted that quality of life was a strong theme that emerged during the engagement activity at the August 8th Board of Delegates meeting. She introduced Kristy Crisp, Economic Development Director for the City of Gastonia, and Mayor Al Heggins, City of Salisbury, to discuss steps their communities are taking to promote quality of life.

Ms. Crisp explained that the City of Gastonia's efforts to promote quality of life have included increased use of social media, additional wayfinding signage, the Young Adult Council of Gastonia, the #loveGastonia grassroots movement, and participation in the county-wide Go Gaston campaign. She added that the purpose of the city's Economic Development Department is to build relationships with neighboring communities. She also noted that the city's Franklin Urban Sports & Entertainment revitalization project that will bring a multi-use sports and entertainment complex to the city is scheduled to open in 2021.

Mayor Heggins explained that the City of Salisbury's efforts to promote quality of life have focused on support for education, crime reduction, economic opportunities, and civic engagement. She noted that the city uses foot patrols for policing. The city has also started a collegiate consortium and increased City Council visits to local schools. She also noted that more developers are becoming interested in Salisbury because of development along Interstate 85. Other projects and initiatives include the redevelopment of the Empire Hotel, construction of a new fire station, an increase in the city's minimum pay, investment in the West End neighborhood, a fibrant referendum, the Mayor's Equity Cabinet, and participation in the Welcoming America program.

In response to a question from Council Member Egleston, Mayor Heggins noted that the most difficult lesson she has learned on the job has been how to shift an existing paradigm.

In response to a question from Secretary Woodburn, Mayor Heggins explained that she was able to get both the community and City Council on board with proposed initiatives because there were many community members who were ready to begin having productive conversations with the City of Salisbury.

In response to a question from Council Member Bryant, Mayor Heggins noted that the reaction to the city's community engagement initiative in which city employees go door-to-door talking to residents has been very positive.

In response to a question from Vice Chair Bobby Compton, Town of Mooresville, Ms. Crisp explained that the City of Gastonia will look at funding its new stadium through a limited obligation bond, public-private partnerships, and sponsorships.

6. Comprehensive Economic Development Strategy Update

Mike Manis, Community and Economic Development Director, presented an overview of the Comprehensive Economic Development Strategy (CEDS) update that was completed in September 2017. He explained that the four goals of the CEDS are to: create and maintain a globally competitive region; develop, retain, and attract talent; improve and modernize infrastructure; and foster continued development of the region's lifestyle amenities and attributes. He noted that staff issued a request for proposal for a webbased marketing and communication platform and hopes to have the platform live in March.

Vice Chair Compton made a motion to endorse CCOG Board support of the 2017-2022 CEDS plan and facilitate presentation briefings to all CCOG Board of Delegates member jurisdictions and their local Economic Development Organizations if existing/applicable over a March-December period in 2019. Secretary Woodburn seconded the motion and it carried unanimously.

7. CCOG Conference Update

Staff showed a brief video of CCOG Conference keynote speaker Peter Kageyama.

Angel Stoy, Aging Specialist, noted that the CCOG Conference will be held on Friday, March 8th at UNC Charlotte. Peter Kageyama will be the morning keynote speaker and storyteller Tim Lowry will be the luncheon keynote speaker. She encouraged Delegates to sign up to give CCOG staff permission to register for the event and invoice their communities. She added that online registration will open in November. She also asked the Delegates to share the Conference save-the-date with other elected officials and staff in their communities. She also noted that Peter Kageyama will lead a pre-Conference workshop at the CCOG office on Thursday, March 7th that will provide an opportunity to take a deeper dive on issues related to community and economic development and creative placemaking. She further noted that the early bird rate for government/non-profit attendees is \$109 and will increase to \$135 closer to the event date.

Jim Prosser, Interim Executive Director, noted that the Conference is open to elected officials, local government staff, and community members.

A motion was made committing the members of the Board of Delegates to saving the date of Friday, March 8th for the 2019 CCOG Regional Conference, registering for the event, and promoting the event to other elected officials and staff in their communities. The motion was seconded and carried unanimously.

Comments from the Board of Delegates

There were no comments from the Board of Delegates.

Comments from the Chair

Chairman Feather reported that the search for CCOG's next Executive Director is underway. Twenty-two candidates applied for the position. On October 3rd the Selection Committee, along with the CCOG directors and a panel of staff, conducted interviews with a group of five strong candidates. Currently, the Selection Committee is reviewing the backgrounds of the top two candidates. The Executive Board held a special meeting earlier this evening to receive a report from the Selection Committee on the process thus far.

He also reported that the Centralina Area Agency on Aging will hold its annual conference on Thursday, October 25th at Friendship Missionary Baptist Church in Charlotte.

Chairman Feather noted that the Region of Excellence Awards Luncheon will be held on Friday, November 30th from 11:00 am to 2:00 pm at the Speedway Club at Charlotte Motor Speedway. He added that CCOG is seeking images that showcase the "Best of the Region". He encouraged Delegates to send to CCOG staff photos of the best attractions and features in their communities by November 1st.

Comments from the Interim Executive Director

Mr. Prosser noted that quality of life is the business of local governments. CCOG's work is to support the systems and strategies communities have created to promote quality of life issues that are essential to growing jobs and the economy. He expressed his appreciation for the opportunity to work with the Delegates and their communities.

Adjournment

With no further business to be discussed, Chairman Feather adjourned the meeting at 8:35 p.m.



No attachments for items 2 through 6.

Presentations to be made at Board of Delegates meeting.



Item 7



Board Agenda Item Cover Sheet

Board Meeting Date:	February 13, 2019	Agenda Item Type:	Consent: Regular: x
Submitting Person:	Marsha Sutton	Presentation Time (est.):	10 minutes
December of the state of the st	Bill Feather	Phone Number/Ext:	
Presenter at meeting:		Email:	
Altanes de Canta de Danses	Geraldine	Phone Number/Ext:	704-348-2703
Alternate Contact Person:	Gardner	Email:	ggardner@centralina.org
Submitting Department:	Finance	Department Head	
Submitting Department.		Approval:	

Board Expectation: (required action or responsibility expected from Board members)

The required action of the Board of Delegates is approval of the CCOG placeholder budget ordinances for Fiscal Year 2019-2020:

- Annual Operating Budget Ordinance in the amount of \$6,740,000 and the Pass-Through Budget Ordinance in the amount of \$17,373,200, and;
- Set the assessment rate for the Fiscal Year 2019-2020 at \$0.24 per capita with a minimum assessment of \$750 per member. This year's assessments are based on the 2017 populations shown on the North Carolina Office of State Budget and Management website.

Description of Agenda Item:

The Board of Delegates will hold a public hearing on the annual budget proposal for Fiscal Year 2019-2020.

To comply with the charter, Management is submitting a Fiscal Year 2019-2020 placeholder budget for approval. At its January 9, 2019 meeting, the Executive Board voted to recommend this proposed budget to the Board of Delegates. Management is requesting the Board of Delegates approve this proposed budget and the membership assessment rate reflected above.

Background & Basis of Recommendations:

In Item IX Financial, D of the Charter Resolution, the budgets for the Council must be adopted by the Council no later than April 15th of each year. The Board of Delegates meets in February and then again in May, so the adoption must occur prior to or at the February 2019 meeting to comply with the Charter.

The budget being presented reflects a membership assessment at a rate of \$0.24 per capita for Fiscal Year 2019-2020. This has been the rate for member assessment since Fiscal Year 2013-2014.

The following notice of public hearing was published in the Charlotte Observer on February 3, 2019:

Advertised public hearing on the proposed budget for FY 2019-2020:

"A proposed FY 2019-2020 budget ordinance of the Centralina Council of Governments has been submitted to the Executive Board and is available for public inspection at the CCOG office located at 9815 David Taylor Drive, Charlotte, NC. The Board of Delegates will hold a public hearing on this budget on Wednesday, February 13, 2019 at 6:30 p.m. at the CCOG office.

Action / Recommendation:

I move to approve the Fiscal Year 2019-2020 annual budget ordinances as follows:

- Annual Operating Budget Ordinance in the amount of \$6,740,000, and;
- Annual Pass Through Budget Ordinance in the amount of \$17,373,200, and;
- Set the assessment rate for the Fiscal Year 2019-2020 at \$0.24 per capita with a minimum assessment of \$750 per member



Time Sensitivity (none or	As noted.
explain):	
Budget Impact (if applicable):	As noted.
List of Attachments (if any):	Fiscal Year 2019-2020 operating and pass-through budget proposals

Fiscal Year 2019 - 2020 Proposed Annual Operating Budget Ordinance

ANTICIPATED REVENUES	FY2017-2018 Audited YE <u>Budget</u>	FY2017-2018 Audited YE <u>Actuals</u>	FY2018-2019 Adopted <u>Budget</u>	FY2018-2019 Estimated CY Budget	FY2019-2020 Placeholder <u>Budget</u>
Program Revenues					
Restricted Intergovernmental Revenue	4,438,776	3,721,301	4,100,000	4,500,000	4,622,000
Technical Assistance Projects	788,736	687,607	750,000	600,000	600,000
Contracts and fees	18,000	18,000	18,000	18,000	18,000
Other Program Revenue	650,408	720,581	657,000	550,000	500,000
Transfers In/(Out)	-	-	-	-	-
Fund Balance Appropriated	25,580	-	-	-	-
Total Program Revenue	5,921,500	5,147,489	5,525,000	5,668,000	5,740,000
Other Revenues					
Member Dues Support	829,140	829,142	830,000	845,000	850,000
Interest and Other Revenue	353,719	112,359	240,000	170,000	150,000
Total Other Revenues	1,182,859	941,501	1,070,000	1,015,000	1,000,000
Total Other Revenues	1,102,039	941,301	1,070,000	1,013,000	1,000,000
TOTAL ANTICIPATED REVENUES	7,104,359	6,088,990	6,595,000	6,683,000	6,740,000
EXPENSE APPROPRIATIONS					
Board and Executive Committee	106,160	97,507	150,000	104,700	150,000
Management and Business Operations	1,989,216	1,713,874	1,875,000	1,800,000	1,800,000
Information Technology Division	110,000	88,025	130,000	110,000	110,000
Community and Economic Development	884,124	712,464	840,000	928,300	930,000
Planning Department	2,026,557	1,641,906	1,800,000	1,500,000	1,600,000
Area Agency on Aging	2,935,865	2,627,464	2,700,000	2,990,000	2,900,000
Workforce Development	976,363	893,096	1,000,000	1,000,000	1,000,000
Indirect Costs Representation	(1,923,926)	(1,777,559)	(1,900,000)	(1,750,000)	(1,750,000)
TOTAL EXPENSE APPROPRIATIONS	7,104,359	5,996,777	6,595,000	6,683,000	6,740,000
	-	92,213	-	-	-

Fiscal Year 2019-2020 Placeholder Grant Project Budgets Proposal

	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
_	Audited Two Year	One Year	One Year	One Year
<u>Program</u>	Project Authorization	Adopted Budget	Current Authorization	Proposed Budget
Workforce Development				
WIOA 15-4031 Youth Services 2015	1,424	_	_	_
WIA 15-3130 SP Career Path Imprementation 2015	135,666	_	_	
WIOA 15-4050 Business Engagement 2015	59,325	_		
WIOA 16-4050 Maximize Carolina Program 2016	46,836	_	_	
WIOA 16-4010 Administrative Cost Pool-10% 2016	428,231	_	- -	_
WIOA 16-4020 Adult Services 2016	1,978,968	_	_	_
WIOA 16-4030 Dislocated Worker 2016	601,266	_	_	_
WIOA 16-4040 Youth Services 2016	1,273,842	_	_	_
WIOA 16-4050 Infrastructure Cost 2016	72,225	-	<u>-</u>	-
WIOA 16-4050 DWS Brochures 2016	8,441	_	<u>-</u>	_
WIOA 17-4010 Administrative Cost Pool-10% 2017	455,019	-	<u>-</u>	-
WIOA 17-4020 Adult Services 2017	1,772,164	1,800,000	1,295,866	-
WIOA 17-4030 Dislocated Worker 2017	960,078	950,000	1,210,303	-
WIOA 17-4040 Youth Services 2017	1,362,934	1,350,000	1,284,833	-
WIOA 18-4020 Adult Services 2018	-	-	-	1,300,000
WIOA 18-4030 Dislocated Workers 2018	-	-	-	1,220,000
WIOA 18-4040 Youth Services 2018	-	-	-	1,300,000
				, ,
	9,156,419	4,100,000	3,791,002	3,820,000
	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
	Audited		One Year	
	One Year	One Year	Current Authorization	One Year
	Project Authorization	Adopted Budget	dated 6/13/2018	Proposed Budget
Area Agency on Aging				
HCC Block Grant	8,975,669	9,920,000	10,816,336	11,935,000
USDA Supplement	650,000	650,000	650,000	715,000 (1)
Title III-B Legal	96,192	87,000	86,193	95,700
Family Caregiver	466,490	431,000	517,966	572,000
Disease Prevention/Health Promotion	46,400	36,500	34,450	38,500
State Senior Center General Purpose	120,333	160,000	160,444	175,000
Heat Fan Relief	14,520	20,000	20,000	22,000
	10,369,604	11,304,500	12,285,389	13,553,200
Total Grant Projects Budgets	19,526,023	15,404,500	16,076,391	17,373,200

⁽¹⁾ This progam does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.