



Board of Delegates Agenda

Wednesday, February 7, 2018
CCOG Office
9815 David Taylor Drive
Charlotte, NC 28262

Vice Chair Bill Feather will convene a meeting of the **Centralina COG Board of Delegates on Wednesday, February 7, 2018** with a working dinner. He also invites the Delegates to attend a **CCOG Board Orientation and Refresher at 5:00 p.m.** followed by a networking session with CCOG staff at 6:15 p.m.

Time	Item	Presenter
5:00 p.m.	CCOG Board Orientation and Refresher Session CCOG Directors and staff will give a brief presentation entitled “My Role as a CCOG Delegate.”	Ron Smith and CCOG Directors
6:15 p.m.	CCOG Open House During this time, CCOG staff will be available to answer questions about the organization’s ongoing work in the region.	CCOG Staff
6:30 p.m.	Dinner Please RSVP to Kelly Weston at kweston@centralina.org or (704) 348-2728 by 5 p.m. on Monday, February 5, 2018 so that catering can be arranged.	Kelly Weston
6:45 p.m.	Call to Order	Bill Feather
	Amendments to the Agenda (if any)	Bill Feather
Consent Items: <i>Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board member.</i>		
6:50 p.m. Item 1 Pages 6 - 8	FY2017-2018 Budget Amendment A placeholder budget was adopted by the Board of Delegates on February 8, 2017 as required by CCOG Charter. This initial “placeholder” budget is developed prior to receiving information from various state and federal agencies. This first amendment represents changes to reflect Federal and State grant allocations as of January 22, 2018 as well as contracts received and confirmed since the adoption of the budget. Action/Recommendation: <i>Approval by the Board of Delegates of the attached budget amendments.</i>	Marsha Sutton
Item 2 Pages 10 - 11	Amendment to CCOG Bylaws: At-Large Member to the Executive Board The Executive Board has recommended changes to the CCOG Bylaws that would permit appointment of up to two At-Large members to the Executive Board. The purpose of these appointments would be to assist with accomplishment of Executive Board work and assure broad representation of CCOG’s members. Action/Recommendation: <i>Motion to approve a resolution to amend CCOG bylaws to permit appointment of up to two At-Large members by the Chair with the advice and consent of the Executive Board.</i>	Ron Smith
Item 3 Pages 13 - 16	Approval of the October 11, 2017 Board of Delegates Meeting Minutes The minutes of the October 11, 2017 meeting were distributed to all members of the Board of Delegates and should be approved, if correct. Action/Recommendation: <i>I move to approve the October 11, 2017 Board of Delegates meeting minutes.</i>	Bill Feather
Regular Business Items:		
6:55 p.m. Item 4 15 minutes	Guest Speaker: Dr. James G. Martin Former North Carolina Governor and CCOG’s first Board Chair, Dr. James G. Martin, will speak on CCOG’s history, changes in the region over the past 50 years, and CCOG’s role in the region’s future.	Dr. James G. Martin

Board of Delegates Agenda

Time	Item	Presenter
7:10 p.m. Item 5 10 minutes Pages 19 - 21	50th Anniversary Celebration Kick-Off 2018 marks the 50 th anniversary of passage of legislation establishing Regional Councils of Government. The February 7 th Board of Delegates meeting will serve as the kick off to CCOG's year-long celebration. The 50 th Anniversary Advisory Committee will report out on the event schedule for the anniversary year.	Martha Sue Hall
7:20 p.m. Item 6 10 minutes	Regional Transit Planning Initiative In 2017, the Metropolitan Transit Commission (the policy board for the Charlotte Area Transit System) and CCOG partnered on a Regional Transit Engagement Series to evaluate regional transit as a strategy towards the consistent, reliable movement of people throughout the region for jobs, economic development, and opportunity. Nineteen forums were held in eight counties in North and South Carolina to identify transit needs and opportunities. Staff will provide an update on outcomes, consensus points, and next steps. Action/Recommendation: <i>For information and discussion purposes.</i>	Michelle Nance
7:30 p.m. Item 7 10 minutes	CCOG Nominating Committee Report and Election of 2018 Officers The Nominating Committee will present a slate of candidates for election of officers to the CCOG Board of Delegates for 2018. In addition, nominations will be accepted from the floor. The Board of Delegates will then elect its officers for 2018, who shall take office at the end of this meeting. Article IX: OFFICERS - Designation and Term: <i>The Council officers shall consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be elected and installed at the first regular meeting of the Council each year. Officers shall be elected for a term of one year, or until their successors are elected. In addition, the immediate past Chair of the Council shall continue to serve as an officer of the Council as long as he or she remains a delegate.</i> Action/Recommendation: <i>I move to accept the report of the Nominating Committee and elect the slate of candidates by acclamation.</i>	Nominating Committee
7:40 p.m. Item 8 5 minutes	Installation of New CCOG Officers The Clerk to the Board will install the newly elected CCOG Officers for 2018.	Kelly Weston
7:45 p.m. Item 9 15 minutes	Election by County Caucuses of Municipal Executive Board Members In accordance with CCOG's Bylaws, the county caucuses of municipal Delegates shall elect one of their members to serve from their respective County Areas. Membership: <i>The Executive Board shall be composed of: (1) The officers of the Council, (2) the delegate from each County member government, (3) the delegate from the City of Charlotte, and (4) one municipal delegate from each County area representing all municipalities within such county, including one to represent the municipalities in Mecklenburg County other than the City of Charlotte. Provided, however, if a county, a county area, or the City of Charlotte has a delegate who is an officer of the Council, that unit shall not be entitled to an additional representative on the Executive Board. The municipal delegates from all municipal member government units within each county area (excluding the City of Charlotte delegate as to Mecklenburg County) shall elect from their number by</i>	Bill Feather

Board of Delegates Agenda

Time	Item	Presenter
	<p><i>caucus at the first Council meeting of the calendar year, the municipal delegate from the county area to serve on the Executive Board. Only delegates (not alternates) may serve on the Executive Board.”</i></p> <p>*The county representative, or in their absence, a CCOG staff member, will convene municipal members in absence, but shall not participate in the voting.</p>	
<p>8:00 p.m. Item 10 10 minutes Pages 24 - 26</p>	<p>Public Hearing on Proposed CCOG Budget Ordinances for Fiscal Year 2018-2019</p> <p>The Board of Delegates will receive a presentation on an operating budget proposal for Fiscal Year 2018-2019 for the Board’s approval in May 2018 when the Council will have more definitive information. The budget will reflect membership assessments at a rate of \$0.24 per capita for Fiscal Year 2018-2019. This has been the rate for member assessment since Fiscal Year 2013-2014. This year’s assessments are based on the 2016 populations shown on the North Carolina Office of State Budget and Management website.</p> <p>To comply with the charter, however, Management is submitting a Fiscal Year 2018-2019 placeholder budget for approval. The Executive Board voted to recommend this proposed budget to the Board of Delegates in January 2018. Management is requesting the Board of Delegates’ approval of this proposed budget and approval of the membership assessment rate reflected above.</p> <p>Action/Recommendation: <i>I move to approve the Fiscal Year 2018-2019 Centralina COG annual budget ordinances:</i></p> <ul style="list-style-type: none"> • <i>Annual Operating Budget Ordinance in the amount of \$6,595,000, and;</i> • <i>Annual Pass Through Budget Ordinance in the amount of \$15,404,500 for the Fiscal Year 2018-2019, and;</i> • <i>Set the assessment rate for the Fiscal Year 2018-2019 at \$0.24 per capita with a minimum assessment of \$750 per member. This year’s assessments are based on the 2016 populations shown on the North Carolina Office of State Budget and Management website.</i> <p>Legal Notice: Charlotte Observer – Run Date: Sunday, January 28, 2018</p> <p><u>Advertised public hearing on the proposed budget for FY 2018-2019:</u> <i>“A proposed FY 2018-2019 budget ordinance of the Centralina Council of Governments has been submitted to the Executive Board and is available for public inspection at the CCOG office located at 9815 David Taylor Drive, Charlotte, NC. The Board of Delegates will hold a public hearing on this budget on Wednesday, February 7, 2018 at 6:30 p.m. at the CCOG office.</i></p>	<p>Marsha Sutton</p>
<p>8:10 p.m. Item 11 10 minutes</p>	<p>CCOG 2016-2017 Annual Report</p> <p>Centralina Council of Governments (CCOG) is a regional council of cities, towns, and counties working together to help local governments in this region to grow jobs and the economy, improve quality of life, and control the cost of government. Centralina provides services that enable local governments to address the local and regional challenges that affect them, receive up-to-date information, save money, access grant funds and better position themselves for long-term economic health. We are one of 16 state-designated councils of government with this responsibility in North Carolina. The Fiscal Year 2016-2017 Annual Report provides a financial report, preceded by program highlights of the ways CCOG is</p>	<p>Bill Feather</p>



Board of Delegates Agenda

Wednesday, February 7, 2018
CCOG Office
9815 David Taylor Drive
Charlotte, NC 28262

Time	Item	Presenter
	<p>responding to the needs of our member governments, their citizens, and the region.</p> <p>Action/Recommendation: <i>For information and discussion purposes.</i></p>	
<p>8:20 p.m. Item 12 5 minutes Pages 29 - 31</p>	<p>CCOG Regional Conference Update The Board of Delegates will receive a brief update on keynote speakers, breakout sessions, sponsorship commitments, and registration for the CCOG Regional Conference.</p> <p>Action/Recommendation: <i>The members of the Board of Delegates commit to supporting the 2018 CCOG Regional Conference by registering for the Conference and promoting the event to other elected officials and staff in their communities.</i></p>	<p>Conference Advisory Committee</p>
<p>8:25 p.m. 5 minutes</p>	<p>Comments from the Board of Delegates</p>	<p>Board Members</p>
<p>8:30 p.m. 5 minutes</p>	<p>Comments from the Vice Chair</p>	<p>Bill Feather</p>
<p>8:35 p.m. 5 minutes</p>	<p>Comments from the Executive Director</p>	<p>Ron Smith</p>
<p>8:40 p.m.</p>	<p>Adjournment</p>	<p>Bill Feather</p>

Centralina Council of Governments complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Council of Governments will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Council of Governments' programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



Centralina Council of Governments

Item 1



Board Agenda Item Cover Sheet

Board Meeting Date:	February 7, 2018	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Marsha Sutton	Presentation Time (est.):	5 minutes			
Presenter at meeting:	Marsha Sutton	Phone Number/Ext:	704-348-2716			
		Email:	msutton@centralina.org			
Alternate Contact Person:	Ron Smith	Phone Number/Ext:	704-348-2703			
		Email:	rsmith@centralina.org			
Submitting Department:	Finance	Department Head Approval:	Marsha Sutton			
Board Expectation: <i>(required action or responsibility expected from Board members)</i>						
The required action from the Board of Delegates is approval of the budget amendments for the operating and grant budgets.						
Description of Agenda Item:						
As required by general statute, attached is an updated budget amendment for FY17-18 operating and grant budgets.						
Background & Basis of Recommendations:						
A placeholder budget was adopted by the Board of Delegates on February 8, 2017 as required by CCOG Charter. This initial “placeholder” budget is developed prior to receiving information from various state and federal agencies. This first amendment represents changes to reflect Federal and State grant allocations as of January 22, 2018 as well as contracts received and confirmed since the adoption of the budget. We will continue to update the budget as new funds are received from new business contracts or grants from state and federal agencies. The attached amendments are to replace the placeholder budget with current and up to date fundings and expenditures. In general, this budget reflects an improving budget position compared to the same time last year.						
Action / Recommendation:						
Approval by the Board of Delegates of the attached budget amendments.						
Time Sensitivity <i>(none or explain):</i>						
Budget Impact <i>(if applicable):</i>	As indicated on attachments					
List of Attachments <i>(if any):</i>	Operating and Grants Budget Amendments					

Fiscal Year 2017 - 2018 Annual Operating Budget Amendment

ANTICIPATED REVENUES	FY2017-2018 Adopted Budget	FY2017-2018 Budget As of 1.22.2018	
Program Revenues			
Restricted Intergovernmental Revenue	4,100,000	4,220,309	Additional Federal and State Funding
Technical Assistance Projects	550,000	660,664	Additional Technical Assistance Projects
Contracts and fees	18,000	18,000	LWMC
Other Program Revenue	632,000	602,209	
Transfers In/(Out)	-	13,871	Aging Transfer to Planning Department
Fund Balance Appropriated	-	25,580	CEDC
Total Program Revenue	<u>5,300,000</u>	<u>5,540,633</u>	
Other Revenues			
Member Dues Support	775,000	829,140	Cabarrus Rejoined CCOG and PrYr Funding
Interest and Other Revenue	146,000	278,708	Inc budget for NCEBHP and Foundation
Total Other Revenues	<u>921,000</u>	<u>1,107,848</u>	
TOTAL ANTICIPATED REVENUES	<u>6,221,000</u>	<u>6,648,481</u>	
EXPENSE APPROPRIATIONS			
Board and Executive Committee	145,000	106,160	Funds reallocated for contract services and change in position
Management and Business Operations	1,775,000	1,911,450	Funds reallocated for contract services and change in position
Information Technology Division	101,000	110,000	Additional cost due to move and additional needs
Community and Economic Development	770,000	819,480	UC CDBG TA Funding
Planning Department	1,700,000	1,764,763	Chlt UZA Funding
Area Agency on Aging	2,600,000	2,877,442	Additional funding APS, Aging and Dues Distribution
Workforce Development	1,000,000	909,186	Reduced admin funding
Indirect Costs Representation	(1,870,000)	(1,850,000)	
TOTAL EXPENSE APPROPRIATIONS	<u>6,221,000</u>	<u>6,648,481</u>	

Fiscal Year 2017-2018 Grant Projects Budget Amendment

<u>Program</u>	<u>FY2017-2018 One Year Adopted Budget</u>	<u>FY2017-2018 One Year Current Authorization</u>	
Workforce Development			
	-	-	
Adult Services Program Year 2017-19	1,500,000	1,752,212	Funds moved from Dislocated Workers to to Adult Services
Dislocated Worker and Incumbent Program Year 2017-19	1,050,000	943,498	See Above
Youth Services Program Year 2017-19	1,300,000	1,347,354	More Funding Allocated by State
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	<u>3,850,000</u>	<u>4,043,064</u>	
	<u>FY2017-2018</u>	<u>FY2017-2018</u>	
	<u>One Year</u>	<u>One Year</u>	
	<u>Adopted Budget</u>	<u>Current Authorization</u>	
		<u>dated 9/19/2016</u>	
Area Agency on Aging			
HCC Block Grant	8,600,000	8,925,669	Additional Funding Received
USDA Supplement	450,000	650,000	(1)
Title III-B Legal	75,000	86,192	Additional Funding Received
Family Caregiver	500,000	431,490	Change in Split for In-house and Pass Through Funds
Disease Prevention/Health Promotion	45,000	32,760	Change in Split for In-house and Pass Through Funds
State Senior Center General Purpose	115,000	120,333	Additional Funding Received
Heat Fan Relief	18,000	14,520	Estimated Budget
	<u>9,803,000</u>	<u>10,260,964</u>	
	<u>13,653,000</u>	<u>14,304,028</u>	

(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate. Due to the lack of a standard allotment and the high likelihood of additional funding a higher budget was established this year.



Centralina Council of Governments

Item 2



Board Agenda Item Cover Sheet

Board Meeting Date:	February 7, 2018	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Ron Smith	Presentation Time (est.):	10 minutes			
Presenter at meeting:	Ron Smith	Phone Number/Ext:	704-348-2703			
		Email:	rsmith@centralina.org			
Alternate Contact Person:	Kelly Weston	Phone Number/Ext:	704-348-2728			
		Email:	kweston@centralina.org			
Submitting Department:	Executive	Department Head Approval:	Ron Smith			
Board Expectation: <i>(required action or responsibility expected from Board members)</i>						
Consider an amendment to Centralina COG bylaws to permit appointment of "At-Large" Executive Board members by the Board Chair with advice and consent of the Executive Board Members.						
Description of Agenda Item:						
The Executive Board has previously discussed changes to bylaws that would permit appointment of At-Large members to the Executive Board. The purpose of these appointments would be to assist with accomplishment of Executive Board work and assure broad representation of our members.						
Background & Basis of Recommendations:						
Previous Board discussion on this topic included direction to prepare a specific proposal for changes to the Centralina Bylaws to achieve the purpose of permitting the appointment of up to two At-Large members by the Chair of the Board with the advice and consent of the Executive Board.						
The Executive Board would discuss opportunities for At-Large members at the Executive Board meeting in March, following the annual election of officers and selection of Executive Board members by caucus at the February Board of Delegates meeting.						
Action / Recommendation:						
Motion to approve a resolution to amend the Centralina bylaws to permit appointment of up to two At-Large members by the Chair of the Board with the advice and consent of the Executive Board.						
Time Sensitivity <i>(none or explain):</i>	None					
Budget Impact <i>(if applicable):</i>	None					
List of Attachments <i>(if any):</i>	Resolution amending Centralina Bylaws					



RESOLUTION AMENDING CCOG BYLAWS

WHEREAS, Centralina Council of Governments serves as a Regional Council of Governments under and pursuant to Chapter 160A, Article 20, Part 2 of the General Statutes of North Carolina and;

WHEREAS, the concurrent resolution adopted by the members of the Council and establishing this Council may be amended from time to time and;

WHEREAS, the Executive Board is committed to assuring strong representation of the interests of members throughout our region and;

WHEREAS, the Executive Board is responsible for specific tasks required to assure accomplishment of its work program and;

WHEREAS, appointment of up to two At-Large Executive Board members would assist the Board in assuring representation of interests of its members and accomplishing its work program.

NOW, THEREFORE, BE IT RESOLVED, that the Centralina Council of Government Bylaws are hereby amended as follows:

Article VII.A. 5. **At-Large Member to the Executive Board** - The Chair of the Executive Board may appoint two (2) elected members of the governing body of any member government to serve on the Executive Board upon the advice and consent of the Executive Board.

Adopted this 10th day of January, 2018.



Centralina Council of Governments

Item 3



**Board of Delegates Meeting Minutes
October 11, 2017**

Jurisdiction	Represented By	Jurisdictions Not Represented
Albemarle	Chris Whitley	Ansonville
Anson County	Jarvis Woodburn	Belmont
Badin	Deloris Chambers	Bessemer City
Cabarrus County	Lynn Shue	Cherryville
Charlotte	Patsy Kinsey	Cleveland
Cornelius	Thurman Ross	Dallas
Cramerton	Will Cauthen	Davidson
East Spencer	Phronice Johnson	Faith
Gaston County	Ronnie Worley	Gastonia
Granite Quarry	Bill Feather	Hemby Bridge
Huntersville	Melinda Bales	Indian Trail
Marshville	Frank Deese	Iredell County
McAdenville	Jay McCosh	Kings Mountain
Misenheimer	Jeffrey Watson	Landis
Mooreville	Bobby Compton	Lincoln County
Norwood	Wes Hartsell	Lincolnton
Pineville	Christopher McDonough	Locust
Salisbury	Karen Alexander	Lowell
Stallings	David Scholl	Marvin
Troutman	Paul Bryant	Matthews
Waxhaw	Fred Burrell	Mecklenburg County
		Midland
		Mineral Springs
		Mint Hill
		Monroe
		Morven
		Mount Holly
		New London
		Oakboro
		Ranlo
		Richfield
		Spencer
		Spencer Mountain
		Stanley
		Stanly County
		Statesville
		Union County
		Wadesboro
		Weddington
		Wesley Chapel
		Wingate

Call to Order

Chair Patsy Kinsey, City of Charlotte, called the meeting to order and asked the attendees to introduce themselves.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of Senior Community Services Employment Program FY2018 Agreement**
- 2. Approval of the August 9, 2017 Board of Delegates Meeting Minutes**

Commissioner Ronnie Worley, Gaston County, made a motion to approve the Consent Agenda. Commissioner Thurman Ross, Town of Cornelius, seconded the motion, and it carried unanimously.

3. Public Hearing on FY2019 NCDOT Grant Application

Katie Kutcher, Aging Programs Coordinator, explained that the public hearing is a mandatory part of the application process for the North Carolina Department of Transportation grant to continue funding for the Mobility Management and Volunteer Transportation Services programs.

Chair Kinsey declared the public hearing open. Hearing no one, Chair Kinsey declared the public hearing closed.

Mayor Frank Deese, Town of Marshville, made a motion to approve the attached resolution, which notes that CCOG will apply for funds, that the Executive Director is authorized to sign the application, and that the Board supports funding the local match. Council Member Christopher McDonough, Town of Pineville, seconded the motion, and it carried unanimously.

4. Ombudsman Program Spotlight Presentation

Linda Miller, Aging Director, noted that the Ombudsman program is the oldest direct service provided by CCOG. She introduced Cindy Englert, Ombudsman Program Coordinator, for a presentation on the program.

Ms. Englert explained that the Ombudsmen are advocates for residents in long-term care facilities in the region's nine counties. The program is mandated by the Older Americans Act to investigate complaints, provide information on long-term care services, provide technical assistance to residential councils, advocate for changes to improve resident quality of life, and represent resident interests before governmental agencies. She noted that the Ombudsmen do not conduct regulatory inspections of facilities or investigate abuse allegations, but work with other agencies that provide these services. She added that the Ombudsmen also provide community education programs and training on aging services and care issues.

5. Comprehensive Economic Development Strategy Report

Mike Manis, Director of Community and Economic Development, presented an overview of the 2017-2022 Comprehensive Economic Development Strategy (CEDS) Five Year Update that was recently submitted to the U.S. Economic Development Administration. He noted that staff is developing presentations that can be used to educate elected officials and economic and community development leaders on how the CEDS can work for them.

Mayor Karen Alexander, City of Salisbury, requested a copy of the presentation.

In response to a question from Council Member Paul Bryant, Town of Troutman, Mr. Manis explained that CCOG staff can assist communities in identifying what tools they currently have and what they need to use the CEDS.

Vice Chair Bill Feather, Town of Granite Quarry, made a motion endorsing CCOG Board support of the 2017-2022 CEDS plan update and facilitating presentation briefings to all CCOG Board of Delegates' member jurisdictions and their local Economic Development Organizations, if existing or applicable. Mayor Alexander seconded the motion, and it carried unanimously.

6. CCOG Conference Update

Kelly Weston, Clerk to the Board, presented an update on planning activities for the 2018 Creative Solutions for Thriving Communities Conference. She noted that online registration will open in November. Staff is identifying options for keynote speakers, including nationally known speakers who have expertise in topics relevant to the region. She further noted that the Executive Board approved a Conference budget of \$51,000 at its September meeting that should have the event breakeven financially. The budget includes a \$35,000 sponsorship goal, which will play a big part in the event's success. She asked the Board to review the list of 2017 sponsors and suggest to staff the names of additional sponsorship prospects for the 2018 Conference.

Mayor Deese made a motion that the Board of Delegates commits to assisting staff with recruiting sponsors as outlined in the sponsorship plan presented. Commissioner Ross seconded the motion, and it carried unanimously.

7. 50th Anniversary Celebration Update

Commissioner Bobby Compton, Town of Mooresville, reported that the 50th Anniversary Advisory Committee and a staff planning committee are working together to plan activities for CCOG's anniversary in 2018. The Advisory Committee and staff will issue a request to communities for photos illustrating regionalism or items of historical significance to the region. The committees have developed a timeline for the celebration year that begins with a kickoff at the February 7, 2018 Board of Delegates annual meeting. Invitees for the meeting will include former CCOG chairs and Executive Directors. Throughout the rest of 2018, CCOG will use other Board meetings and events, its newsletter, and social media to highlight each county and the municipalities within that county, as well as CCOG departments and major projects and initiatives over the years.

Commissioner Compton made a motion that the Delegates commit to attending the February 7, 2018 Board of Delegates Annual Meeting to help ensure the success of the CCOG 50th anniversary celebration kickoff. Mayor Alexander seconded the motion, and it carried unanimously.

8. Executive Director Search Update

Chair Kinsey thanked the Selection Committee for their role in the role in the Executive Director search process. In addition to Chair Kinsey, other members of the committee include Commissioner Ross, Commissioner Martin Oakes of Lincoln County, Mayor Bill Deter of Weddington, Assistant City Manager Kim Eagle of Charlotte, Town Manager Hazen Blodgett of Matthews, and Western Piedmont COG Executive Director Anthony Starr.

Mr. Prosser thanked Venecia White, Human Resources Officer, for designing the selection process. He reported that 15 candidates applied for the position. Jim Youngquist of the Southeast Regional Directors Institute screened the candidates for their technical skills. The Selection Committee selected five candidates that appeared to be the most technically qualified. Clinical psychologist Lisa Sorensen conducted a personality assessment of the five candidates, reviewing their management, teamwork, and personality

styles. The Selection Committee has invited four candidates to interview with the committee, the CCOG directors, and a group of staff on Wednesday, October 18. The Selection Committee will provide a candidate recommendation to the Executive Board, which will vote on the recommendation at its November 8 meeting. The new Executive Director's anticipated start date will be in early January. Mr. Prosser will remain at CCOG until that time.

Comments from the Board of Delegates

There were no comments from the Board of Delegates.

Comments from the Chair

Chair Kinsey noted that this will be Mr. Prosser's last Board of Delegates meeting. She added that it has been a pleasure working with him. She recognized Ms. Miller and Ms. Bott for a presentation.

Ms. Miller and Ms. Bott presented some words of wisdom from Mr. Prosser. They also noted that he is a leader who inspired his staff to believe the organization could become one of the best COGs in the nation and he worked with staff to achieve that vision. They also shared comments from staff describing Mr. Prosser's positive impact on the organization. They presented Mr. Prosser with a Wordle capturing these words and phrases.

Mr. Prosser noted that it has been a distinct honor to work with the Board, adding that he is impressed with the Delegates' drive and ambition for their communities and the region. He also acknowledged staff for their commitment and desire to help local communities, adding that they are ready to assist members with economic, financial, planning, and aging systems.

Comments from the Executive Director

Mr. Prosser thanked Chair Kinsey for being an important inspiration and support to the organization. He noted that she has been active on county, city, regional, and national levels, adding that future generations will appreciate her efforts.

Vice Chair Feather presented Chair Kinsey with books on Charlotte history as a token of appreciation for her leadership and service to the CCOG Board.

Chair Kinsey thanked everyone, adding that it has been a pleasure to serve the organization.

Adjournment

With no further business to be discussed, Chair Kinsey adjourned the meeting at 8:03 p.m.



Centralina Council of Governments

Item 4

No attachments. Presentation to made during meeting.



Centralina Council of Governments

Item 5



Board Agenda Item Cover Sheet

Board Meeting Date:	February 7, 2018	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time (est.):	10 minutes			
Presenter at meeting:	Martha Sue Hall	Phone Number/Ext:				
		Email:				
Alternate Contact Person:		Phone Number/Ext:	704-348-2728			
		Email:	kweston@centralina.org			
Submitting Department:	General Government	Department Head Approval:	Ron Smith			
Board Expectation: (required action or responsibility expected from Board members)						
Receive an update on the CCOG 50 th anniversary.						
Description of Agenda Item:						
CCOG will kick off its year-long 50 th anniversary celebration at the February 7 th Board of Delegates meeting. During the meeting, the Delegates will receive a report on the 50 th anniversary event schedule and communications plan for the year.						
Background & Basis of Recommendations:						
2018 marks the 50 th anniversary of the passage of federal legislation establishing Regional Councils of Government. CCOG staff and the 50 th Anniversary Advisory Committee (Mayor Pro Tem Martha Sue Hall, Commissioner Bobby Compton, former Huntersville Commissioner Sarah McAulay, former Gaston County Commissioner Joe Carpenter, former CCOG staff member Hilda Threatt, and CCOG attorney Bill McNair) have developed a schedule of events for the celebration year. CCOG staff has worked with a communications consultant to develop a communications plan that highlights CCOG's member communities and their collaborative work with the organization, as well as showcases how the region has evolved over the past 50 years and future opportunities for regional collaboration.						
Action / Recommendation:						
Receive as information.						
Time Sensitivity (none or explain):	None.					
Budget Impact (if applicable):	None.					
List of Attachments (if any):	<ul style="list-style-type: none"> • 50th Anniversary Schedule of Events • 50th Anniversary Communications Plan 					



50th Anniversary Celebration Timeline

Date	Activity
February 7, 2018	<ul style="list-style-type: none"> • Celebration Kickoff at Board of Delegates Annual Meeting at the CCOG office
March 2018	<ul style="list-style-type: none"> • Highlight county #1 – Anson
April 2018	<ul style="list-style-type: none"> • Highlight county #2 – Rowan
May 2018	<ul style="list-style-type: none"> • Highlight county #3 – Mecklenburg • Highlight counties 1-3 (Anson, Rowan, Mecklenburg) at May Board of Delegates meeting <ul style="list-style-type: none"> ○ Potential meeting location: Levine Senior Center – Matthews
June 2018	<ul style="list-style-type: none"> • Highlight county #4 – Union
July 2018	<ul style="list-style-type: none"> • Highlight county #5 – Iredell
August 2018	<ul style="list-style-type: none"> • Highlight county #6 – Gaston • Highlight counties 4-6 (Union, Iredell, Gaston) at August Board of Delegates meeting <ul style="list-style-type: none"> ○ Potential meeting locations: Gastonia Conference Center, Mt. Holly City Hall
September 2018	<ul style="list-style-type: none"> • Highlight counties #7 – Lincoln
October 2018	<ul style="list-style-type: none"> • Highlight county #8 – Cabarrus • Highlight counties 7-9 (Lincoln, Cabarrus, Stanly) at October Board of Delegates meeting <ul style="list-style-type: none"> ○ Potential meeting locations: Concord, Kannapolis City Hall, Beatty’s Ford Park – Denver
November 2018	<ul style="list-style-type: none"> • Highlight county #9 – Stanly
November 30 / December 1 2018	<ul style="list-style-type: none"> • Big Event



50th Anniversary Communications Plan

Why: The purpose of the celebration is to illustrate the mission and brand the role of Centralina as its members have worked with CCOG in a collaborative effort to grow jobs and the economy, control cost of government and improve quality of life. Specifically, this will be done by:

- 1) Telling the story of Centralina's mission by honoring the successes in member communities and counties in the past through their collaborative work with CCOG
- 2) Forecasting current and future challenges of member communities and counties and forecasting future opportunities for collaboration with CCOG to meet those challenges.

What:

50th Anniversary communication materials will include information that shows the changes in our region's communities during the past 50 years. This information will include:

- Population, business, and employment data
- Demographic changes
- Accomplishments of member communities
- Photographs

How:

- Kickoff at February 7, 2018 Board of Delegates meeting
 - Guest speaker: Former NC Governor James G. Martin
 - Open House
- Monthly County Highlight Materials
 - One-page handout
 - E-newsletter article
 - E-blast
 - Proclamation
- 50th Anniversary presentations at May, August, and October Board of Delegates meetings
- Big Event in late November 2018



Centralina Council of Governments

No attachments for items 6, 7, 8, and 9. Presentations to be made at Board of Delegates meeting.



Centralina Council of Governments

Item 10



Board Agenda Item Cover Sheet

Board Meeting Date:	February 7, 2018	Agenda Item Type:	Consent:	Regular:	x
Submitting Person:	Marsha Sutton	Presentation Time (est.):	10 minutes		
Presenter at meeting:	TBD	Phone Number/Ext:	704-348-2716		
		Email:	msutton@centralina.org		
Alternate Contact Person:	Ron Smith	Phone Number/Ext:	704-348-2703		
		Email:	rsmith@centralina.org		
Submitting Department:	Finance	Department Head Approval:			
Board Expectation: <i>(required action or responsibility expected from Board members)</i>					
<p>The required action from the Board of Delegates is approval of the Centralina COG Operating and Pass Through Placeholder Budget Ordinances:</p> <ul style="list-style-type: none"> • Annual Operating Budget Ordinance in the amount of \$6,595,000 and the Pass Through Budget Ordinance in the amount of \$15,404,500 for the Fiscal Year 2018-2019; • Set the assessment rate for the Fiscal Year 2018-2019 at \$0.24 per capita with a minimum assessment of \$750 per member. This year's assessments are based on the 2016 populations shown on the North Carolina Office of State Budget and Management website. 					
Description of Agenda Item:					
<p>The Board Treasurer and/or Finance Director will present additional budget information for FY18-19 as the Council receives more definitive information throughout the year. The budget being presented reflects membership assessment at a rate of \$0.24 per capita for Fiscal Year 2018-2019. This has been the rate for member assessment since Fiscal Year 2013-2014. This year's assessments are based on the 2016 populations shown on the North Carolina Office of State Budget and Management website.</p> <p>To comply with the charter, Management is submitting Fiscal Year 2018-2019 placeholder budgets for approval. The Executive Board voted to recommend these proposed budgets to the Board of Delegates in the January 2018 meeting. Management is requesting the Board of Delegate's approval of these proposed budgets and approval of the membership assessment rate reflected above.</p>					
Background & Basis of Recommendations:					
<p>In Item IX Financial, D of the Charter Resolution, the budgets for the Council and the assessment for each member governmental unit must be adopted by Council no later than April 15th of each year. The Board of Delegates meets in February and then again in May, so the adoption must occur prior to or at the February 2018 meeting to comply with the Charter.</p>					
Action / Recommendation:					
<p>I move to approve the Fiscal Year 2018-2019 Centralina COG annual budget ordinances:</p> <ul style="list-style-type: none"> • Annual Operating Budget Ordinance in the amount of \$6,595,000, and: • Annual Pass Through Budget Ordinance in the amount of \$15,404,500 for the Fiscal Year 2018-2019, and; • Set the assessment rate for the Fiscal Year 2018-2019 at \$0.24 per capita with a minimum assessment of \$750 per member. This year's assessments are based on the 2016 populations shown on the North Carolina Office of State Budget and Management website. 					
Time Sensitivity <i>(none or explain):</i>					
Budget Impact <i>(if applicable):</i>	As noted				
List of Attachments <i>(if any):</i>	Fiscal Year 2018-2019 operating and pass through placeholder budget proposals				

Fiscal Year 2018 - 2019 Proposed Annual Operating Budget Ordinance

ANTICIPATED REVENUES	FY2016-2017 Audited YE <u>Budget</u>	FY2016-2017 Audited YE <u>Actuals</u>	FY2017-2018 Adopted <u>Budget</u>	FY2017-2018 Estimated CY <u>Budget</u>	FY2018-2019 Placeholder <u>Budget</u>
Program Revenues					
Restricted Intergovernmental Revenue	4,126,391	3,734,840	4,100,000	4,100,000	4,100,000
Technical Assistance Projects	844,352	669,296	550,000	650,000	750,000
Contracts and fees	18,000	18,000	18,000	18,000	18,000
Other Program Revenue	756,112	779,570	632,000	632,000	657,000
Transfers In/(Out)	10,000	18,393	-	13,871	-
Fund Balance Appropriated	58,229	-	-	25,580	-
Total Program Revenue	<u>5,813,084</u>	<u>5,220,099</u>	<u>5,300,000</u>	<u>5,439,451</u>	<u>5,525,000</u>
Other Revenues					
Member Dues Support	767,272	767,272	775,000	829,140	830,000
Interest and Other Revenue	325,682	101,195	146,000	178,700	240,000
Total Other Revenues	<u>1,092,954</u>	<u>868,467</u>	<u>921,000</u>	<u>1,007,840</u>	<u>1,070,000</u>
TOTAL ANTICIPATED REVENUES	<u>6,906,038</u>	<u>6,088,566</u>	<u>6,221,000</u>	<u>6,447,291</u>	<u>6,595,000</u>
EXPENSE APPROPRIATIONS					
Board and Executive Committee	115,100	104,768	145,000	106,160	150,000
Management and Business Operations	1,959,260	1,646,713	1,775,000	1,856,131	1,875,000
Information Technology Division	100,050	80,176	101,000	110,000	130,000
Community and Economic Development	798,825	644,982	770,000	825,000	840,000
Planning Department	2,064,333	1,595,838	1,700,000	1,750,000	1,800,000
Area Agency on Aging	2,717,167	2,620,342	2,600,000	2,650,000	2,700,000
Workforce Development	1,046,971	931,457	1,000,000	1,000,000	1,000,000
Indirect Costs Representation	(1,895,668)	(1,756,956)	(1,870,000)	(1,850,000)	(1,900,000)
TOTAL EXPENSE APPROPRIATIONS	<u>6,906,038</u>	<u>5,867,320</u>	<u>6,221,000</u>	<u>6,447,291</u>	<u>6,595,000</u>
	-	221,246	-	-	-

Fiscal Year 2018-2019 Placeholder Grant Project Budgets Proposal

<u>Program</u>	FY2016-2017 Audited Two Year Project Authorization	FY2017-2018 One Year Adopted Budget	FY2017-2018 One Year Current Authorization	FY2018-2019 One Year Proposed Budget
Workforce Development				
WIA 14-2031 DW Rapid Response	51,250	-	-	-
WIA 15-3130 7044-SPCP Implementation-Centralina Adv Mfg	129,500	-	-	-
WIOA 15-4020 Adult Services-2015	2,378,948	-	-	-
WIOA 15-4030 Dislocated Workers-2015	640,343	-	-	-
WIOA 15-4031 Special Grants Collaboration-2015	100,815	-	-	-
WIOA 15-4040 Youth Services-2015	1,525,137	-	-	-
WIOA 16-4020 Adult Services-2016	1,978,968	1,500,000	1,752,212	-
WIOA 16-4030 Dislocated Workers-2016	601,266	1,050,000	943,498	-
WIOA 16-4040 Youth Services-2016	1,273,842	1,300,000	1,347,354	-
WIOA 17-4020 Adult Services-2017	-	-	-	1,800,000
WIOA 17-4030 Dislocated Workers-2017	-	-	-	950,000
WIOA 17-4040 Youth Services-2017	-	-	-	1,350,000
	<u>8,680,069</u>	<u>3,850,000</u>	<u>4,043,064</u>	<u>4,100,000</u>
	FY2016-2017 Audited One Year Project Authorization	FY2017-2018 One Year Adopted Budget	FY2017-2018 One Year Current Authorization dated 9/19/2016	FY2018-2019 One Year Proposed Budget
Area Agency on Aging				
HCC Block Grant	8,731,733	8,600,000	9,917,438	9,920,000
USDA Supplement	465,000	450,000	650,000	650,000 (1)
Title III-B Legal	67,580	75,000	86,192	87,000
Family Caregiver	465,000	500,000	431,490	431,000
Disease Prevention/Health Promotion	42,900	45,000	36,400	36,500
State Senior Center General Purpose	126,905	115,000	160,444	160,000
Heat Fan Relief	14,460	18,000	20,000	20,000
	<u>9,913,578</u>	<u>9,803,000</u>	<u>11,301,964</u>	<u>11,304,500</u>
Total Grant Projects Budgets	<u>18,593,647</u>	<u>13,653,000</u>	<u>15,345,028</u>	<u>15,404,500</u>

(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.



Centralina Council of Governments

Item 11

No attachments. Presentation to be made at Board of Delegates meeting.



Centralina Council of Governments

Item 12



Board Agenda Item Cover Sheet

Board Meeting Date:	February 7, 2018	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time (est.):	5 minutes			
Presenter at meeting:	Conference Advisory Committee	Phone Number/Ext:				
		Email:				
Alternate Contact Person:	Kelly Weston	Phone Number/Ext:	704-248-2728			
		Email:	kweston@centralina.org			
Submitting Department:	General Government	Department Head Approval:	Jim Prosser			
Board Expectation: <i>(required action or responsibility expected from Board members)</i>						
The Board of Delegates will be asked to commit to supporting the 2018 CCOG Regional Conference by registering for the Conference and promoting the event to other elected officials and staff in their communities.						
Description of Agenda Item:						
The Board of Delegates will receive an update on keynote speakers, breakout sessions, sponsorship commitments, and registration for the April 12, 2018 CCOG Regional Conference.						
Background & Basis of Recommendations:						
<p>The CCOG Regional Conference, “Creative Solutions for Thriving Communities,” is designed to provide elected officials and local government staff with practical tools and solutions to address their communities’ biggest challenges. On Thursday, April 12, 2018, CCOG will hold the fourth annual Conference at the Harris Conference Center in Charlotte.</p> <p>Local governments will have an opportunity to support the event by reserving VIP tables, which will include eight complimentary registrations plus a reserved VIP table in all plenary sessions.</p>						
Action / Recommendation:						
I move that the members of the Board of Delegates commit to supporting the 2018 CCOG Regional Conference by registering for the Conference and promoting the event to other elected officials and staff in their communities.						
Time Sensitivity <i>(none or explain):</i>	Early registration ends March 26, 2018.					
Budget Impact <i>(if applicable):</i>	The 2017 Conference produced a profit of \$17,269.67, exceeding its goal of financially breaking even. Staff hopes the 2018 Conference will build on this success.					
List of Attachments <i>(if any):</i>	<ul style="list-style-type: none"> • Keynote Speaker and Breakout Sessions • VIP Table Opportunity Flyer 					

Inspiring, Practical Keynote Addresses

Morning Keynote Speaker



RIP RAPSON
Kresge Foundation CEO

Rip Rapson is the CEO of the Kresge Foundation, a private, national foundation dedicated to expanding opportunities in American

communities through grantmaking and social investing. Rapson will share how the foundation's "American Cities Practice" is using effective and inclusive community development practice to turn communities into accelerators for opportunity for people with low incomes, providing jobs, education, housing, human-serving systems, city services and quality public spaces.

Rapson and the foundation provided central support to the "Grand Bargain," an unprecedented partnership between the philanthropic community, city pensioners, the State of Michigan and the Detroit Institute of Arts, to propel Detroit's successful emergence from municipal Bankruptcy in 2014. Rapson is a former president of the McKnight Foundation.

Luncheon Keynote Speakers

Leslie Winner, the co-chair of the North Carolina Leadership Forum, is a former state senator from North Carolina and the former executive director of the Z. Smith Reynolds Foundation. When she retired from Z. Smith Reynolds in 2016, Winner celebrated nearly 40 years of public service to the state. She is the past recipient of the Governor's Order of the Long Leaf Pine award for outstanding service. Winner served as vice president and general counsel of the University of North Carolina for seven years and was general counsel to the Charlotte-Mecklenburg Board of Education. Winner received a bachelor's degree in psychology from Brown University and her juris doctorate from Northwest University School of Law.



LESLIE WINNER
*North Carolina
Leadership Forum Co-Chair*



JOHN HOOD
*North Carolina
Leadership Forum Co-Chair*

John Hood, the co-chair of the North Carolina Leadership Forum, is president of the John William Pope Foundation, and founder and chairman of the board of the John Locke Foundation, where he served as president for nine years. Hood writes a syndicated column on politics and public policy for North Carolina newspapers. He also writes a regular column, "Free & Clear," for Business North Carolina magazine and serves as a weekly panelist on "NC SPIN," a political talk show broadcast on

26 television and radio stations across the state. Hood is the author of seven books and writes and comments frequently for national media outlets. Hood received his bachelor's degree in journalism from the University of North Carolina at Chapel Hill.

Sessions by Category

Economic Growth

- Getting to an Inclusive, Regional Economic Development and Opportunity Strategy
- Fighting the War on Talent

Transportation

- Preparing Your Community for Autonomous and Connected Vehicles
- Regional Transit – Expanding Mobility for Economic Opportunity

Community Identity

- Dementia Friendly Community Planning
- Creative Ways to Engage Your Community

Natural Resources

- Air Quality After Attainment – What's Next?

Data and Technology

- Cyber Security for Local Governments
- Winning at Social Media





Conference Support Opportunities for Cities & Counties

Creative Solutions for Thriving Communities is the premier conference for local government elected officials, staff and others working to build stronger communities in the nine-county Centralina region.

April 12, 2018

This year, cities, towns, and counties can secure an unparalleled opportunity for networking and professional development for elected officials and staff, while supporting this important conference:

Reserve a Table: Your jurisdiction’s contribution to the Conference of \$1,250 will provide **complimentary registration for eight** elected officials or staff, plus **a reserved VIP table** in all plenary sessions. Registration includes breakfast, luncheon, and admittance to all plenary and breakout sessions at the full-day conference. Front-row VIP tables seating eight in the plenary room will be offered to CCOG members on a first-come, first-served basis, so reserve your jurisdiction’s table now.

Already planning to send a strong contingent of elected officials and staff to this year’s conference? **Take this opportunity to underscore your support for creative solutions for thriving communities across our region by reserving a table.** More than 200 persons are expected to attend this full-day conference, making it large enough for quality, but small enough for good interaction among participants.

Join with others who attended last year and who recognize the value to the region of the CSTC annual conference:

“I’m going back with a bunch of great ideas we can use.” – Will Cauthen, Mayor of Cramerton

“It’s a fantastic conference, a great opportunity to get together, share ideas, and get to know each other” – Mike Downs, Cabarrus County Manager

For more information about supporting the 2018 Creative Solutions for Thriving Communities Conference, please contact Kelly Weston at kwatson@centralina.org / 704-348-2728. For other sponsorship opportunities, visit <http://www.cvent.com/d/ytq225>.

The 2018 CSTC conference will be held at the Harris Conference Center, 3216 CPCC Harris Campus Drive, Charlotte, NC. The agenda, speakers, and session topics may be found on the conference website at www.CentralinaThrivingCommunities.com.



GROWING JOBS AND THE ECONOMY

CONTROLLING COST OF GOVERNMENT

IMPROVING QUALITY OF LIFE