



Board of Delegates Meeting Agenda

Wednesday, August 11, 2021
 Hybrid Meeting – In Person & Virtual
 Join by computer: <https://zoom.us/j/91776334561>
 Join by phone: Dial 1-929-436-2866 and enter
 Meeting ID: 917 7633 4561

Chairman Bobby Compton will convene a meeting of the Centralina Board of Delegates **on Wednesday, August 11, 2021 at 5:00 pm**. The meeting will be held in a hybrid format with virtual and in-person attendance options.

Time	Item	Presenter
5:00 p.m.	Call to Order	Bobby Compton
	Remarks from U.S. Senator Thom Tillis Senator Tillis will be in attendance to network, share updates and answer questions.	
5:20 p.m.	Roll Call	
	Moment of Silence	
	Amendments to the Agenda (if any)	
Consent Items: <i>Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board Member.</i>		
5:30 p.m. Item 1 <i>Pages 4 - 23</i>	Bylaws Amendments The Board of Delegates is asked to amend the Centralina bylaws for clarity and for consistency with current organizational practices and changes in state requirements. Action/Recommendation: <i>Motion to approve the proposed changes to the Centralina bylaws as presented.</i>	Kelly Weston
Item 2 <i>Pages 25 - 27</i>	Approval of the May 12, 2021 Board of Delegates Meeting Minutes The minutes from the May 12, 2021 meeting have been distributed to all members of the Board of Delegates and should be approved if correct. Action/Recommendation: <i>Motion to approve the May 12, 2021 Board of Delegates meeting minutes.</i>	Bobby Compton
Regular Business Items:		
5:35 p.m. Item 3 30 minutes <i>Pages 29 - 30</i>	CONNECT Beyond Recommendations Briefing Staff will brief Delegates on the CONNECT Beyond regional mobility plan recommendations, the review process and timeline, and share more information on plan finalization. Additionally, information will be shared on the anticipated role of the Centralina Board in CONNECT Beyond plan endorsement and implementation activities. Action/Recommendation: <i>Staff will seek Board feedback on project recommendations and help in championing this effort, including the identification of others that should receive updates and provide feedback on CONNECT Beyond prior to finalizing the plan.</i>	Michelle Nance and Jason Wager
6:05 p.m. Item 4 20 minutes <i>Pages 32</i>	Centralina FY22 Workplan and Local Government Services Overview The Board of Delegates will receive an overview of the FY22 Workplan, including highlights of services offered to member	Geraldine Gardner



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Time	Item	Presenter
	governments. Action/Recommendation: <i>Receive as information and provide feedback.</i>	
6:25 p.m. Item 5 5 minutes <i>Pages 34</i>	Regional Dialogue Series & Strategic Planning Committee The Board of Delegates will receive an overview of the Fall 2021 Regional Dialogue Series and the new Board subcommittee on Strategic Planning. Action/Recommendation: <i>Receive as information and provide feedback.</i>	Emily Parker
6:30 p.m. 5 minutes	Comments from the Board of Delegates and Centralina Staff	Delegates and Staff
6:35 p.m. 5 minutes	Comments from the Executive Director	Geraldine Gardner
6:40 p.m. 5 minutes	Comments from the Chair	Bobby Compton
6:45 p.m.	Adjournment	Bobby Compton

Centralina Regional Council complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Regional Council will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Regional Council's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.



CENTRALINA

REGIONAL COUNCIL

Item 1



Board Agenda Item Cover Sheet

Board Meeting Date:	August 11, 2021	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Kelly Weston	Presentation Time:	5 minutes, if needed			
Presenter at Meeting:	Kelly Weston	Phone Number:	704-348-2728			
		Email:	kweston@centralina.org			
Alternate Contact:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Submitting Department:	Administration	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
<p>The Board of Delegates is asked to amend the Centralina bylaws for clarity and for consistency with current organizational practices and changes in state requirements.</p>						
Background & Basis of Recommendations:						
<p>The purpose of these amendments is to (a) make non-substantive formatting changes for clarity, consistency, and inclusiveness, and (b) revise the existing language to reflect current Centralina practices related to financial and budget processes, and board and staff roles and responsibilities. The attached summary outlines these proposed changes. The full set of proposed changes are indicated by track changes in the second attachment.</p>						
Requested Action / Recommendation:						
<p>Motion to approve the proposed changes to the Centralina bylaws as presented.</p>						
Time Sensitivity: <i>(none or explain)</i>	None.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	<ul style="list-style-type: none"> • Proposed Bylaws Amendment Summary – August 11, 2021 • Redlined Draft of Proposed Bylaws Amendments 					



Summary of Proposed Bylaws Amendments August 11, 2021

Section	Added, Deleted, Updated	Description of Change
Article I, Section G	Updated	Moved Fiscal Year definitions from Article X: Financial, Section C: Banking to this section
Article I, Section H	Updated	Moved Chief Budget Officer and Finance Officer definitions from Article X: Financial, Section C: Banking to this section
Article I, Section I	Added	Added definition of Deputy Finance Officers
Article IV, Section A, Subsection 6	Deleted	Removed references to staff position titles that no longer exist
	Updated	Changed "division" to "department"
	Updated	Changed "Community & Economic Development Director" to "Community Economic Development Director"
Article VII, Section A	Deleted	Changed "County area" to "County"
	Updated	Clarified Executive Board representation
Article VII, Section D	Updated	Changes authority for setting Executive Board meeting time and place from the Executive Board to the Executive Director
Article VII, Section E	Updated	Changes workplan approval from a Board of Delegates responsibility to an Executive Board responsibility
Article VIII, Sections A and B	Deleted	Moved guidelines for special meeting notices from Section A: Time and Place to Section B: Notices
Article IX, Section A	Updated	Clarified that the immediate past Chair shall continue to serve on the Executive Board as long as they are a Delegate
Article X, Section B	Updated	Changed the budget adoption date to align with the May Board of Delegates meeting and account for state law requiring 24-hour public comment period after a public hearing in meetings where board members attend virtually
Article X, Section C	Updated	Clarifies that contracts or pass-through grant funds over \$50,000 that have been approved as part of the annual budget do not require additional Executive Board approval
Article X, Section H	Updated	Defines responsibilities for writing off uncollectible accounts based on amount



Various	Updated	Changed "Council" to "Board of Delegates" where appropriate to distinguish between the board and the organization
	Updated	Formatting <ul style="list-style-type: none"> • Consistent capitalization of "Delegate," "Alternate," and officer titles • Consistent underlining of section titles Consistent use of colon
	Updated	Changed references from "he/his" to "they/their"

CENTRALINA REGIONAL COUNCIL

BYLAWS

For Amendment Consideration on August 11, 2021

The Centralina Regional Council (the "Council"), organized and existing as a Regional Council of Governments under and pursuant to Chapter 160A, Article 20, Part 2 of the General Statutes of North Carolina, does hereby ratify, confirm and adopt the following articles as and for the Bylaws of this Council in accordance with its Charter, replacing all Bylaws previously adopted by the Council:

Article I: DEFINITIONS

A. **Charter**: - The identical concurrent resolution adopted by the members of this Council and establishing this Council, as same may be duly amended from time to time.

B. **Council**: - The Centralina Regional Council (the "Council") having its principal administrative offices in Mecklenburg County, North Carolina.

C. **Member**: Any municipal or county governmental unit which has adopted the Charter of the Council and shall have received the approval of the existing Council members.

D. **Affiliate Member**: Any municipal or county governmental unit or quasi-governmental agency is eligible for and may be admitted as an affiliate member as provided in the Charter.

E. **Delegate**: An elected member of the governing body of each member governmental unit who shall have been designated by such member to represent it on the Council and whose name has been certified to the Council in accordance with the Bylaws. Except where a contrary intent appears, "~~delegate~~Delegate" as used herein shall be deemed to include "~~alternate~~

~~delegate~~"Alternate Delegate". The aggregate of the current Delegates entitled to vote (including any substitute Alternates) shall be referred to as the "Board of Delegates".

F. Alternate or Alternate Delegate : An elected member of the governing body of any governmental unit who shall have been designated by such member to represent it on the ~~Council~~Board of Delegates in the absence of the principal ~~delegate~~Delegate and whose name has been certified to the Council in accordance with the Bylaws.

G. Fiscal Year: The fiscal year of the Council shall begin July 1 of each calendar year and shall end June 30 of the following year.

H. Finance Director: The Finance Director shall serve as the Chief Budget Officer and as the Finance Director of the Council and shall perform such duties in these capacities as may be prescribed by the Local Government Budget and Fiscal Control Act, or by the Executive Board, not inconsistent therewith. The Finance Director shall continue to report to the Executive Director and shall keep the Executive Director apprised of the financial matters and status of the Council.

I. Deputy Finance Officers: The Executive Board shall appoint Deputy Finance Officers and authorize and direct them to approve and disburse funds with the same authority as the Finance Director in their absence. The Deputy Finance Officers are authorized to use their own signatures on Council checks, electronic fund transfers and contracts obligating funds, reimbursement request submissions and reporting requirement reports in the Finance Director's absence.

Article II: REPRESENTATION AND VOTING

A. Certification of Delegates and Alternates:

All members, prior to the first meeting of the ~~Council~~Board of Delegates in each calendar year, shall certify to the Council the names and mailing addresses of one or more members of their

governing board to serve as their ~~delegate or alternate~~ ~~delegate(s)~~ Delegate or Alternate Delegate(s) for a term commencing at each such first meeting in the calendar year. The certified ~~delegate~~ Delegate and ~~alternate~~ Alternate(s) shall continue to serve until the first meeting of the following calendar year, or until a successor is selected and certified.

B. Voting:

1. Except as provided in the Charter Resolution of the Council, each member shall be entitled to one vote on all matters before the Council and any committee to which such member may be appointed. The vote of each member shall be personally cast by its ~~delegate~~ Delegate or ~~alternate~~ Alternate, provided no ~~alternate~~ Alternate may vote on matters before the Executive Board.

2. Voting by ~~delegates~~ Delegates shall be by voice or by show of hands at the discretion of the presiding officer of the Council. ~~Provided; provided,~~ however, upon the request of any three ~~delegates~~ Delegates, made before or immediately after a voice or show of hands vote, the vote shall be by a poll of the ~~delegates~~ Delegates.

Article III: MEMBERSHIP

A. Admission of New Members: Any municipal or county government in North Carolina or any other state shall be eligible for full voting membership in this Council. Any governmental unit desiring membership shall so notify the Executive Director of the Council in writing and shall state by resolution that it has ratified the Charter of the Council. Thereafter, the Executive Director shall cause such application to be placed on the agenda for the Council's next meeting. Membership of the applicant shall be effective on the date of the acceptance of its application by the affirmative vote of a majority of the existing Council membership. All members

shall be bound by the Council's Charter and Bylaws and all actions of the Council consistent therewith.

B. Affiliate Membership: An Affiliate Membership may be granted [to](#) any municipal or county governmental unit not desiring full membership, or any quasi-governmental agency involved in matters affecting the health, safety, welfare or education of the citizens of North Carolina or any adjoining state. Such affiliate memberships shall continue at the will of the Council and shall not be eligible to vote. An Affiliate Member may be charged a membership fee as approved by the Executive Board.

C. Withdrawal of a Member: Any member of the Council may withdraw or terminate its membership on the Council effective at the end of any fiscal year (June 30) by timely notifying ~~all members of~~ the Council of its intent to terminate its membership. Notice shall consist of mailing a certified copy of the ~~resolution~~[notice](#) of withdrawal from the member's governing body to the ~~delegate of each Council member~~[Executive Director who shall then forward a copy of the notice to all Executive Board members](#). This notice shall be sent by U.S. Mail no later than January 1 preceding the end of the fiscal year for which the member's withdrawal is to be effective. A member withdrawing shall not be entitled to any rebate of dues or assessments for the current fiscal year. Timely and proper notice of withdrawal may not be waived by the Council. Upon the failure of such member to give the prescribed notice in compliance with the Charter and these Bylaws, such member shall continue to be a member until the end of the fiscal year in which timely and proper notice is given. Such member shall also be responsible for the payment of all dues and assessments until the end of the fiscal year for which a timely and proper notice was given. Any jurisdiction which has withdrawn from the Council and reapplies for membership in the Council shall pay any delinquent dues or assessments before being permitted to rejoin the Council.

Article IV: CONTRACTS, EXPENDITURE OF FUNDS, EXECUTION OF DOCUMENTS

A. Approval of Contracts:

1. Except as otherwise provided in these Bylaws, all contracts, agreements or other instruments which (a) require the performance of staff services or the expenditure of the Council's general operating revenue obtained through member assessment and are in an amount or value of more than \$50,000 or (b) relate to the use of federal, state, and/or local funds in an amount or value of more than \$200,000, shall first be submitted to and approved by the Executive Board of the Council. All such contracts shall be consistent with the resolution of the Executive Board and the Council's adopted budget.

2. The Executive Director, or in their absence, the Chair of the Council, shall be authorized to approve and contract for (a) the expenditure of general operating revenue in the amount or value of \$50,000 or less, (b) the expenditures of federal, state and/or local funds of \$200,000 or less—~~Provided;~~ provided in either case such contracts shall be consistent with the budget as adopted or as amended.

3. The Executive Director is authorized to approve and contract for services to be provided to member governments at cost, regardless of amount or value, provided the service agreement entered into by the Executive Director is reported to the Executive Board at its next meeting.

4. Except as specifically set forth in these Bylaws to the contrary, no member, officer, or employee of the Council shall have the authority to bind or obligate the Council with respect to any matter whatever or to expend any funds of the Council without the specific approval and authority of the Council.

5. The Council shall establish a written set of policies and procedures governing

approvals that shall be required prior to execution of any contracts, agreements, or other instruments to which the Council is a party. Such policies and procedures shall be consistent with, and subordinate to, state law and these Bylaws, and shall, at a minimum, define the criteria for determining in which cases the Council's attorney's approval as to form is required.

6. Any and all contracts or other instruments to which the Council is a party shall be executed in the name of the Council by the Executive Director, ~~Assistant Director~~, the Chair, or the Vice Chair, or upon designation by the Executive Director, other directors reporting to the Executive Director, including without limitation the Finance Director, ~~Grants Development Director or division or department~~ directors (including Aging Services, Community ~~&~~, Economic Development, Planning, and Workforce ~~divisions~~ departments).

Article V: EXPENSE REIMBURSEMENT OF DELEGATES

A. **Delegates Expense Reimbursement:** The Council shall reimburse the ~~delegate~~ Delegate representing each governmental unit, or in their absence an ~~alternate~~ Alternate Delegate, for the ~~delegate~~ Delegate's or ~~alternate~~ Alternate's travel expenses for attending regular and special meetings of the Council, the Executive Board, or their committees. The amount of the reimbursement shall be based upon the mileage to and from the City or Town Hall (for municipal ~~delegates~~ Delegates) or the County office building (for county ~~delegates~~ Delegates) of the City or County represented by the ~~delegate~~ Delegate to the meeting location. The mileage rate for all travel reimbursement shall be at the standard mileage rate published from time to time by the Internal Revenue Service.

B. The Council shall, upon the written request of a ~~delegate~~ Delegate, reimburse reasonable travel expenses while a ~~delegate~~ Delegate is away from home attending to official business of the Council.

Article VI: COMMITTEES

A. Standing Advisory Committees: The Executive Board may establish standing committees of ~~delegates~~Delegates and other persons who shall serve as advisory committees to the Executive Board and may set forth the general duties and responsibilities of the committee, the membership, term thereof, and such special responsibilities as the Executive Board may wish to assign the committee. Any ~~delegate~~Delegate may attend any meeting of any standing committee, but only the duly designated members thereof shall be entitled to vote. Nothing herein shall be construed to require any particular matter be referred to any Standing Advisory Committee prior to decision thereon by the Executive Board, and the Executive Board shall not be bound by any recommendation of any advisory committee. The Vice Chair of the Council shall be an ex-officio member of all standing committees with ~~voice~~and shall be entitled to participate and vote in and on Committee matters.

B. Ad Hoc Committees: The Chair may establish such advisory committees as he ~~or~~ she may deem advisable which shall advise the Executive Director, staff, the standing committees and the Council as to particular matters. The members of such committees shall be appointed by and shall serve at the will of the Chair; ~~and the~~ The membership of such advisory committees shall not be limited to the Council ~~delegates's~~ Delegates.

Article VII: EXECUTIVE BOARD

A. Membership: The Executive Board shall be composed of: (1) The officers of the Council, (2) the ~~delegate~~Delegate from each County member government, (3) the ~~delegate~~Delegate from the City of Charlotte, and (4) one municipal ~~delegate~~Delegate from each County ~~area~~ representing all municipalities within ~~such that~~ County ~~area~~, including one to represent the municipalities in ~~the~~ Mecklenburg County ~~area~~ other than the City of Charlotte. ~~Provided;~~

~~provided~~, however, if a county ~~Delegate, a municipal Delegate representing all municipalities within~~ a County ~~area~~, or the City of Charlotte ~~has a delegate who~~ ~~Delegate~~ is an officer of the Council, that unit shall not be entitled to an additional representative on the Executive Board. The municipal ~~delegates~~ ~~Delegates~~ from all municipal member government units within each County ~~area~~ (excluding the City of Charlotte ~~delegate~~ ~~Delegate~~ as to ~~the~~ Mecklenburg County ~~area~~) shall elect from their number by caucus at the first ~~Council~~ ~~Board of Delegates~~ meeting of the calendar year, the municipal ~~delegate~~ ~~Delegate~~ from the County ~~area~~ to serve on the Executive Board. Only ~~delegates~~ ~~Delegates~~ (not ~~alternates~~ ~~Alternates~~) may serve on the Executive Board.

At-Large Member to the Executive Board: The Chair of the Executive Board may appoint two (2) elected members of the governing body of any member government to serve on the Executive Board upon the advice and consent of the Executive Board. The Chair shall make these appointments at the March Executive Board meeting. The at-large members shall serve for a term of one year commencing on April 1 and expiring on March 31 of the following year.

B. Voting. Each member of the Executive Board shall be entitled to one vote on any matter coming before the Executive Board. A quorum shall consist of one-half of the current members of the Executive Board; and all issues shall be determined by a simple majority of those present and voting. Members will be considered present for purposes of quorum and voting by either being physically present or present by telephonic or other real time electronic communication.

C. Term of Membership: The term of membership for all ~~delegates~~ ~~Delegates~~ on the Executive Board, with the exception of the at-large members, shall commence following the ~~Council's~~ first ~~Board of Delegates~~ meeting of the calendar year, and the ~~delegate~~ ~~Delegate~~ shall serve until ~~his or her~~ ~~their~~ successor is selected and qualified. Should any ~~delegate~~ ~~Delegate~~ cease to be

an elected public official, that person shall no longer be eligible to be a ~~delegate~~Delegate or to serve on the Executive Board. Vacancies created by death, resignation or otherwise shall be filled in the same manner as required for the selection of the member.

D. Meetings:

1. Procedure: All meetings of the Executive Board and the Council shall be conducted in accordance with the provisions of *Robert's Rules of Order* except as otherwise provided in the Charter or these Bylaws. The Chair, or if absent, then the Vice-Chair, then the Secretary, then the Treasurer, in descending order, shall preside over all meetings of the Council.

2. Time and Place: The Executive Board shall meet during the months of January, March, April, June, September and November at ~~the~~such time and place ~~fixed~~as shall be designated by the Executive ~~Board from time to time~~Director. Notice of the regular meeting must be given to each member at least five (5) business days prior to the meeting. A special meeting of the Executive Board may be called by the Chair of the Council, the Executive Director or any three (3) members of the Executive Board by causing notice thereof to be given to each member at least five (5) business days prior to such special meeting. The notice of a special meeting shall contain an agenda of matters upon which action by the Executive Board is requested; and no action may be taken by the Executive Board at such special meeting on matters not on the published agenda. Minutes of each regular or special meeting of the Executive Board shall be distributed to the members of the Executive Board no later than ten (10) business days following the meeting.

E. Duties, Powers and Responsibilities: In addition to those specifically delegated to the Executive Board by resolution of the Council, the Executive Board shall have the following duties, powers and responsibilities:

1. The Executive Board shall review, and may revise, amend, increase or decrease the proposed annual operating budget prepared by the Executive Director. After the adoption of the budget and the member assessment by the [Council Board of Delegates](#), the Executive Board shall exercise oversight of all expenditures in accordance with the budget.

2. The Executive Board shall have the power to transfer or reallocate funds within the operating budget and amend the operating budget in order to meet unanticipated needs or changed conditions.

3. [The Executive Board shall review and approve the annual workplan.](#)

4. The Executive Board shall have the authority to employ, fix the salary of, and discharge the Executive Director, who shall serve at the pleasure of the Executive Board. Employment, promotion, demotion, and discharge of all other employees shall be the responsibility of the Executive Director.

~~4.5.~~ The Executive Board may act on behalf of the Council on all matters affecting the Council, except for (1) the adoption of the annual budget ~~and work plan~~ or (2) the fixing of the member assessment.

Article VIII: [COUNCIL BOARD OF DELEGATES MEETINGS](#)

A. **Time and Place:** The [Council Board of Delegates](#) shall hold a regular meeting on the second Wednesday of the months of February, May, August and October at such time and place as shall be designated by the Executive Director. The first meeting of the calendar year is the Annual Meeting. The annual report of the activities of the preceding fiscal year will be presented at the ~~Council's~~ last [Board of Delegates](#) meeting of the calendar year. The Chair or Executive Board may change the day of any regular meeting, but not the month, provided notice of such change is given to each ~~delegate~~ [Delegate](#) at least ten (10) business days prior to the

regularly scheduled meeting. Special meetings of the ~~Council~~Board of Delegates may be called by the Executive Board, and shall be called by the Chair upon the written request of at least five (5) ~~delegates. Notice of any special meeting shall be given to each delegate not less than five (5) business days prior thereto; and such notice shall specifically set forth the purpose of such special meeting and the matters to be considered at such meeting. Matters not contained in the notice of a special meeting may not be considered.~~Delegates.

B. Notices:

1. Notices of any regularly scheduled meeting shall be given to each ~~delegate~~Delegate not less than five (5) days prior thereto setting forth the time and place of such meeting. Such notice shall also contain an agenda of matters to be considered at such regular meeting, but the Council may consider any matter, irrespective of whether or not such matter appeared on the agenda.

2. Notice of any special meeting shall be given to each Delegate not less than five (5) business days prior thereto. Such notice shall specifically set forth the purpose of such special meeting and the matters to be considered at such meeting. Matters not contained in the notice of a special meeting may not be considered.

C. Consent Agenda Items: Agenda items deemed by the Executive Director to be routine matters which are appropriate for consideration by the ~~Council~~Board of Delegates without discussion may be placed on a "consent agenda" which will be part of the meeting agenda distributed to the Delegates in accordance with the bylaws. All items on the "consent agenda" may be considered upon one motion and without discussion. Provided, however, at any time prior to the vote on the motion, any ~~delegate~~Delegate may request that any one or more items be removed from the consent agenda; ~~and the~~ The presiding officer shall then advise the ~~Council~~Board of

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[Delegates](#), before the vote, that the requested items have been removed. Any item removed from the consent agenda shall be considered at such later time in the meeting as the presiding officer shall deem appropriate, or, upon a vote of ~~delegates~~[Delegates](#), it may be deferred for consideration to the next ~~Council~~[Board of Delegates](#) meeting.

Article IX: OFFICERS

A. Designation and Term: The Council officers ~~shall, who are also members of the~~ [Executive Board](#), consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be elected and installed at the first regular meeting of the Council each year. Officers shall serve for a term of one year, or until their successors are elected. In addition, the immediate past Chair of the Council shall continue to serve ~~as an officer of on~~ the ~~Council~~[Executive Board](#) as long as ~~he or she remains a delegate~~[they remain a Delegate](#).

B. Nominating Committee and Election: The Executive Board, prior to the ~~Council~~[Board of Delegates](#) meeting each year at which elections are to be held, shall appoint a Nominating Committee of three (3) ~~delegates~~[Delegates](#). At the ~~Council's~~[Board of Delegates](#) meeting each year at which the elections are to be held, and prior to the election of officers by the ~~Council~~[Board of Delegates](#) at that meeting, the Nominating Committee shall submit to the Council the names of proposed officers. Nominations from the floor may be made. The person receiving the highest number of votes cast for each office shall be deemed elected.

C. Duties of Chair: To preside over all meetings of the ~~Council~~[Board of Delegates](#) and ~~the~~ Executive Board and exercise such other duties and authority as otherwise set out in the Charter or these Bylaws or in resolutions of the Executive Board or the ~~Council~~[Board of Delegates](#); to appoint an Executive Board member to serve as the Council's representative to the North Carolina Association of Regional Councils of Government's Forum when that position is vacant;

to execute such instruments, contracts, or other documents in the name of the Council, as herein set out or as otherwise authorized; to supervise the Executive Director of the Council in the performance of their duties; and to perform such other tasks as required herein or as directed by the Executive Board or the ~~Council~~[Board of Delegates](#).

D. Duties of Vice-Chair: To perform the duties of the Chair when the Chair is absent or unavailable for the performance of their duties, or such other duties as shall be delegated by the Executive Board or the ~~Council~~[Board of Delegates](#). The Vice Chair of the Council shall serve as ex-officio member of all standing committees with ~~voice~~[and shall be entitled to participate](#) and vote [in and on Committee matters](#).

E. Duties of Secretary: To keep or supervise the keeping of all records of meetings; to supervise the taking of minutes of the meetings; to submit the minutes at all meetings; and to perform such other tasks as required herein or as directed by the Executive Board or the ~~Council~~[Board of Delegates](#).

F. Duties of Treasurer: To supervise all financial matters of the Council; to cause the yearly audit to be made and to report on the audit to the Council; and to perform such other tasks as required herein or as directed by the Executive Board or the ~~Council~~[Board of Delegates](#).

Article X: FINANCIAL

A. Fiscal Control: The accounting and fiscal control procedure shall be in accordance with the Local Government Budget and Fiscal Control Act of North Carolina as amended from time to time, anything contained herein to the contrary notwithstanding.

B. Budget Estimate: The budget and the proposed member assessment for the succeeding fiscal year shall be first considered by the Executive Board and then by the ~~Council~~[Board of Delegates](#). The Executive Board shall recommend a budget to the governing body which

shall then be distributed to each ~~delegate~~Delegate with the agenda for the meeting at which ~~the budget is to be considered for adoption, at which meeting~~ a public hearing on the budget shall be held. Consistent with the Charter, the ~~budget for the succeeding~~ Council's fiscal year shall be ~~adopted and the~~ shall deliver the budget estimate on or before March 31 of each year. The budget and member assessment shall then be approved by the Board of Delegates prior to April 15th no later than May 31 of each year.

C. **Banking:** The Treasurer shall recommend and the Executive Board shall select one or more corporate banking institutions in the State of North Carolina to be the depository of the funds of the Council. Except as otherwise provided by law, or hereinafter provided, all checks or drafts on an official depository of the Council designated as set forth above shall be (1) signed by the Finance Director or the Deputy Finance Officer and (2) countersigned by another official of the Council designated for this purpose by the Executive Board. If the Executive Board makes no other designation for purposes of clause (2) of the immediately preceding sentence, the ~~chairman~~Chair or the ~~treasurer~~Treasurer of the Executive Board or the Executive Director (except in the case that the Deputy Finance Officer has signed such check or draft pursuant to clause (1) of the immediately preceding sentence) or the Finance Director (only in the case that the Deputy Finance Officer signed such check or draft pursuant to clause (1) of the immediately preceding sentence) of the Council shall countersign these checks and drafts. For purposes of clause (2) of the second sentence of this Section X.C., the Executive Board hereby designates (a) the Executive Director, if the Finance Director signed such check or draft pursuant to clause (1) of the second sentence of this Section X.C., or (b) the Finance Director, if the Deputy Finance Officer signed such check or draft pursuant to clause (1) of the second sentence of this Section X.C., as the official to countersign all checks and drafts signed by the Finance Director or the Deputy Finance Officer

for payments generated to any third party in the amount of \$50,000 or less or any payments for pass-through grant-funded program expenditures. For ~~the~~ purposes of clause (2) of the second sentence of this Section X.C., the Executive Board hereby designates the ~~chairman~~Chair or the ~~treasurer~~Treasurer of the Executive Board of the Council as the official to countersign all checks and drafts signed by the Finance Director or the Deputy Finance Officer for payments generated to any third party in the amount of more than \$50,000 other than any payments for ~~Board-~~ approved contracts and pass-through grant-funded program expenditures approved as part of the annual budget, for which the countersignature is provided in the immediately preceding sentence. The Executive Board may, from time to time, by resolution, authorize one or more persons who may disburse funds from specific and separate program accounts so long as the Council secures full bonding of each person making such disbursements and the Executive Board has determined that the internal control procedures of the Council will be satisfactory in the absence of dual signatures. Notwithstanding the foregoing, no individual may countersign their own signature in a dual capacity.

~~D. — Fiscal Year: The fiscal year of the Council shall begin July 1 of each calendar year and shall end June 30 of the following year.~~

~~E. **Bonds:** All employees and officers of the Council authorized to handle or have custody of Council funds in excess of \$100.00 shall be bonded in an amount fixed by the Executive Board, but not less than \$10,000.00 nor more than \$100,000.00, under a blanket fidelity bond conditioned upon their faithful performance of their duties.~~

~~F. — Chief Budget Officer and Chief Finance Officer: The Finance Director shall serve as the Chief Budget Officer and as the Chief Finance Officer of the Council and shall perform such duties in these capacities as may be prescribed by the Local Government Budget and Fiscal Control~~

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~~Act, or by the Executive Board, not inconsistent therewith. The Finance Director shall continue to report to the Executive Director and shall keep the Executive Director apprised of the financial matters and status of the Council.~~

GE. Annual Audit: The accounts of the Council shall be audited as soon as possible following the close of each fiscal year by certified public accountants. The auditor will be selected by the Executive Board and shall submit its report to the ~~Council~~Executive Board. The audit shall be conducted pursuant to a written contract, which should comply with the provisions of NCGS § 159-34. In accordance with state law, the Council will publish to members and the public an annual report of its activities, including its financial statement.

HF. Authorization to Write off Uncollectible Accounts: ~~The Treasurer and the Executive Director of COG are the Council is~~ authorized to approve write offs of uncollectible accounts receivable in the amount of \$100 or less. ~~The Treasurer is authorized to approve write offs of uncollectible accounts receivable in the amount of less than \$5000. The Executive Board shall approve write offs of uncollectible accounts receivable in the amount of \$5000 or more.~~

Article XI: AMENDMENTS OF BYLAWS

These Bylaws may be altered or repealed and new Bylaws may be adopted by the affirmative vote of two-thirds of the ~~delegates~~Delegates present and voting at any meeting of the ~~Council~~Board of Delegates at which a quorum is present. Provided, however, that the notice of the ~~Council~~Board of Delegates meeting at which said proposed amendment shall be considered shall contain either the proposed amendment or a summary thereof and shall state that such amendment is to be considered at that meeting.

Article XII: NOTICES

Whenever the Charter, these Bylaws, a resolution of the ~~Council~~Board of Delegates or the laws of this state require (a) the giving of notice to the ~~delegates~~Delegates of any meeting of the ~~Council~~Board of Delegates or of any other matter requiring notice to a member government or its ~~delegate~~Delegate, or (b) require the dissemination of agendas, budgets or other materials to a member government or its ~~delegate~~Delegate, such notice shall be written and may be disseminated by mail or electronically as authorized by the Electronic Commerce Act (N.C.G.S. §66-58.1 et seq.) and the Uniform Electronic Transaction Act (N.C.G.S. §66-33-311 et seq.). Such dissemination of notice shall be deemed to have been given when same has been either (a) addressed to the ~~delegate~~Delegate at the mailing address certified to the Council as the mailing address of such ~~delegate~~Delegate, and deposited, postage prepaid, in the United States mail, or (b) transmitted electronically to the electronic address of such ~~delegate~~Delegate theretofore certified to the Council.

The foregoing Bylaws, as amended this date, were duly adopted by the Centralina Regional Council ~~of Governments~~ at its regular meeting held ~~October 9, 2019,~~August 11, 2021, and shall be effective upon adoption.

Bobby Compton, ~~CCOG~~Centralina Chair

Attested by:

Kelly Weston, Clerk to the Board ~~of Delegates~~



CENTRALINA

REGIONAL COUNCIL

Item 2



**Board of Delegates Meeting Minutes
May 12, 2021**

Jurisdictions with Delegate/Alternate Present	Delegate/Alternate Present	Jurisdictions without a Delegate/Alternate Present
Albemarle	Martha Sue Hall	Ansonville
Anson County	Jarvis Woodburn	Badin
Bessemer City	Kay McCathen	Belmont
Cabarrus County	Lynn Shue	Cherryville
Charlotte	Larken Egleston	Cleveland
Concord	Andy Langford	Dallas
Cornelius	Thurman Ross	Davidson
Cramerton	Susan Neeley	East Spencer
Gastonia	Jennifer Stepp	Faith
Harrisburg	Troy Selberg	Gaston County
Kannapolis	Darrell Hinnant	Granite Quarry
Matthews	Ken McCool	Huntersville
Monroe	Angelia James	Indian Trail
Mooresville	Bobby Compton	Iredell County
Morven	Corinthia Lewis-Lemon	Kings Mountain
Mount Holly	Christina Pawlish	Landis
Pineville	Amelia Stinson-Wesley	Lincoln County
Salisbury	Karen Alexander	Lincolnton
Spencer	Jonathan Williams	Locust
Stanly County	Peter Ascitutto	Lowell
Statesville	William Morgan	Marshville
Troutman	George Harris	Marvin
Union County	David Williams	McAdenville
Waxhaw	Pedro Morey	Mecklenburg County
		Midland
		Mineral Springs
		Mint Hill
		Misenheimer
		Norwood
		Oakboro
		Ranlo
		Richfield
		Stallings
		Stanley
		Wadesboro
		Wingate

Call to Order

Chairman Bobby Compton, Town of Mooresville, called the meeting to order.

Roll Call

Kelly Weston, Clerk to the Board, called roll and noted that a quorum was present.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of Proposed Centralina Budget Ordinances for Fiscal Year 2021-2022**
- 2. Election of 2021 Officers**
- 3. Resolution Opposing Proposed Local Government Zoning Reform**
- 4. Approval of the October 14, 2020 and February 10, 2021 Board of Delegates Meeting Minutes**

Chairman Compton noted that at the February Board of Delegates meeting, a Delegate raised a point of order inquiring if nay votes could be counted in lieu of conducting a roll call vote and that the Board proceeded to vote on action items by voicing nays and abstentions. Following that meeting, Centralina staff consulted with the School of Government on this voting method and were advised that a roll call vote is required for meetings involving remote participation. He added that the Board will proceed with roll call voting going forward. He noted that a few items from the February agenda were placed on this meeting's agenda. He explained that the FY22 budget item was on the agenda since new state requirements for virtual meetings did not allow for voting on the item immediately following the public hearing held during the February meeting. He further noted that the officer elections and the October meeting minutes were placed on this meeting's agenda since a roll call vote was still needed for these items. He also explained that the Executive Board recommended adopting the resolution in opposition to the Increase Housing Opportunities bill in the General Assembly.

Secretary Jarvis Woodburn, Anson County, made a motion to approve the Consent Agenda. Council Member Larken Egleston, City of Charlotte, seconded the motion and it carried unanimously.

5. Regional Programming Overview and FY22 Workplan Session

Geraldine Gardner, Executive Director, presented an overview of Centralina's work to lead regional collaboration. She explained that in addition to the Board of Delegates, some of the organization's other leadership platforms include the Workforce Development Board, Centralina Economic Development District Board, Region F Aging Advisory Council, and the Regional Managers Group. She also explained that Centralina advocates for resources, policies, and regulations at the state and federal levels. She highlighted that as part of the surface transportation reauthorization legislation, Representative Alma Adams submitted a project request that would direct funding to Centralina to complete a regional intelligence transportation systems plan. She added that if funded, the project will help deploy technology that will facilitate the safe movement of people and goods across the region's roadway network. She also explained that other elements of Centralina's regional work include providing services, information, and data to communities around the region. She also presented an overview of the organization's regional plans, including CONNECT Our Future regional growth framework, Prosperity for Greater Charlotte economic development plan, Regional Freight Mobility Plan, CONNECT Beyond regional transit plan, and Region F Area Aging Plan.

Michelle Nance, Planning Director, presented a recap of CONNECT Our Future. She explained that Centralina is currently evaluating the accomplishments resulting from the plan and highlighting specific data that may inform new actions and priorities. She noted that Centralina's newsletter will spotlight projects related to land use, transportation, and community health.

Ms. Gardner explained that the regional plans, anchored by CONNECT Our Future, serve as a blueprint to address sustainable growth, safe and efficient mobility, economic prosperity and competitiveness, quality of life, health and aging with dignity, and support for local governments.

The Delegates were then divided into breakout rooms for small group discussions where they provided feedback that will shape the FY22 workplan in the areas of growth, mobility, economic development and talent, and health and aging.

Ms. Gardner explained that staff will synthesize the input from this meeting, the Regional Managers Group meeting, and a subsequent survey, and will seek to develop a workplan that balances member needs with emerging conditions, strategic goals, and Centralina department innovations. She noted that the Executive Board will be asked to approve the workplan at its June 9th meeting.

Comments from the Board of Delegates and Centralina Staff

Mayor Pro Tem Martha Sue Hall, City of Albemarle, noted that she enjoyed the meeting and added that she looks forward to meeting in person again.

Comments from the Executive Director

There were no comments from the Executive Director.

Comments from the Chairman

Chairman Compton asked Delegates to save the date for the next Board of Delegates meeting on Wednesday, August 11th at 5:00 p.m.

Ms. Gardner indicated that the August meeting may be held in person.

Chairman Compton noted that the Town of Mooresville is working with its attorney on issues related to redistricting based on the delayed release of the 2020 US Census data and its impact on 2021 local elections. He encouraged Delegates to reach out to the NC League of Municipalities and the NC Association of County Commissioners with questions. Chairman Compton also read Centralina's mission statement, adding that as Delegates they are responsible for setting the direction for how the organization carries out this mission, shaping the annual workplan, planning the federal and state advocacy agendas, discussing shared issues, and leading collaborative problem solving.

Adjournment

With no further business to be discussed, Chairman Compton adjourned the meeting at 6:41 p.m.



CENTRALINA

REGIONAL COUNCIL

Item 3

Board Agenda Item Cover Sheet

Board Meeting Date:	August 11, 2021	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Michelle Nance/ Jason Wager	Presentation Time:	30 minutes			
Presenter at Meeting:	Michelle Nance, Jason Wager, and Jason Lawrence (CATS)	Phone Number:	704-654-2806			
		Email:	mnance@centralina.org			
Alternate Contact:	Jason Wager	Phone Number:	704-591-9308			
		Email:	jwager@centralina.org			
Submitting Department:	Planning	Department Head Approval:	Michelle Nance			
Description of Agenda Item:						
<p>CONNECT Beyond recommendations were formally released for Advisory Committee feedback following the project's last Joint Advisory Committee meeting on July 22nd. Staff will brief Delegates on the recommendations, the review process and timeline, and share more information on plan finalization. Additionally, information will be shared on the anticipated role of the Centralina Board in CONNECT Beyond plan endorsement and, later on, implementation activities. Delegates are encouraged to review the recommendations website at the link provided below prior to the August meeting.</p>						
Background & Basis of Recommendations:						
<p>With the release of draft recommendations for CONNECT Beyond's regional transit plan, staff will provide insights and updates for Delegates. As leaders of a project sponsor, Centralina Regional Council Delegates' comments on the draft recommendations are critical to ensure the project's successful implementation in the future.</p> <p>Delegates will receive information on key recommendations across several mobility topics that support Centralina communities and information on how to review recommendations in detail, as well as provide feedback. Longer term, as critical champions for this initiative, Centralina Delegates will play a significant role in adopting recommendations later this year and ensuring momentum for CONNECT Beyond outcomes are maintained well after this phase of work is complete. Staff will review anticipated timelines, opportunities to both help share information with others and/or receive updates for groups and boards in each of your communities. A current proposed timeline for recommendations and plan development includes:</p> <p>July 23 – Draft Recommendations Released for Review September 29 – Final Draft Plan Released October 2021 – Planned Adoption by the Metropolitan Transit Commission & Centralina Regional Council Boards</p>						
Requested Action / Recommendation:						
<p>Preview of recommendations can be completed at below linked website. Staff will seek Board feedback on project recommendations and help in championing this effort, including the identification of others that should receive updates and provide feedback on CONNECT Beyond prior to finalizing the plan.</p>						

Time Sensitivity: <i>(none or explain)</i>	Communicating how Delegates can support CONNECT Beyond this summer/fall
Budget Impact: <i>(none or explain)</i>	None
Attachments: <i>(none or list)</i>	Draft Recommendations Online Portal: https://connect-beyond-hdr.hub.arcgis.com/



CENTRALINA

REGIONAL COUNCIL

Item 4

Board Agenda Item Cover Sheet

Board Meeting Date:	August 11, 2021	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	20 minutes			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:		Phone Number:				
		Email:				
Submitting Department:	Admin/Executive	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
The Board of Delegates will receive an overview of the FY22 Workplan, including highlights of services offered to member governments.						
Background & Basis of Recommendations:						
<p>The FY20-21 workplan was approved by the Executive Board on June 9, 2021. It guides the work of Centralina's departments in alignment with the three-year strategic goals set last year. In developing the workplan, staff took into consideration feedback from the Centralina member survey, input received at meetings with the Board of Delegates and Regional Managers Group, as well as department priorities and COVID-19 recovery opportunities.</p> <p>The workplan is organized by goal and includes the specific strategies and implementation tactics the organization will pursue. The organization will present quarterly updates to the Board of Delegates on progress towards implementation.</p>						
Requested Action / Recommendation:						
Receive as information and provide feedback.						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	None					



CENTRALINA

REGIONAL COUNCIL

Item 5

Board Agenda Item Cover Sheet

Board Meeting Date:	August 11, 2021	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	5 minutes			
Presenter at Meeting:	Emily Parker	Phone Number:	704-688-6507			
		Email:	eparker@centralina.org			
Alternate Contact:		Phone Number:				
		Email:				
Submitting Department:	Admin/Executive	Department Head Approval:	Geraldine Gardner			
Description of Agenda Item:						
The Board of Delegates will receive an overview of the Fall 2021 Regional Dialogue Series and the new Board subcommittee on Strategic Planning.						
Background & Basis of Recommendations:						
<p>The 2020-21 workplan guides Centralina activities in the final year of the current three-year strategic planning period. The workplan includes a special eighth goal to update key regional framework documents, including the organization's strategic plan for FY23-25. A key tactic in the development of the strategic plan will be to engage stakeholders to identify regional goals and priorities. Centralina will conduct a series of roundtable discussions, focus groups and surveys to gain input for the planning process.</p> <p>At the June Executive Board meeting, the Board Chair, upon recommendation by the Executive Director and approval by the Executive Board, established a new subcommittee to work with Centralina staff to engage member governments and regional stakeholders. Inputs received from the engagement will inform the development of the FY23-25 strategic plan and the 2022-2027 Comprehensive Economic Development Strategy (CEDS) for the Centralina region. The Chair will appoint the subcommittee based on Delegate interest and staff recommendation. The Committee's work will kick off in September and conclude in February 2022.</p>						
Requested Action / Recommendation:						
Receive as information and provide feedback.						
Time Sensitivity: <i>(none or explain)</i>	None					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	None					