



**Board of Delegates Meeting Minutes  
February 12, 2020**

<b>Jurisdictions with Delegate/Alternate Present</b>	<b>Delegate/Alternate Present</b>	<b>Jurisdictions without a Delegate/Alternate Present</b>
Albemarle	Martha Sue Hall	Ansonville
Anson County	Jarvis Woodburn	Belmont
Badin	Deloris Chambers	Cherryville
Bessemer City	Kay McCathen	Cleveland
Cabarrus County	Lynn Shue	Dallas
Charlotte	Larken Egleston	Faith
Concord	Andy Langford	Gaston County
Cornelius	Thurman Ross	Hemby Bridge
Cramerton	Will Cauthen	Iredell County
Davidson	Autumn Michael	Kings Mountain
East Spencer	Deloris High	Lincolnton
Gastonia	Jennifer Stepp and Charles Odom	Locust
Granite Quarry	Bill Feather and Doug Shelton	Marshville
Harrisburg	Troy Selberg	Matthews
Huntersville	Lance Munger	Mecklenburg County
Kannapolis	Darrell Hinnant	Mineral Springs
Landis	Katie Sells	Mint Hill
Lincoln County	Rich Permenter	Norwood
Lowell	Sandy Railey	Oakboro
Marvin	Jamie Lein	Pineville
McAdenville	Jay McCosh	Ranlo
Midland	John Crump and Darren Hartsell	Richfield
Misenheimer	Jeff Watson	Stanley
Monroe	Angelia James	Stanly County
Mooresville	Bobby Compton	Union County
Morven	Corinthia Lewis-Lemon	Wadesboro
Mount Holly	Christina Pawlish	Weddington
Salisbury	Karen Alexander	Wingate
Spencer	Jonathan Williams and Bob Bish	
Stallings	David Scholl	
Statesville	William Morgan	
Troutman	George Harris	
Waxhaw	Pedro Morey and Anne Simpson	

**Call to Order**

Chairman Bobby Compton, Town of Mooresville, called the meeting to order.

**Invocation**

Mayor Pro Tem Martha Sue Hall, City of Albemarle, asked for a moment of silence and then gave the invocation.

**Amendments to the Agenda**

There were no amendments to the agenda.

Mayor Pro Tem Hall made a motion to adopt the agenda as presented. The motion was seconded and carried unanimously.

**Consent Agenda**

- 1. FY2019-2020 Budget Amendment**
- 2. Approval of the October 9, 2019 Board of Delegates Meeting Minutes**

Vice Chairman Jay McCosh, Town of McAdenville, made a motion to approve the Consent Agenda. Mayor Pro Tem Hall seconded the motion and it carried unanimously.

**3. CCOG Overview**

Geraldine Gardner, Executive Director, welcomed the new CCOG Delegates and thanked returning Delegates for their service and commitment to the region. She referred the Delegates to the 2018-19 Annual Report and the Delegate Handbook. She presented an overview of the organization, including the mission and strategic priorities. She added that CCOG achieves its mission through three pillars: (1) delivering innovative services, (2) supporting local governments, and (3) creatively solving regional challenges. She introduced the directors of CCOG's departments for an overview on the organization's work related to each pillar.

Linda Miller, Aging Director, explained that Centralina Area Agency on Aging connects people to services; advocates for older adults; provides direct services through programs or funds filtered through counties to community service providers; and educates older adults, caregivers, and others about the aging process, available services, and resources.

David Hollars, Executive Director of Centralina Workforce Development Board, shared some workforce statistics, noting that last year, the department served over 22,000 individuals and 1,000 businesses. He explained that the department helps businesses and employers find the talent they need and assists career-seekers in finding their path and the training they need for work.

Michelle Nance, Planning Director, explained that her department works with communities to help them engage the public, design plans for the future, and implement those plans. She highlighted current projects in Anson County, and the Towns of Wingate, Marshville, and Dallas. She also noted that CCOG provides training for local planners.

Mike Manis, Community Economic Development Director, explained that his department assists local governments by providing code enforcement services, drug and alcohol testing, Community Development Block Grant (CDBG) administration, and downtown revitalization project support. He added that the department also helps non-entitlement communities apply for CDBG funds.

Emily Parker, Senior Planner, explained that the Government Affairs and Member Engagement (GAME) department provides technical assistance to local governments by assisting them with strategic planning facilitation. She further explained that the department offers professional development opportunities for

local government staff through CCOG U workshops and peer networking such as the Regional Managers Group.

Ms. Gardner noted that CCOG has released a call for nominations for the Region of Excellence Awards to recognize innovative practices across the region. She encouraged the Delegates to submit nominations from their communities.

Ms. Nance gave an overview of the Regional Transit Plan, explaining that it is a joint effort between CCOG and the Metropolitan Transit Commission to improve mobility across the region. She added that the plan will examine expansion opportunities for the region’s rail system and demand response services. She noted that there is a kickoff meeting on February 24<sup>th</sup> and the Board of Delegates will receive an update on the plan at its May meeting.

**4. CCOG Nominating Committee Report and Election of 2020 Officers**

On behalf of the Nominating Committee, Mayor Bill Feather, Town of Granite Quarry, explained that the Committee was tasked with identifying the slate of officers for 2020. He added that in addition to himself, the Committee consisted of Commissioner Gene Houpe, Iredell County, and Mayor Pro Tem Deloris Chambers, Town of Badin. He presented the following slate of officers:

Chair:	Bobby Compton, Town of Mooresville
Vice Chair:	Jay McCosh, Town of McAdenville
Secretary:	Jarvis Woodburn, Anson County
Treasurer:	William Morgan, City of Statesville

Council Member Larken Egleston, City of Charlotte, made a motion to accept the Nominating Committee report and elect the slate of candidates. Mayor Pro Tem Hall seconded the motion and it carried unanimously.

**5. Installation of New CCOG Officers**

Kelly Weston, Clerk to the Board, administered the oath of office to the officers.

**6. Board Orientation**

Ms. Gardner gave an overview of the key roles and responsibilities of a Delegate, explaining that the role includes decision-maker, advisor, connector, and champion. She also explained that the role of an Executive Board member involves being a leader, collaborator, networker, and advocate. She reviewed the 2020 Board of Delegates and Executive Board meeting schedules.

In response to a question from Council Member Egleston, Ms. Gardner explained that the Executive Board rescheduled its November meeting to Thursday, November 12<sup>th</sup> because the original date conflicts with the Veterans Day holiday. She added that the Executive Board also rescheduled its March meeting to March 18<sup>th</sup> to avoid conflicts with the National League of Cities conference.

Ms. Gardner reviewed CCOG’s core values, noting that from staff, the Board can expect transparency, communication, commitment to communities, engagement, and a strategic approach to working within the organization’s budget to achieve its mission.

Chairman Compton encouraged the Delegates to attend the CCOG meetings, noting that he would like to see a quorum at each Board of Delegates and Executive Board meeting. He reviewed the duties of the Board of Delegates and Executive Board, noting the importance of regionalism. He encouraged the Delegates’ involvement and collaboration in continuing to move the organization forward.

Mayor Pro Tem Hall encouraged Delegates to respond to staff's requests for Board action following meetings.

**7. Election by County Caucuses of Municipal Executive Board Members**

Delegates from Cabarrus, Mecklenburg, Stanly, and Union Counties gathered to select their municipal representatives to the Executive Board. Chairman Compton noted that the Delegates from Anson County would caucus at a later date.

At the completion of the caucuses, Chairman Compton announced the names of the Delegates appointed to the Executive Board:

Cabarrus County Municipalities: Troy Selberg, Town of Harrisburg  
Mecklenburg County Municipalities: Autumn Michael, Town of Davidson  
Stanly County Municipalities: Deloris Chambers, Town of Badin  
Union County Municipalities: Pedro Morey, Town of Waxhaw

**8. Public Hearing on Proposed CCOG Budget Ordinances for Fiscal Year 2020-2021**

Chairman Compton opened the public hearing and recognized Denise Strosser, Finance Director.

Ms. Strosser presented an overview of the proposed budget, explaining that the proposal includes a membership dues rate of \$0.24 per capita, which has remained the rate for the last three years. She added that the budget is based on the budget and actuals from the current fiscal year. She explained that both the operating and pass-through budget amounts are similar to the current amounts.

Mayor Pro Tem Hall made a motion to close the public hearing. Council Member Egleston seconded the motion and it carried unanimously.

Council Member Egleston made a motion to approve the FY2020-2021 annual budget ordinances as follows: an annual operating budget ordinance in the amount of \$6,934,000; an annual pass-through budget ordinance in the amount of \$15,471.00; and set the assessment rate at \$0.24 per capita, with a minimum assessment of \$750 per member. The motion was seconded and carried unanimously.

**9. 2020-24 Aging Area Plan Focus Group**

Ms. Miller explained that the Area Agency on Aging is mandated by the Older Americans Act to prepare a regional area plan for 2020-24. She noted that the plan includes a regional needs assessment, demographic data, and surveys. The plan's goals include safety and protection, informing communities, and creating opportunities to improve quality of life for older adults.

Debi Lee, Assistant Director Aging Programs, led the Delegates in an interactive polling exercise.

The Delegates gathered by county to discuss challenges impacting older adults in their communities and brainstorm potential solutions.

**Comments from the Board of Delegates**

There were no comments from the Board.

**Comments from the Chairman**

Chairman Compton thanked all for attending the meeting. He encouraged the Delegates to apply for the CLT Aviation Academy that will be held in April and May 2020, noting that participants will gain behind-the-scenes access to airport operations, planning, safety and security, and the National Airspace System.

He also asked Delegates to save the date for the next Board of Delegates meeting, which will be held on May 13<sup>th</sup>. He added that during the meeting, the Board will participate in an interactive work session to help shape CCOG's FY2021 workplan. He encouraged Delegates to send an Alternate on their behalf if they are unable to attend the meeting.

**Adjournment**

With no further business to be discussed, Chairman Compton adjourned the meeting at 8:23 p.m.