



Executive Board Minutes

June 8, 2016

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Michael Johnson, Chair Patsy Kinsey, Vice Chair Bill Feather, Treasurer	Joe Carpenter Bill Deter Richard Turner Jarvis Woodburn <i>Via phone</i> Martha Sue Hall Martin Oakes	Kathy Kitts, Secretary Bobby Compton George Dunlap Bill Lawhon Devin Rhyne Jerry Simpson John Woods	Vicki Bott Debi Lee Mike Manis Jim Prosser Marsha Sutton Suzanne Tungate Kelly Weston Venecia White <i>Guests</i> Sarah McAulay Leslie Mozingo Tony Zeiss

Call to Order and Welcome

Chairman Michael Johnson, City of Statesville called the meeting to order.

Kelly Weston, Clerk to the Board, confirmed that a quorum was present.

Amendments to the Agenda

There were no amendments to the agenda.

Vice Chair Patsy Kinsey, City of Charlotte, made a motion to adopt the agenda. Commissioner Joe Carpenter, Gaston County, seconded the motion and it carried unanimously.

Consent Items

Mayor Pro Tem Martha Sue Hall, City of Albemarle, requested removal of Item 3 for discussion.

Commissioner Carpenter made a motion to adopt the remaining Consent Agenda items:

- 1. Approval of the March 9, 2016 Executive Board Meeting Minutes**
- 2. Approval of FY17 Information Technology Service Agreement**
- 4. Volunteer Transportation Services Update**

Treasurer Bill Feather, Town of Granite Quarry, seconded the motion and it carried unanimously.

3. CCOG Insurance Coverage Update

In response to Mayor Pro Tem Hall’s question, Executive Director Jim Prosser indicated that staff looked into the North Carolina League of Municipalities’ liability and property insurance coverage.

Mayor Pro Tem Hall noted that, she serves on the League’s Risk Management Services Board.

Mr. Prosser noted that the requested motion will not include action related to the Workers' Compensation insurance because CCOG will continue that coverage through the League.

Commissioner Carpenter made a motion that staff be authorized to bind liability and property insurance coverage for coverage effective July 1, 2016, with or without a change in CCOG's Workers' Compensation coverage, based on staff's assessment of options as presented in a final proposal to Arthur J. Gallagher. The motion was seconded and it carried unanimously.

5. Resolution Honoring Dr. Tony Zeiss

Chairman Johnson read the resolution acknowledging the contributions of Dr. Tony Zeiss, President of Central Piedmont Community College, to the Greater Charlotte region.

Dr. Zeiss expressed his appreciation for the honor and thanked Chairman Johnson and the Board Members for their leadership.

6. Proposed Amendment to the Operating Budget for Fiscal Year Ended June 30, 2016

Marsha Sutton, Finance Director, presented an overview of the amended budget. She explained that staff has made adjustments to the placeholder budget the Board of Delegates adopted in February based on anticipated actual numbers. She noted that the budget will need another amendment before June 30, 2016 and the auditors have recommended that the Executive Board authorize the Finance Committee to approve an amended budget.

Treasurer Feather made a motion amending the annual operating budget ordinance as presented at the meeting in the amount of \$6,676,038. Commissioner Jarvis Woodburn, Anson County, seconded the motion and it carried unanimously.

Treasurer Feather made a motion to amend the pass-through budget ordinance as presented at the meeting in the amount of \$15,526,681. Commissioner Carpenter seconded the motion and it carried unanimously.

Treasurer Feather made a motion delegating the Executive Committee's approval authority to the Finance subcommittee for any amendments required to the Fiscal Year 15-16 budget ordinances approved tonight in order to comply with General Statute 159. This authority is limited to any amendments needed after tonight in June, July, or August. These amendments will then be reported at the next regularly scheduled Executive Committee meeting to be held in September 2016. Commissioner Carpenter seconded the motion and it carried unanimously.

7. CCOG Audit Firm Selection

Treasurer Feather reported that staff recommends working with Dixon Hughes Goodman, LLP for an additional year since the budget is so far along and staff does not want to delay the audit again. The decision to change to a different firm can be made next year.

Chairman Johnson noted that the Finance Committee met and decided that it would be impractical to select a new firm in such a short timeframe.

In response to Vice Chair Kinsey's question, Mr. Prosser indicated that the next audit firm Request for Proposal process will begin in January.

Treasurer Feather added that Pete Teague will step down from the position he held with the previous audit process and a new person will assume his role.

8. Federal Relations Update

Leslie Mazingo, Strategics Consulting, presented a recap of federal relations activities during the year. She noted that she has helped make legislative connections and that her approach is working because federal representatives are becoming better advocates for CCOG.

Commissioner Carpenter noted that it is important to have a good consultant working with CCOG.

Mayor Pro Tem Hall inquired if CCOG should continue spending money on Strategics' services if there has not been a return on investment. She suggested ensuring that extending the contract would be cost-efficient.

Council Member Richard Turner, City of Belmont, added that working with Ms. Mozingo will give CCOG an edge.

Treasurer Feather expressed concern that CCOG has not seen anything to justify the \$42,000 cost of the contract. He noted that the \$99,000 Ms. Mozingo helped recover for the Town of Matthews was not returned directly to CCOG.

Vice Chair Kinsey made a motion that the contract for federal relations consulting services with Strategics Consulting be renewed as proposed and charged staff with presenting measurable metrics at the next Executive Board meeting. Council Member Turner seconded the motion and it carried unanimously.

9. Private-Sector Fundraising Update

Sarah McAulay, Centralina Foundation Trustee, requested that each Executive Board member provide staff with a contact name for fundraising.

Mr. Prosser noted that fundraising consultant Jennifer Nichols has a very effective and professional approach to making funding requests. The Executive Board members help is needed to identify prospects, but they will not ask the prospects for money.

By consensus, the Executive Board agreed to submit to staff two contacts from the list of funding prospects.

Chairman Johnson asked the Executive Board members to talk to staff in their communities about providing funding for the Greater Charlotte Regional Freight Plan if their community has not already made a contribution.

10. Lumina Update

Mike Manis, Community and Economic Development Director, presented a briefing on the status of the Lumina Community Postsecondary Attainment Grant. He noted that in the fall, he will present a final operation and funding plan for the People/Skills/Prosperity project to the Board. He added that the program aligns with existing Workforce Development Boards and local job centers and that Centralina Workforce Development Board, Charlotte Works, and Gaston Works are partners in the project.

Treasurer Feather made a motion for the Executive Board to endorse the current Lumina Centralina Partnership for Attainment and Career Pathways work program, People/Skills/Prosperity, and support a final product engagement implementation and funding plan to be completed by late fall 2016. Commissioner Carpenter seconded the motion and it carried unanimously.

Comments from the Executive Board

Commissioner Carpenter noted that employers test interpersonal skills when hiring employees.

Comments from the Chair

Chairman Johnson reported that the North Carolina Chapter of the American Planning Association recognized Trade and Matthews Streets in the Town of Matthews and Center and Broad Streets in the City of Statesville as Great Main Streets as part of the 2016 Great Places Awards Program.

He also reported that the Centralina Workforce Development Board was named Cabarrus Economic Development Commission's 2016 Supporter of the Year.

Chairman Johnson also noted that the N.C. Department of Commerce highlighted NCWorks in its May newsletter.

Comments from the Executive Director

Mr. Prosser noted that staff continues to hear a lot of good comments about the work CCOG is doing, which is due to the Board's leadership that has pushed the organization in that direction. Others have pointed out CCOG's ability to constantly frame its work in making sure that it is helping communities to achieve job and economic growth and to improve quality of life.

Adjournment

With no further business to be discussed, Chairman Johnson adjourned the meeting at 8:20 p.m.

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