April 10, 2024
Executive Board
Meeting Agenda

CENTRALINA
REGIONAL COUNCIL

Wednesday, April 10, 2024
In-person with a virtual option
Join by computer:
https://us06web.zoom.us/j/85855172282
Meeting ID 858 5517 2282
or Call 646-931-3860,85855172282#

*Chairman Jay McCosh will convene a meeting of the Centralina Executive Board **on Wednesday, April 10, 2024, at 5:00 pm**. The meeting will be held in person at the Centralina office (located at 10735 David Taylor Dr., Suite 250, Charlotte, NC 28262) with a virtual attendance option via Zoom.*

Time	Item	Presenter
5:00 p.m.	**Call to Order**	Jay McCosh
	Roll Call	
	Pledge of Allegiance	
	Amendments to the Agenda (if any)	
Consent Items: *Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board Member.*		
5:05 p.m. **Item 1** 5 minutes *Pages – 4-6*	**Approval of March 13, 2024, Executive Board Meeting Minutes** Approval of March 13, 2024, Executive Board Meeting Minutes. The minutes from the January 10, 2024, meeting has been distributed to all members of the Executive Board and should be approved if correct. **Action/Recommendation:** Motion to approve the March 13, 2024, Executive Board meeting minutes.	Jay McCosh
Item 2 *Pages 8-10*	**FY23-24 Budget Amendment** The Executive Board will review and approve the FY23-24 budget amendments for the operating and grant pass-through budgets. . **Action/Recommendation:** Motion to approve the FY23-24 budget amendments for the operating and grant pass-through budgets.	Jay McCosh
Regular Agenda Items		
5:10 p.m. **Item 3** 5 minutes *Pages 12*	**Centralina Spotlight - Planning** Centralina Planning staff will provide a short portrait of work related to the department's regional coordination and training services. Examples that will be highlighted include, government board trainings; educational sessions such as Centralina Learns; and customized training opportunities including the NREL GIS Mentoring Program, the Lake Norman Transportation Commission training series, and the CRTPO Connecting Transit & Land Use Training Series **Action/Recommendation:** *Receive as information and Board Feedback.*	Jason Wager
5:15 p.m.	**Federal Relations Update**	Leslie Mozingo

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Time	Item	Presenter
Item 4 10minutes *Pages 14-15*	The Board will receive an update on Centralina's Federal government engagement activities. **Action/Recommendation:** *Motion to accept the Strategics Consulting performance report for February - March 2024*	
5:25 p.m. **Item 5** 10 minutes *Pages 17-19*	**Advancing the Plan Committee Update** Centralina staff will provide key updates on the CONNECT Beyond project to keep the Executive Board apprised of current implementation activities, with a focus on an update on the Advancing the Plan Committee and the Committee's 2024 goals and workplan. **Action/Recommendation** Receive as information and Board Feedback	Jason Wager
5:35 p.m. **Item 6** 10 minutes *Pages 21-22*	**FY24-25 Employee Compensation Proposal** It has been Centralina's practice to receive authorization from the Executive Board for implementation of employee compensation increases each fiscal year; the compensation adjustments have already been budgeted in the FY24-25 placeholder budget and approved by the Board of Delegates on February 20, 2024 **Action/Recommendation** Motion to approve the FY24-25 Employee Compensation Adjustment Proposal.	Denise Strosser & Geraldine Gardner
5:45 p.m. **Item 7** 25 minutes *Pages 24-32*	**In-Focus Discussion: Aging Programs Sustainability Conversation** Through presentation and discussion, the Executive Board will be updated on current Aging Programs as ARPA funding expires in September 2024 and funding reverts to 2020 levels. The current efforts underway to sustain and increase services and supports to the older and disabled adults in the Centralina region will be reviewed. **Action/Recommendation** Receive as information.	Linda Miller, Director Katie Kutcher, AD Debi Lee, AD
6:10p.m. 5 minutes	**Comments from the Executive Board, Executive Director and Centralina Staff**	Board Members and Staff
6:15 p.m. 5 minutes	**Comments from the Executive Director**	Geraldine Gardner
6:20 p.m. 5 minutes	**Comments from the Chair**	Jay McCosh
6:25 p.m.	**Adjournment**	Jay McCosh

CENTRALINA
REGIONAL COUNCIL

Item 1

Executive Board Meeting Minutes
March 13, 2024

Officers Present	Board Members Present	Board Members Not Present	Centralina Staff and Guests Present
Jay McCosh, Vice Chairman Jarvis Woodburn, Secretary Tony Long, Treasurer	Authur Griffin (Proxy) Martha Sue Hall Jamie Hammill Brian Helms Corinthia Lewis-Lemon Shawn Rush Lynn Shue Jennifer Stepp Jennifer Teague	Patty Crump Kevin Demeny Darrell Hinnant Felina Harris Gene Houpe Bob Hovis Jamie Lineberger Mark Loden Marjorie Molina Elaine Powell David Scholl	Narissa Claiborne Christina Danis Geraldine Gardner Debi Lee Michelle Nance Denise Strosser Kelly Weston Jason Wager ***Guests*** Chris Carney

Call to Order
Vice Chair, Jay McCosh, called the meeting to order.

Narissa Claiborne, Boards Administrator, called the roll and noted a quorum present.

Moment of Silence
Vice Chair, Jay McCosh directed the Board and staff to stand for the Pledge of Allegiance.

Consent Agenda
   1. **Approval of the January 10, 2024 Executive Board Meeting Minutes**
Resolution of Support for NC Department of Transportation FY2025 Public Transportation Program Funding

   2. **Vice Chairman, Jay McCosh called for a motion to approve the January 10, 2024, Consent Agenda**

Mayor Pro Tem Martha Sue Hall made a motion to approve the March 13 consent agenda. Commissioner Lynn Shue seconded. The motion passed unanimously.

No Amendments to the Agenda.

No amendments to the agenda were noted.

Regular Agenda Items

3. **Centralina Spotlight- Area Agency on Aging-Family Caregiver Support Program**
   Centralina Area Agency on Aging Department highlighted the Family Caregiver Support Program. The Board viewed a short video providing detailed information regarding the program, including eligibility requirements, program details, and assistance highlights. Assistant Area Agency on Aging Family Caregiver Director, Debi Lee, answered questions from the Board about the program.

4. **Executive Board Orientation & 2024 Forecast**
   Centralina Executive Director Geraldine Gardner invited the Board to introduce themselves for some Delegates are new to the Board. Ms. Gardner also highlighted a recap to the Board of their duties and responsibilities including their role. Lastly, Geraldine Gardner shared with the Board the 2024-25 Executive Board and Board of Delegates meeting forecast. Geraldine ended by asking the Board if they had any questions.

5. **State Grant Acceptance: Mooresville/Timber Road Extension**
   The Board was asked to approve the acceptance of the $15,000,000-grant directed to Centralina by the NC General Assembly in the 2023 Appropriations Act and the Committee Report. Executive Director Gardner shared with the Board the background of the grant and why Centralina has chosen to administer the grant. After clarifying questions from the Board, including:

   1. Why is CCOG involved with this type of grant?
   2. Why was the Town of Mooresville not awarded the grant funds?
   3. Why is there a recipient of these funds already established?
   4. Did our attorney have a chance to review the contract?

   Executive Director Geraldine Gardner answered the above questions to the board's approval. Chairman Jay McCosh asked for a motion to be called to approve the $15 million grant from the State of North Carolina for the purposes outlined in the scope of work indicated in the March 13, 2024, agenda packet. Commissioner Lynn Shue made a motion to approve the above-mentioned grant. Council Member Tony Long 2nded the motion. Board Administrator Narissa Claiborne called for a voice vote to tally the Board's votes. The vote passed by a split decision of 7/5 in favor of the approval of the $15 million grant from the State of North Carolina.

   Jennifer Teague- No
   Martha Sue Hall- No
   Jamie Hammill- Yes
   Brian Helms No
   Corinthia Lewis Lemon No
   Tony Long- Yes
   Jay McCosh- Yes
   Shawn Rush- Yes
   Lynn Shue- Yes
   Jennifer Step- no
   Jarvis Woodburn- yes
   Arthur Griffin- Yes

6. **State Relations Update**
   Centralina's Government Affairs and Member Engagement Administrator shared with the Board an update on Centralina's State of North Carolina as outlined in the State Relations plan previously presented and accepted by the Centralina Executive Board. Ms. Weston introduced Chris Wall, Centralina's State Lobbyist, to share with the Board the *View from Raleigh.*

7. **In Focus Discussion: Regional Infrastructure Grant**
   Michelle Nance, Centralina's Deputy Director shared with the Board a new agenda item "In-Focus Discussion" centered around The US DOT Regional Infrastructure Accelerator (RIA) and the EPA Climate Pollution Reduction program. Ms. Nance shared this with the Board and encouraged feedback on initiatives.

Comments from the Executive Board and Centralina Staff
None.
Comments from the Executive Director
Centralina's Executive Director thanked the Board for their participation and feedback. She also thanked the Mayor of Mooresville Chris Carney for attending the Board meeting.
Comments from the Chair
Centralina's Executive Board Chair shared with the Board upcoming events and encouraged the Board to share with their towns.

- March 27 - Noon- -Regional Economic Briefing with Economist Mark Vitner
- April 25 - 10 am-12 pm – Centralina Learns session on Aging Sensitivity and Age-Friendly Communities
- May 7 - 9 am - 11 am- Centralina's Series on Grant Writing- How to Tell Your SMART Story in Grant Applications
- April 10- 5 pm- Centralina Executive Board Meeting

Adjournment
With no further business to be discussed, Chairman Compton adjourned the meeting at 6:37 p.m.

Item 2

Executive Board Agenda Item Cover Sheet

Board Meeting Date:	April 10, 2024	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Denise Strosser	**Presentation Time:**	NA			
Presenter at Meeting:	Denise Strosser	**Phone Number:**	(704) 348-2704			
		Email:	dstrosser@centralina.org			
Alternate Contact:	Geraldine Gardner	**Phone Number:**	(704) 248-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	**Finance**	**Department Head Approval:**	**Denise Strosser**			

Title of documents as shown in the Agenda: FY23-24 Budget Amendment
Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*
The Executive Board will review and approve a FY23-24 budget amendment for the operating and grant pass-through budgets.
Background & Basis of Recommendations:
A placeholder budget was approved by the Executive Council on January 11, 2023 and adopted by the Board of Delegates on February 8, 2023 as required by Centralina Regional Council's Charter. This initial "placeholder" budget is developed prior to receiving information from various state and federal agencies. This 3rd amendment represents changes to reflect Federal and State grant allocations as of March 25, 2024 as well as other contracts received and confirmed since the adoption of the budget. We will continue to update the budget as new funds are received from new business contracts or grants from state and federal agencies. The attached amendments are to replace the placeholder budget and any prior amendments with current and up to date fundings and expenditures.
Requested Action / Recommendation:
Motion to approve the proposed FY23-24 budget amendment for the operating and grant pass-through budgets.

Time Sensitivity: *(none or explain)*	Before June 30, 2024
Budget Impact: *(none or explain)*	Operating budget in the amount of $9,587,669 increase of $61,654 and grant pass-through budget of $19,123,159 decrease of $92,942
Attachments: *(none or list)*	FY23-24 Operating and Pass-Through Budget Amendment

Fiscal Year 2023 - 2024 Budget Amendment

ANTICIPATED REVENUES	FY2024 Placeholder Budget	FY2024 10/30/2023 Budget	FY2024 11/30/2023 Budget	FY2024 3/21/2024 Budget	Increase (Decrease)	
Program Revenues						
Restricted Intergovernmental Revenue	4,990,353	6,424,467	6,399,391	6,566,711	167,320	(1)
Technical Assistance Projects	1,240,777	1,679,456	1,649,007	1,530,026	(118,981)	(2)
Other Program Revenue	790,831	464,617	464,617	470,932	6,315	
Fund Balance Appropriated	-				-	
Total Program Revenue	7,021,961	8,568,540	8,513,015	8,567,669	54,654	
Other Revenues						
Member Dues Support	937,503	939,000	940,000	940,000	-	
Interest and Other Revenue	24,000	45,000	73,000	80,000	7,000	
Total Other Revenues	961,503	984,000	1,013,000	1,020,000	7,000	
TOTAL ANTICIPATED REVENUES	7,983,464	9,552,540	9,526,015	9,587,669	61,654	
EXPENSE APPROPRIATIONS						
Member services, Board and committees	720,000	810,793	934,453	934,845	392	
Management and Business Operations	1,922,500	1,903,048	1,818,281	1,997,973	179,692	(3)
Information Technology	215,000	352,457	365,837	367,247	1,410	
Community and Economic Development Depart.	1,200,000	1,321,255	1,334,927	1,377,974	43,047	
Planning Department	805,000	1,990,082	1,753,537	1,728,961	(24,576)	
Integrated Mobility Center	-	-	-	154,631	154,631	(1)
Area Agency on Aging Department	3,863,622	4,026,464	4,093,025	3,976,898	(116,127)	(4)
Workforce Development Department	1,064,000	1,057,126	1,067,616	946,591	(121,025)	(5)
Indirect Costs Representation	(1,806,658)	(1,908,685)	(1,841,661)	(1,897,451)	(55,790)	
TOTAL EXPENSE APPROPRIATIONS	7,983,464	9,552,540	9,526,015	9,587,669	61,654	
	-	-	-	-		

(1) Increase in funding for newly formed Integrated Mobility Center working with USDOT for new opportunities
(2) Defer revenue to next fiscal year
(3) Addition of finance position and increase in cost to match charge back allocations
(4) Decrease in employee hours due to short term leave and employee turn over
(5) Decrease due to decrease in position and expected expenditures for current fiscal year

Fiscal Year 2023-2024 Grant Pass Through Budgets Amendment

Program	FY2024 Placeholder Budget		FY2024 10/30/2023 Budget	FY2024 11/30/2023 Budget	FY2024 2/29/2024 Budget	Increase (Decrease)	
Area Agency on Aging							
HCC Block Grant	11,500,000		11,800,000	11,800,000	11,800,000	-	
USDA Supplement	650,000	*(1)*	650,000	650,000	650,000	-	
Title III-B Legal	103,000		103,000	103,000	103,000	-	
Family Caregiver	573,000		573,000	573,000	573,000	-	
Disease Prevention/Health Promotion	52,300		52,300	52,300	52,300	-	
State Senior Center General Purpose	117,000		117,000	117,000	117,000	-	
Heat Fan Relief	15,000		15,000	15,000	15,000	-	
ARPA Support Services	209,000		209,000	209,000	209,000	-	
ARPA Congregate Nutrition	1,727,801		1,727,801	1,727,801	1,727,801	-	
ARPA Home Delivered meals	1,170,000		1,170,000	1,170,000	1,170,000	-	
	16,117,101		16,417,101	16,417,101	16,417,101	-	

(1) This program does not have a lump sum authorization. It is authorized at .75 per meal. Current Authorization is an estimate.

Program	FY2024 Placeholder Budget	FY2024 10/30/2023 Budget	FY2024 11/30/2023 Budget	FY2024 2/29/2024 Budget	Increase (Decrease)	
Workforce Development						
WIOA XX-4010 Administrative Cost Pool	80,000	80,000	80,000	-	(80,000)	
WIOA XX-4020 Adult Services	1,200,000	1,200,000	1,200,000	1,044,304	(155,696)	
WIOA XX-4030 Dislocated Worker	950,000	950,000	950,000	644,056	(305,944)	
WIOA XX-4040 Youth Services	1,250,000	1,250,000	1,250,000	855,041	(394,959)	
WIOA XX-4050 Youth Initiative	65,000	65,000	65,000	42,657	(22,343)	
WIOA XX-4050 Finish Line Grant	105,000	105,000	-	-	-	
WIOA XX- XXXX Infrastructure Cost	85,000	85,000	85,000	85,000	-	
WIOA 23-4050 State Employer Services	-	-	-	35,000	35,000	
	3,735,000	3,735,000	3,630,000	2,706,058	(923,942)	(1)
Total Grant	19,852,101	20,152,101	20,047,101	19,123,159	(923,942)	

(1) Adjusted for anticipated allocations versus actual.

Item 3

Executive Board Agenda Item Cover Sheet

Board Meeting Date:	April 10, 2024	Agenda Item Type:	Committee work sessions:		Regular:	X
Submitting Person:	Luke Lowry	**Presentation Time:**	5min			
Presenter at Meeting:	Jason Wager	**Phone Number:**	704-348-2707			
		Email:	jwager@centralina.org			
Alternate Contact:	Luke Lowry	**Phone Number:**	704-385-7556			
		Email:	llowry@centralina.org			
Submitting Department:	**Regional Planning**	**Department Head Approval:**	**J. Wager**			

Title of documents as shown in the Agenda: Centralina Spotlight: Regional Coordination and Training

Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*

Centralina Planning staff will provide a short portrait of work related to the department's regional coordination and training services. Examples that will be highlighted include: government board trainings; educational sessions such as Centralina Learns; and customized training opportunities including the NREL GIS Mentoring Program, the Lake Norman Transportation Commission training series, and the CRTPO Connecting Transit & Land Use Training Series

Background & Basis of Recommendations:

The purpose of this item is to share a success story of Centralina's work, regional collaboration or local innovation from a member government.

Requested Action / Recommendation:

Receive as information.

Time Sensitivity: *(none or explain)*	None
Budget Impact: *(none or explain)*	None
Attachments: *(none or list)*	None

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Item 4

Board Agenda Item Cover Sheet

Board Meeting Date:	April 10, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Narissa Claiborne	**Presentation Time:**	10 minutes			
Presenter at Meeting:	Leslie Mozingo	**Phone Number:**	202-255-5760			
		Email:	leslie@strategics.consulting			
Alternate Contact:	Geraldine Gardner	**Phone Number:**	704-348-2703			
		Email:	ggardner@centralina.org			
Submitting Department:	**Government Affairs & Member Engagement**	**Department Head Approval:**	**Geraldine Gardner**			

Description of Agenda Item: Federal Relations Update

Leslie Mozingo, Strategics Consulting, will present an update on Centralina's federal relations efforts, including a performance report of activities for February- March 2024.

Background & Basis of Recommendations:

Since 2015, Centralina has contracted with Strategic Consulting for federal relations consulting services. The Executive Board has requested that Ms. Mozingo present performance metrics reports at each of its meetings.

Requested Action / Recommendation:

Motion to accept the Strategics Consulting performance report for February - March 2024

Time Sensitivity: *(none or explain)*	None
Budget Impact: *(none or explain)*	None
Attachments: *(none or list)*	Goals and Activities for Strategics Consulting: February- March 2023 Report

GOALS AND ACTIVITIES FOR STRATEGICS CONSULTING
March 2024 REPORT

1. **Build, maintain, and enhance relationships with Members of Congress and the federal agencies.**

   - Requested and received letters of support for Centralina's Brownfields grant application from U.S. Representative Jeff Jackson.
   - Worked with U.S. Representative Alma Adams' office to coordinate logistics for her opening remarks at Centralina's Women in Government luncheon.
   - Scheduled meeting with U.S. Senator Thom Tillis' and U.S. Senator Tedd Budd's offices for Centralina Area Agency on Aging.
   - Followed up on February's DC advocacy meetings and provided additional materials on Centralina activities.
   - Provided information on HUD's proposed rulemaking related to the Community Development Block Grant (CDBG) program.
   - Worked with Congresswoman Adams' office to assist the FY23 HUD funding process for North Mecklenburg Housing Initiative.

2. **Develop advocacy strategies around the approved Federal Action Plan on regional priorities and implement in coordination with Centralina's management.**

   - Finalized materials for Executive Board meeting.
   - Updated Federal Relations Calendar for, and participated in, biweekly calls with ED.

3. **Provide information and support related to federal grant opportunities in coordination with Centralina staff.**

   - Communicated with ED on strategy and materials for potential FY25 Community Projects Funding request.
   - Provided weekly Grants Alerts.
   - Provided updates and synopsis of the new HUD Preservation and Reinvestment Initiative for Community Enhancement (PRICE) grant opportunity.
   - Alerted and provided information on the new DOE Communities Sparking Investment in Transformative Energy (C-SITE) grant opportunity.
   - Alerted and provided information on the new U.S. DOT Active Transportation Infrastructure Investment Program (ATIIP) grant opportunity.
   - Wrote Capitol Corner article covering February DC Advocacy Meetings and shared March Central Lines with U.S. Senators Tillis' and Budd's offices and U.S. Representatives Adams' and Jackson's offices.

4. **Respond to trouble shooting requests from members and Centralina on federal issues.**

   - Responded to inquiries regarding the reauthorization of the Older Americans Act (OAA) and provided briefing materials.

For more information, contact Leslie Mozingo at (202) 255-5760 or leslie@strategics.consulting.

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Item 5

Executive Board Agenda Item Cover Sheet

Board Meeting Date:	4/10/24	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Jason Wager	**Presentation Time:**	10 minutes			
Presenter at Meeting:	Jason Wager	**Phone Number:**	704-348-2707			
		Email:	jwager@centralina.org			
Alternate Contact:	Sarah Niess	**Phone Number:**	980-355-2022			
		Email:	sniess@centralina.org			
Submitting Department:	Regional Planning	**Department Head Approval:**	Jason Wager			

Title of documents as shown in the Agenda: CONNECT Beyond and Advancing the Plan Committee Update
Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*
Centralina staff will provide key updates on the CONNECT Beyond project to keep the Executive Board apprised of current implementation activities, with a focus on an update on the Advancing the Plan Committee and the Committee's 2024 goals and workplan.
Background & Basis of Recommendations: The Advancing the Plan Committee is an official ad-hoc Centralina advisory committee to steward regional conversation and action that advances the implementation of CONNECT Beyond's plan. The Committee met throughout 2023 to develop a regional model for how our region can coordinate on mobility issues. The Committee restarted its meetings for 2024 to continue this work.   (1) Revised Committee Goals: The Advancing the Plan Committee met on February 9, 2024 to finalize its year-end goals. Project staff will present the Committee's 2024 goals, as well as review the new members joining the Committee.   (2) Workplan for 2024: The Committee is working to develop details of the governance structure for the Regional Mobility Partnership Model during the first half of the year, focusing on Board membership, services provided and jurisdiction eligibility components of the model. The Committee held a half-day work session on March 22nd to begin this work. In parallel and throughout 2024, Committee members will be sharing updates about the Committee's work with their Boards and networks. This engagement will help to refine the regional model, as well as build local support for the model's next steps.
Requested Action / Recommendation: Receive as information.

Time Sensitivity: *(none or explain)*	None
Budget Impact: *(none or explain)*	None
Attachments: *(none or list)*	Advancing the Plan Committee one-pager

Committee Overview

What is CONNECT Beyond?

CONNECT Beyond is a **bold regional transit vision** and plan that provides **real mobility solutions** and **opportunities for residents and visitors** across the greater Charlotte region. The plan was adopted by its lead sponsors, Centralina Regional Council and Metropolitan Transportation Commission and all North Carolina transportation planning organizations in the region. Project efforts now are focused on implementing the plan's 120+ recommendations.

Advancing the Plan Committee

This committee, an official subcommittee of Centralina's Board, is dedicated to guiding the CONNECT Beyond plan in the Greater Charlotte region. Their role includes fostering regional discussions and actions and strengthening partnerships.

The Advancing the Plan Committee met throughout in 2023 and focused on:

1
Exploring short-term regional collaboration and **developing a regional governance strategy.**

2
Supporting and implement a r**egional communication framework** for CONNECT Beyond.

3
Educating state lawmakers about CONNECT Beyond and push for **regional funding initiatives.**

Benefits of Regional Collaboration:

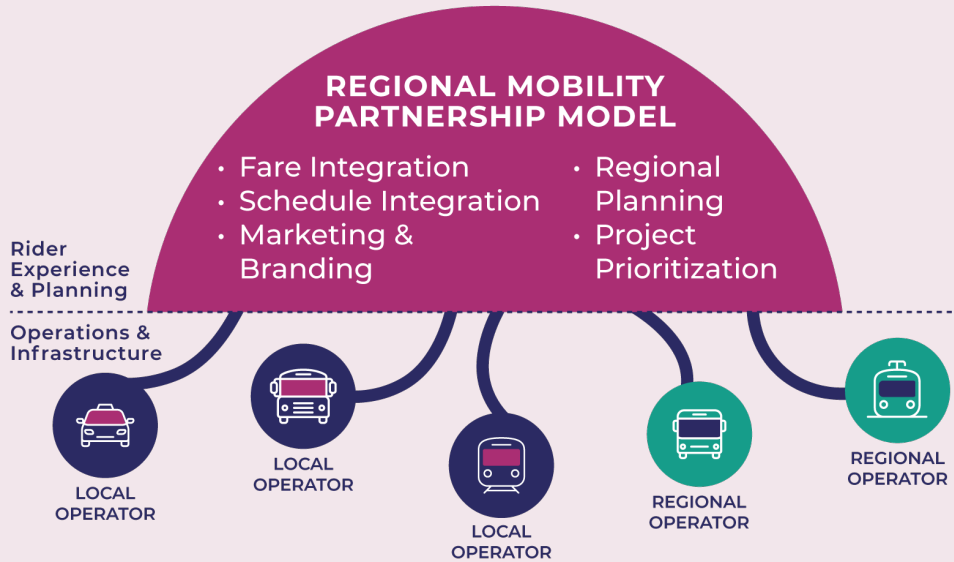| Boosts economic competitiveness | Increases investment and local input | Enhances regional services and connections | Improves access and efficiency for travelers | Enhances equity |

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Regional Mobility Partnership Model

A Regional Mobility Partnership Model was identified as the best approach for coordinating regional mobility, focusing on collaborative transit planning and enhanced rider experience, with local agencies overseeing daily operations and infrastructure.

REGIONAL MOBILITY PARTNERSHIP MODEL

- Fare Integration
- Schedule Integration
- Marketing & Branding
- Regional Planning
- Project Prioritization

Rider Experience & Planning

Operations & Infrastructure

LOCAL OPERATOR

LOCAL OPERATOR

LOCAL OPERATOR

REGIONAL OPERATOR

REGIONAL OPERATOR

2024 Committee Goals

Committee Engagement:

- Members will engage their jurisdictions to develop support and seek local input on the model's approach.

- The Project Team will continue to brief the Centralina Board on the Committee's work and future plans.

Committee Work:

- The Committee will be developing the governance structure and possible funding strategies for the partnership model.

Advantages of a Regionally Coordinated Model:

- Increase **regional connectivity** and greater access for riders

- Maximize **funding opportunities**

- Maintain **local control** and build trust

- Increase **economic impact** of connecting to jobs and housing

- Increase **human services efficiencies** through cost sharing

2024 Committee Members

Mayor Darrell Hinnant
Co-Chair, City of Kannapolis, Centralina Board

Mayor Vi Lyles
Co-Chair, City of Charlotte

Mayor Karen Alexander
City of Salisbury, Centralina Board

Commissioner Leigh Altman
Mecklenburg County

Mayor Melinda Bales
Town of Huntersville, MTC

Dena Diorio
Mecklenburg County

Mike Downs
Cabarrus County

Kim Eagle
Gaston County

Councilmember Tommy Green
Town of Boiling Springs, GCLMPO Vice-Chair

Commissioner Brian Helms
Union County, Centralina Board

Commissioner Bob Hovis
Gaston County, Centralina Board

Marcus Jones
City of Charlotte

Mayor Rusty Knox
Town of Davidson, MTC

Janet LaBar
Charlotte Regional Business Alliance

Tony Lathrop
NC Board of Transportation

Andy Lucas
Stanly County

Pat Mumford
Gaston Business Association

Lloyd Payne
City of Concord

Commissioner Lisa Qualls
Town of Mooresville, CRTPO Chair

David Rhew
NC Public Transportation Association

Commissioner Lynn Shue
Cabarrus County, Centralina Board

Councilmember Jennifer Stepp
City of Gastonia, Centralina Board

Mayor Woody Washam
Town of Cornelius, MTC

Commissioner Jarvis Woodburn
Anson County, Centralina Board

2023 Members

Mayor Melinda Bales
Town of Huntersville, MTC

Mayor Scott Neisler
Kings Mountain, GCLMPO Chair

Mayor Ron Pappas
Town of Waxhaw, CRTPO Chair

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Item 6

Executive Board Agenda Item Cover Sheet

Board Meeting Date:	April 10, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	**Presentation Time:**	10minutes			
Presenter at Meeting:	Geraldine Gardner	**Phone Number:**	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Venecia White	**Phone Number:**				
		Email:	Vrock@centralina.org			
Submitting Department:	**Executive**	**Department Head Approval:**	**Geraldine Gardner**			

Title of documents as shown in the Agenda:
FY24-25 Employee Compensation Proposal

Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*
It has been Centralina's practice to receive authorization from the Executive Board for implementation of employee compensation increases each fiscal year; the compensation adjustments have already been budgeted in the FY24-25 placeholder budget and approved by the Board of Delegates on February 20, 2024. The purpose of this agenda item is to inform the Executive Board of the details of the FY24-25 compensation approach and seek approval of personnel policy modifications that clarify the organization's compensation approach.

Background & Basis of Recommendations:
FY2-25 Compensation Approach • 5% Merit Increase Pool: qualification for merit increase to be determined based on Trakstar performance evaluation for FY23-24; individual employee award amounts are recommended by Department Directors and approved by HR and the Executive Director • The transition to a full merit-based compensation system has been a process over the last several fiscal years and consistent with management's goals for Centralina's compensation approach. Fiscal Impact: The total incremental cost of the above compensation adjustments is $186,640. Of this 71% will be charged to federal and state grants, technical assistance contracts, and direct/indirect cost allocation. Only 29% or approximately $53,500 is expected to be covered by membership dues allocation. Benchmark & Last FY Increase: FY23-24 adjustment was 6% including a 3% across the board increase. FY22-23 Compensation Adjustment was a 5% across the board increase and no merit. Centralina's FY24-25 compensation is competitive with other Councils of Government, including Piedmont Triad: 7% (3% Merit, 4% step increases); Upper Coastal Plains: 4%; Cape Fear: 6.5%; Southwestern Commission, Foothills and Kerr-Tar are all proposing 3%.

Requested Action / Recommendation:
Motion to approve the FY24-25 Employee Compensation Proposal

Time Sensitivity: *(none or explain)*	Approval is sought in April so that management can proceed with performance evaluation and department budget preparation on schedule.
Budget Impact: *(none or explain)*	The total incremental cost of the above compensation adjustments is $186,640, which has been appropriated in the FY24-25 budget on February 20, 2024.
Attachments: *(none or list)*	

Item 7

Executive Board Agenda Item Cover Sheet

Board Meeting Date:	April 10, 2024	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Linda Miller	Presentation Time:	25 minutes			
Presenter at Meeting:	Linda Miller, Director Katie Kutcher, AD Debi Lee, AD	Phone Number:	704-372-2416			
		Email:	lmiller@centralina.org			
Alternate Contact:	Katie Kutcher, AD	Phone Number:	704-372-2416			
		Email:	kkutcher@centralina.org			
Submitting Department:	Aging	Department Head Approval:	*Linda H. Miller*			

Title of documents as shown in the Agenda:
In-Focus Discussion: Aging Programs Sustainability Conversation

Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*

Through presentation and discussion, the Executive Board will be updated on current Aging Programs as ARPA funding expires in September 2024 and funding reverts to 2020 levels. The current efforts underway to sustain and increase services and support to the older and disabled adults in the Centralina region will be reviewed.

Background & Basis of Recommendations:
With 1 in 5 North Carolinians now over 65 and the projected growth in the 85 and up population to exceed 110%, programs and services for older and disabled adults will be crucial to meet the growing needs. State and federal funds have not kept pace with the increased population and increasing high cost of providing services, staffing, and inflation. Temporary funds provided for pandemic relief end in September 2024 and most of the counties in the Centralina region have already expended those funds, particularly in high-need services such as nutrition.   Waiting lists and reductions in services exist in every county.

Looking at alternative ways to expand funding sources, increase programmatic efficiency, and sustain programming is a priority for the Centralina Area Agency on Aging (AAA). Diversification of funding and business acumen reduces the dependency on federal and state funds and can be a pathway to maintaining and expanding services. The Administration for Community Living and the NC Division of Aging and Adult Services strongly encourage every AAA to include these activities in the future.

Requested Action / Recommendation: Receive as information.

Time Sensitivity: *(none or explain)*	NA
Budget Impact: *(none or explain)*	NA
Attachments: *(none or list)*	1. NC State Aging Profile 2022 2. NC Home and Community Care Block Grant (HCCBG) Analysis 3. "Resources for Developing a Community Care Hub" USAging Aging and Disability Business Institute article.

STATE PROFILE
NORTH CAROLINA AGING PROFILE 2022

Projected Population Change, 2022-2042

Age	2022		2042		% Change 2022-2042
	County #	County %	County #	County %	
Total	10,705,403		13,242,528		24%
0-17	2,265,759	21%	2,651,547	20%	17%
18-44	3,839,982	36%	4,556,697	34%	19%
45-59	2,055,771	19%	2,500,794	19%	22%
60+	2,543,891	24%	3,533,490	27%	39%
65+	1,876,555	18%	2,772,505	21%	48%
85+	202,169	2%	432,551	3%	114%

Race and Ethnicity, Age 65 and Older, 2022

Race/Ethnicity	NC %	US %
White	78%	75%
Black or African American	17%	9%
American Indian	1%	1%
Asian	2%	5%
Some other race	1%	3%
Two or more races	2%	7%
Hispanic/Latino	3%	9%
White, no-hispanic or latino	77%	74%

Social and Economic Characteristics of Population, Age 65 and Older, 2022

Characteristics	NC %	US %
100% Poverty	10%	11%
100%–199% Poverty	20%	17%
Speak English Less Than "Very Well"	3%	9%
Veterans	16%	14%
Living Alone	27%	26%
Less Than High School	13%	12%
High School Graduate (Includes Equivalency)	30%	30%
With a Disability	34%	33%
Median Household Income of Householder 65 years and Over	$49,781	$54,699
In Labor Force	17%	19%

Projected Growth, 2022-2042
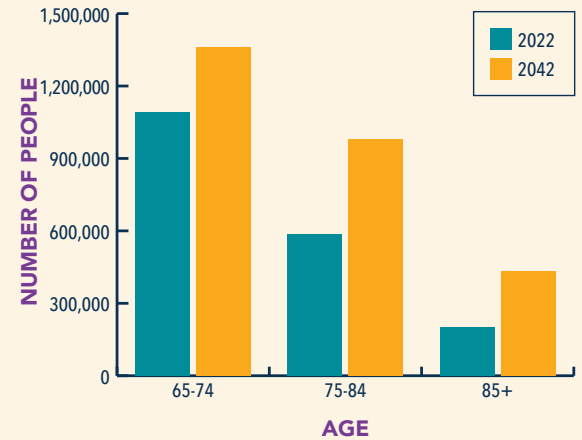
In-migration & Kinship Care, 2022

47,600
Total people 60+ who moved from other states and abroad

44,958
Age 60+ Grandparents responsible for Grandchildren

Centralina Area Agency on Aging (AAA)

NC Home and Community Care Block Grant Funding

Background:

- Community-based services such as adult day care, nutrition services including congregate and home-delivered meals, transportation, senior centers, and in-home aide, help older adults remain in their homes and cost far less than long-term care.
- **In NC, the Home and Community Care Block Grant (HCCBG) combines federal Older Americans Act (OAA) funding, state funding and local funds and is the primary funding source for non-Medicaid home and community-based services administered through the AAA.**
- During the last two fiscal years, HCCBG funding was compiled by 45% federal (OAA) funding, 45% state funding, and a 10% local match.
- HCCBG focuses on assisting persons with the greatest social or economic need, older individuals with limited English proficiency, and older persons residing in rural areas.
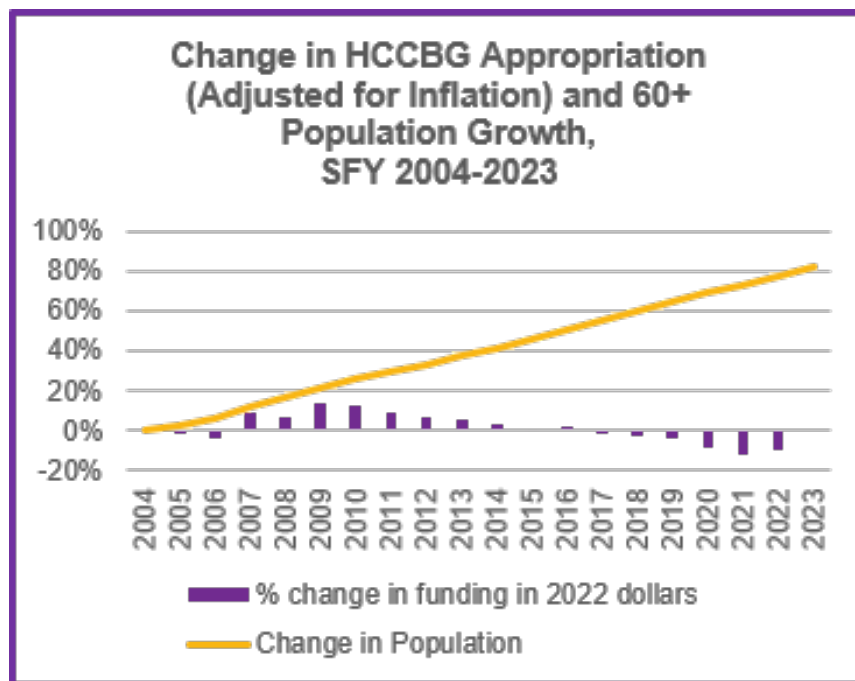
Issues:

- **When adjusted for inflation, NC's HCCBG appropriation has decreased by 10% since 2004, while the population of those 60 and over has grown by 82%.**
- Services depending upon only this funding have not been able to keep up with the growing need.
- In the Centralina region, the last survey done in 2023 reflected that over 3,700 people were waiting for services.
- To meet the growing needs of older adults, AAAs must look at diversification of funding and alternative and sustainable funding sources.

Data provided by the NCDHHS Division of Aging and Adult Services 2022.

Resources for Developing a Community Care Hub

Community Care Hubs (CCHs or hubs) are emerging as lead organizations that perform contracting and administrative functions on behalf of a network of community-based social service providers to aid the development of cross-sector partnerships to align health and social care. CCHs create a focal point in communities to uplift the social care delivery system and strategically partner with health care organizations, to implement equitable, sustainable and scalable interventions for quality care.

The existing resources below, gathered from the Aging and Disability Business Institute at USAging, the Partnership to Align Social Care, Manatt, Health Affairs and others, address readiness for becoming a CCH, considerations for formation and operation, and the important role that CCHs provide in facilitating health care contracting opportunities that aim to address health-related social needs, as well as health disparities and inequities in access to care. This catalog serves as a compilation of resources to support existing and emerging hubs expand their capacity.

Building the Case-Addressing Health Related Social Needs Through CCHs

One of the initial steps in becoming a CCH is understanding the reasoning for the development of such entities, what their roles and responsibilities entail, and how they support ongoing creation of cross-ector partnerships. The following resources explore and articulate this need, a key component for building buy-in, which can inform a CCH's mission and vision.

BLOG	**Improving Health and Well-Being Through Community Care Hubs:** This *Health Affairs Forefront* blog post discusses the role and function of hubs, provides examples of these organizations, and explores policy opportunities to maximize their role.
BLOG	**Addressing Social Determinants: Scaling Up Partnerships With Community-Based Organizations:** This *Health Affairs Forefront* blog post describes how the shift to value-based care is driving health care's increasing interest in addressing both medical and social drivers of health (SDOH).
ARTICLE	**Community Care Hubs: Making Social Care Happen:** This primer from the Partnership to Align Social Care offers information on the emergence of CCHs, their evolution, and value proposition for working with a local network of community-based organizations (CBOs) led by a Community Care Hub. It also highlights examples of Community Care Hubs.

USAging
Leaders in Aging Well at Home

Aging and Disability
BUSINESS INSTITUTE
Connecting Communities and Health Care

WEBINAR	Webinar Series Community Care Hub: Making Social Care Happen from the Partnership to Align Social Care **Cultivating Community Care Hubs, An Evolving Model to Improve Alignment between Health and Social Care Services:** This webinar features background information on the evolution of the Community Care Hub concept and its value proposition. It also provides perspectives from CBO and health care leaders detailing their experience in building and contracting with CBO networks and hubs. **Leveraging Multi-Payer Partnerships with Community Care Hubs to Build Equitable Health and Social Care Ecosystems:** This webinar features perspectives from CBO and health care leaders on the impact of leveraging multi-payer partnerships to building better systems of care, providing a greater understanding of opportunities for blending and braiding funding sources to support CCH capacity and service delivery.
RESOURCE GUIDE	**Working With Community Care Hubs to Address Social Drivers of Health - A Playbook for State Medicaid Agencies:** The playbook developed by Manatt Health in collaboration with the Partnership to Align Social Care is intended to be a resource for State Medicaid Agencies seeking to partner with CCHs in the design and implementation of SDOH initiatives. The Playbook offers an introduction to the key functions of CCHs, and practical advice on how State Medicaid Agencies can collaborate with CCHs.
WEBINAR	**Integrating Community Care Hubs into Efforts to Address SDOH:** A Playbook for State Medicaid Agencies: The webinar by Manatt Health introduces this resource, and shares insights with state Medicaid agencies seeking to partner with CCHs to integrate CBOs more effectively into their SDOH initiatives.
CASE STUDY	**ACL Business Acumen Case Study: Building the Western New York Integrated Care Collaborative:** The case study developed in partnership with ACL here highlights how Western New York Integrated Care Collaborative (WNYICC), a group of Aging Network providers, has been working together to make the most of emerging opportunities in the health care sector.
CASE STUDY	**Creating Regional Networks to Promote Health and Well-Being: A Case Study on Evidence-Based Programs in New England:** This Success Story by the Aging and Disability Business Institute at looks at how the multistate network of Area Agencies on Aging (AAAs) led by AgeSpan takes a collaborative approach to deliver evidence-based programs, all while respecting local sensitivities and maintaining community connections.
RESOURCE GUIDE	**ACL ADRC/Community Care Hub/Community Care Network Comparison Chart** provides a detailed comparison of Aging and Disability Resource Centers (ADRCs), CCHs, and Community Care Networks to help outline commonalities and distinctions between each entity. CCHs are part of ACL's aging and disability network and are performing access functions as part of a broader ADRC/No Wrong Door system to ensure coordinated person-centered care and services for all community members.

Core CCH Functions

Once you understand the why behind CCHs, the next step is building an understanding of critical functions related to how a CCH operates and delivers its administrative and contracting services to its network of providers and payers. Identifying core roles held by a CCH will inform your team's understanding of the expertise and infrastructure needed to stand up and operate a CCH. The following resources highlight CCH core functions.

REPORT	**Functions of a Mature Community Care Hub:** This brief by the Partnership to Align Social Care seeks to define the capacities of hubs across the country. Hubs evolve and mature over time, and the functions described in this resource correspond to those of a mature hub that has been in operation for multiple years.
WEBINAR	**Launching a CBO Network: Options for Function and Form:** This webinar from the Aging and Disability Business Institute discusses why CBO networks are important, the most common forms these networks are taking around the country, and how functional needs and requirements drive these structural decisions.
RESOURCE GUIDE	**Building a CBO Network for Health Care Contracting: Choosing the Right Model:** This publication from the Aging and Disability Business Institute outlines contracting approaches and operational models used by CCHs that can help ensure success in delivering high quality care to older adults and people with disabilities.
RESOURCE GUIDE	**How to Build a Strong Community Care Hub Lead Entity:** This resource guide from the National Council on Aging provides insight on the core functions of how broad a CCH role should be and key administrative considerations the entities structure should reflect.

Key Elements for Infrastructure Development

Infrastructure is the backbone of daily operations—the processes, technology systems, workforce, and finances needed to operationalize a coordinated service delivery network. The careful design of CCH infrastructure creates an organizational system that is manageable, while possessing the capacities and capabilities needed to promote growth. The following resources provide insight into foundational infrastructure elements and best practices for design and implementation.

REPORT	**Lifting the Veil: How Networks Form, Operate, Struggle and Succeed:** This report from the Aging and Disability Business Institute and the Scripps Gerontology Center at Miami University shares the findings from interviews with 23 representatives of eight CBO networks—CCHs and CBO network members. In addition to capturing the experiences of CCHs and CBO network members on data management, payment and member relations, the report identifies best practices for networks to consider.
RESOURCE GUIDE	**The Roadmap to Community-Integrated Health Care:** This roadmap from the National Council on Aging explores resources for pursuing complex sustainability strategies, including building stronger relationships with the health care sector.

ARTICLE	**Five Key Steps to Building Community-Integrated Health Networks:** This article from the National Council on Aging highlights five key steps for building a CCH, focusing on leadership structure, defining roles and responsibilities, program delivery and evaluation processes, infrastructure needs and sustainability planning.
ARTICLE	**Recruitment Strategies for Community-Integrated Health Networks:** This article from the National Council on Aging provides tips for establishing effective marketing, recruitment, and enrollment process to meet CCH volume demands.
ARTICLE	**How to Build Referral Systems for Community-Integrated Health Networks:** This resource from the National Council on Aging provides steps for developing and strengthening your network's referral system; emphasizing importance of determining referral type, workflow development, technology system considerations, tracking and bi-directional feedback mechanisms as well as HIPAA compliance procedure development.
TOOL	**Health Information Technology Vendor Selection Grid:** This downloadable Health Information Technology Grid from the Aging and Disability Business Institute in collaboration with the Western New York Integrated Care Collaborative and the Illinois Public Health Institute, can provide you with an investigation framework featuring many of the common attributes of information technology platforms and vendors that are most useful to community-based organizations.
RESOURCE GUIDE	**SHARP Function Checklist: Decision Points for CBOs Considering Working with Social Health Access Referral Platforms:** This guide from the Aging and Disability Business Institute in partnership with the Partners in Care Foundation provides information about the issues CBOs should consider when deciding whether to work with a Social Health Access Referral Platforms (SHARP) and can help ensure that CBOs have informed discussions with SHARPs and health care entities to utilize these platforms most effectively.
RESOURCE GUIDE	**ACL Community Care Hub Playbook: Best Practices and Technical Requirements for Coordinated Care (Playbook)** serves as a comprehensive guide for CCHs seeking to improve their information technology (IT) infrastructure necessary for efficient service delivery and fostering interoperability between CCHs, CBOs, and healthcare providers. It offers technical requirements, best practices, and lessons learned from the field to help stakeholders understand the advantages and processes of integrating business functions with IT solutions.

Assessing CCH Operational and Partnership Readiness

As part of their development, CCHs need to build their leadership and governance structure, in addition to other capabilities. With these integral pieces established, leadership can work to ensure that the internal environment of your organization is prepared to support operational and program implementation. Assessing operational readiness includes exploring processes, legal structure, organizational culture, and infrastructure needs of your CCH. The following tools help gauge your CCH's readiness to build capacity for the implementation of policies, practices and procedures for building, managing and sustaining a network of community-based providers.

TOOL	**Network Readiness Assessment:** The Network Readiness Assessment tool from the Aging and Disability Business Institute is designed to help CBO networks gauge their current levels of readiness for building, sustaining, and growing a coordinated network of service providers that contracts with health care entities.
TOOL	**Network Operations Action Plan** These six worksheets developed by the Aging and Disability Business Institute are designed to help guide networks as they build and strengthen their operations, infrastructure and sustainability for successful service delivery and contracting. By completing these worksheets, networks will receive actionable steps that they can use to formulate an accompanying action plan.

Contracting Agreements

It is important to familiarize yourself with health care related contracting language and standard agreement types you may see during negotiations. This familiarity will enable your CCH to prepare mutually beneficial conditions and scopes of work to ensure for contract guarantees, while instilling confidence in your CCH's abilities to execute agreed upon terms. The sample resources below offer example language and clauses to consider having in your various contracts.

TOOLKIT	**Contracting Toolkit:** This toolkit from the Aging and Disability Business Institute offers a collection of resources designed to help aging and disability CBOs prepare for contracting work by exploring and explaining the various aspects of CBO—health care contracts. It includes a guide to insurance, model contracts, and a lexicon of contracting terms.
SAMPLE	**Sample Memorandum of Understanding (MOU) Between a Lead Community-Based Organization (CBO) and its Subcontractors:** This sample MOU produced by the National Council on Aging offers CBOs a guide to thinking about detailing and distinguishing roles, responsibilities and duties between CCHs and their CBO network member providers.
SAMPLE LANGUAGE	Offered as a guide for associations, network hubs and lead entities, and others for use in meetings of two or more potential competitors, this **sample anti-trust policy statement** developed by Comprehensive Care Connections is an example of an Antitrust Compliance Policy Statement. Organizations convening meetings of potential competitors can use this sample as a basis for discussion (not as legal advice) with legal counsel to assist in drafting an appropriate antitrust statement for distribution, reading and use in such meetings to ensure that restricted subjects are not discussed (i.e., costing and pricing of services).
SAMPLE	**Sample State License Business Agreement for Evidence-Based Program Data-Sharing Among CBOs:** This sample business agreement produced by the National Council on Aging spells out the procedures and regulations governing data sharing between two CBO entities operating under Massachusetts state licensing requirements for Chronic Disease Self-Management Program (CDSMP).

Demonstrating Value Using Quality Metrics and Outcomes

A common barrier to contracting between CBOs and health care entities is a lack of data on the effectiveness of their community-based programs. An important part of being able to secure contracts with health care can be achieved by your CCHs ability to make the case for how contracting with your network of providers can improve quality outcomes for that health care entity. Having impact statements and data tied to quality metrics and measures that health care is accountable for producing can help build the case for why they should be buying your services.

TOOL	**Evidence Bank:** The purpose of the Evidence Bank maintained by the Aging and Disability Business Institute is to provide a collection of research studies that CBOs can pull from to bolster their value propositions to health care entities.
RESOURCE GUIDE	**Resource Guide Health Care Quality Metrics and Measures:** This resource from the Aging and Disability Business Institute provides guidance on health care quality and performance standards, intended to provide the aging and disability networks with trending information that can inform their health plan contracting strategies.
BLOG	**Health Care Contracting: Tips for Quality Assurance and Evaluation:** This blog from the National Council on Aging provides considerations to support the development of detailed quality assurance and evaluation processes to ensure reliable programming, be able to monitor progress and measure effectiveness of services provided to health care partners.
TOOL	**Return on Investment (ROI) Calculator for Partnerships to Address the Social Determinants of Health:** This free calculator from Health Begins and the Commonwealth Fund can be used to assess financial risks and rewards in payment arrangements, helping health care and social-service partners build mutually beneficial partnerships.